

DECISION NUMBER: PCCG-2018-005

OFFICE OF THE POLICE AND CRIME COMMISSIONER

LEAD CHIEF OFFICER: Nigel Stephens, Assistant Chief Officer - Resources

TITLE: Provision of an Alcohol Diversion Scheme

DATE: 4 January 2018

TIMING: Urgent

PURPOSE: Approval

1. RECOMMENDATION

1.1 It is recommended that the Contract for the Provision of an Alcohol Diversion Scheme (the Scheme) be awarded to Supplier A, in accordance with Paragraph 84, Most Economically Advantageous Tender (MEAT) of the Manual of Corporate Governance.

1.2 The Contract is to be awarded for a period of two (2) years with an option to extend for two (2) additional annual periods.

2. INTRODUCTION & BACKGROUND

2.1 It was identified by an Inspector for West Policing Team, Sergeant in the West Neighbourhood Policing Team and Head of Criminal Justice Department at Gwent Police that there was a requirement for an Alcohol Diversion Scheme to be established. The Scheme would allow for an alternative rehabilitation solution for adult offenders, who have been arrested for alcohol related offences.

2.2 The aim of the Scheme is to achieve a reduction in the level of alcohol-fuelled crime and the possibility of reoffending, to minimise the risk to the individuals and the wider community.

2.3 The introduction and development of these types of schemes are linked to the Government's Alcohol Strategy and the Crown Prosecution Services implementation of Conditional Caution as a Disposal.

2.4 Service Users that will be eligible for the Scheme will have been arrested and detained in Custody for one or more of the following offences:



- Drunk and Disorderly (Section 91 Criminal Justice Act 1967, Code DA06)
- Drunk in the Highway (Section 12 of the Licensing Act 1872, Code DB05)
- Section 5 Public Order Act with Alcohol Involvement (Section 5 Public Order Act 1986, Code (DA04)
- Section 4 Public Order Act with Alcohol Involvement (Section 4 Public

	<p>Order Act 1986)</p> <ul style="list-style-type: none"> • Drunk and Incapable
2.5	<p>Eligibility criteria for referring an offender;</p> <ul style="list-style-type: none"> • Aged 18 or over • Has made an admission of guilt to the offence • Accepts to attend the diversion course • Has no previous convictions or cautions within the last two years • It is apparent that the Scheme is likely to benefit the offender and contribute towards reduced reoffending
2.6	<p>The Scheme shall be in the form of an interactive educational course, provided and delivered by a Supplier, at an off-site location within the Force area.</p>
2.7	<p>Consultation was undertaken with the three other Welsh forces to establish their interest in the Scheme. Expressions of interest were received from the three Welsh forces.</p>
2.8	<p>A specification was drafted and approved by the stakeholders from the four forces, their requirements were incorporated into the Invitation to Tender (ITT) document.</p>
3.	<p><u>ISSUES FOR CONSIDERATION</u></p>
3.1	<p>The tender opportunity was published on 13 September 2017 through the Sell2Wales Portal, where eight suppliers accessed the ITT document. The deadline for tender submissions was 13 October 2017; two responses were received by the closing date.</p>
3.2	<p>As part of the ITT document and tender process, there was a pre-qualification questionnaire for suppliers to complete. The questionnaire was made up of a number of pass fail and information only questions. To be able to progress to the next stage suppliers had to obtain a pass mark to all pass-fail questions.</p> <p>The responses were evaluated on the following evaluation criteria; Quality (60%) and Cost (40%). The quality criteria was made up of ten tender response questions.</p>

