


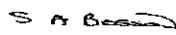
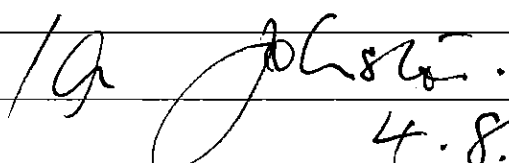
DECISION NO: PCCG-2015-053	
<u>OFFICE OF POLICE AND CRIME COMMISSIONER</u>	
LEAD CHIEF OFFICER:	Darren Garwood-Pask, Chief Finance Officer
TITLE:	Provision for Consultancy Services for Demand Reduction Project
DATE:	30 July 2015
TIMING:	Urgent
PURPOSE:	Approval
1.	<u>RECOMMENDATION</u>
1.1	It is recommended that the contact for the Provision of Consultancy Services for Demand Reduction Project be awarded to Behavioural Insights Team Ltd through the Crown Commercial Services (CCS) Framework RM3742, in accordance with paragraph 63 (c) of the Manual of Governance.
1.2	The contract is awarded for a period of eight (8) months.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	Gwent (lead force), South Wales, Dyfed Powys and North Wales Police forces have a requirement to initiate a demand project to determine how to reduce end-user demand on police force.
2.2	The aim of the project is to learn more about the nature of the demand on police services in Wales and then to design an initiative to reduce it, drawing on an understanding of end-users' perspectives and latest insights from the behavioural sciences.
2.3	Whilst all four forces in Wales are detailed within the project, only Gwent, South Wales and Dyfed Powys will be fully participating, with North Wales learning from the outcome of the project.
2.4	Research into the type of consultancy services, revealed a CCS framework for Behavioural Insights Consulting and Research RM3742, which the force is able to utilise. The framework has been awarded to a single supplier.
2.5	A Police Innovation Fund bid was submitted to the Home Office by the lead for, Gwent Police, on behalf of the Welsh Forces to obtain funding for the project. The bid was successful with a project closure date of 31 March 2016.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The supplier was requested to submit a proposal based on a brief provided by the Office of the Police and Crime Commissioner (OPCC) for Gwent regarding the demand reduction project. The proposal incorporated a project summary and structure, including research, fieldwork, intervention and evaluation

	elements of end-user demand on the police forces. The supplier's proposal is attached in section 12.
3.2	Individual works streams will be established to review the current situation across the forces, current police process, new designs and processes followed up by an evaluation of the changes.
3.3	Within the proposal the supplier identified that to carry out this consultation review and change project, it would approximately take one hundred and fifty three consultancy days, provided by a mixture of Principal Advisors, Advisors, Analyst and Chief Executive. A breakdown of the days can be found in the document in section 12.
4.	<u>NEXT STEPS</u>
4.1	On approval of this report, contract documentation will be issued to Behavioural Insights Team Ltd notifying them of our decision. All documentation issued, will be in accordance with the CCS framework.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The total cost of the consultancy service for this project is £154,800, including VAT and expenses.
5.2	The funding of this service will be shared between Gwent, South Wales and Dyfed Powys Police forces as detailed 2.3 and a successful Police Innovation Fund Bid.
5.3	The Police Innovation Fund bid will be providing £142,688 towards the project; the three forces will have to contribute the remaining £12,112. This is approximately £4,037 each.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	There are no personnel considerations applicable in the contract.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	There are no legal implications applicable to this contract. CCS carried out the procurement process in accordance with the EU Directives.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	Should this report not be approved, the following risks to the force have been

	<p>identified;</p> <ul style="list-style-type: none"> • Reputational risk to the Police and Crime Commissioner (PCC) as well as to the Force – the Commissioner has accessed Home Office funding on behalf of the forces and PCCs involved in the original bid • Loss of funding – the Home Office retains the right to retract funding for the entire project • Loss of information – without undertaking the work there is no real way of being able to address the demands placed on the Forces • Continuation of current demand – the Force would remain in the same situation in terms of the nature and level of demand currently being experienced. • Loss of efficiency opportunities – from the results of the project there will be ways that the forces could make their process and procedures more efficient, benefiting the force’s