3.3	<p>Below is a full breakdown of the scores achieved by the two supplier's tender responses;</p> <table border="1" data-bbox="279 291 1396 896"> <thead> <tr> <th data-bbox="279 291 502 376">Supplier</th> <th data-bbox="502 291 726 376">Max. Score</th> <th data-bbox="726 291 949 376">Quality (60%)</th> <th data-bbox="949 291 1173 376">Cost (40%)</th> <th data-bbox="1173 291 1396 376">Total Score</th> </tr> </thead> <tbody> <tr> <td colspan="5" data-bbox="279 376 1396 421">Lot 1 – Gwent Police</td> </tr> <tr> <td data-bbox="279 421 502 465">A</td> <td data-bbox="502 421 726 504" rowspan="2">100</td> <td data-bbox="726 421 949 465">58.80</td> <td data-bbox="949 421 1173 465">40.00</td> <td data-bbox="1173 421 1396 465">98.80</td> </tr> <tr> <td data-bbox="279 465 502 510">B</td> <td data-bbox="726 465 949 510">44.40</td> <td data-bbox="949 465 1173 510">31.37</td> <td data-bbox="1173 465 1396 510">75.77</td> </tr> <tr> <td colspan="5" data-bbox="279 510 1396 555">Lot 2 – South Wales Police</td> </tr> <tr> <td data-bbox="279 555 502 600">A</td> <td data-bbox="502 555 726 638" rowspan="2">100</td> <td data-bbox="726 555 949 600">58.80</td> <td data-bbox="949 555 1173 600">40.00</td> <td data-bbox="1173 555 1396 600">98.80</td> </tr> <tr> <td data-bbox="279 600 502 645">B</td> <td data-bbox="726 600 949 645">44.40</td> <td data-bbox="949 600 1173 645">31.37</td> <td data-bbox="1173 600 1396 645">75.77</td> </tr> <tr> <td colspan="5" data-bbox="279 645 1396 689">Lot 3 – North Wales Police</td> </tr> <tr> <td data-bbox="279 689 502 734">A</td> <td data-bbox="502 689 726 772" rowspan="2">100</td> <td data-bbox="726 689 949 734">58.80</td> <td data-bbox="949 689 1173 734">40.00</td> <td data-bbox="1173 689 1396 734">98.80</td> </tr> <tr> <td data-bbox="279 734 502 779">B</td> <td data-bbox="726 734 949 779">44.40</td> <td data-bbox="949 734 1173 779">31.37</td> <td data-bbox="1173 734 1396 779">75.77</td> </tr> <tr> <td colspan="5" data-bbox="279 779 1396 824">Lot 4 – Dyfed Powys Police</td> </tr> <tr> <td data-bbox="279 824 502 869">A</td> <td data-bbox="502 824 726 907" rowspan="2">100</td> <td data-bbox="726 824 949 869">58.80</td> <td data-bbox="949 824 1173 869">40.00</td> <td data-bbox="1173 824 1396 869">98.80</td> </tr> <tr> <td data-bbox="279 869 502 913">B</td> <td data-bbox="726 869 949 913">44.40</td> <td data-bbox="949 869 1173 913">31.37</td> <td data-bbox="1173 869 1396 913">75.77</td> </tr> </tbody> </table>	Supplier	Max. Score	Quality (60%)	Cost (40%)	Total Score	Lot 1 – Gwent Police					A	100	58.80	40.00	98.80	B	44.40	31.37	75.77	Lot 2 – South Wales Police					A	100	58.80	40.00	98.80	B	44.40	31.37	75.77	Lot 3 – North Wales Police					A	100	58.80	40.00	98.80	B	44.40	31.37	75.77	Lot 4 – Dyfed Powys Police					A	100	58.80	40.00	98.80	B	44.40	31.37	75.77
Supplier	Max. Score	Quality (60%)	Cost (40%)	Total Score																																																										
Lot 1 – Gwent Police																																																														
A	100	58.80	40.00	98.80																																																										
B		44.40	31.37	75.77																																																										
Lot 2 – South Wales Police																																																														
A	100	58.80	40.00	98.80																																																										
B		44.40	31.37	75.77																																																										
Lot 3 – North Wales Police																																																														
A	100	58.80	40.00	98.80																																																										
B		44.40	31.37	75.77																																																										
Lot 4 – Dyfed Powys Police																																																														
A	100	58.80	40.00	98.80																																																										
B		44.40	31.37	75.77																																																										
3.4	<p>The evaluation process was carried out by Chief Inspector (Gwent Police), Portfolio Lead – Offender Management & Substance Misuse (South Wales Police) and Procurement Officer (North Wales Police). The evaluation process was facilitated by a Senior Procurement Officer (Gwent Police).</p>																																																													
3.5	<p>On completion of the evaluation process, the evaluation panel agreed the scores attributed to each supplier during the evaluation process and the identification of the successful supplier, through the most economically advantageous tender.</p>																																																													
4.	<p><u>NEXT STEPS</u></p>																																																													
4.1	<p>On approval of the report, all suppliers will be issued with ten day standstill letters notifying of our intention to award the Contract in accordance with the award criteria.</p>																																																													
5.	<p><u>FINANCIAL CONSIDERATIONS</u></p>																																																													
5.1	<p>There are no financial considerations for the force, the cost of course attendance is paid by the service user directly to the supplier.</p>																																																													
5.3	<p>The value of this contract for all forces is approximately £250,089 per annum based on the successful supplier's costs submitted. A breakdown for each force is provided below;</p> <p>Gwent Police – £22,508 South Wales Police – £130,046 North Wales Police – £70,024 Dyfed Powys Police – £27,509</p>																																																													
6.	<p><u>PERSONNEL CONSIDERATIONS</u></p>																																																													
6.1	<p>There are no personnel considerations applicable for this framework. Transfer</p>																																																													

	of Undertakings Protection of Employment (TUPE) does apply; this is new service provision across all forces.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in accordance with the Police and Crime Commissioner's Manual of Corporate Governance.
7.2	The ITT document was reviewed and approved by Joint Legal Services prior to publication.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This proposal has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	The risks for the force(s) if the framework for Provision of an Alcohol Diversion Scheme is not approved to be awarded are identified below; <ul style="list-style-type: none"> • There will be no alternative rehabilitation solution for disposal available to the forces to offer offenders in Custody.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report by the Police and Crime Commissioner, this document will be made available to the Public.
11.	<u>CONTACT OFFICER</u>
11.1	David Hatchley, Senior Procurement Officer
12.	<u>ANNEXES</u>
12.1	N/A

For OPCC use only

Office of the Chief Constable	
I confirm that Provision of an Alcohol Diversion Scheme report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval purposes.	
Signature: 	
Date: 04.01.18	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (Insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 12/01/18	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 12/1/18	

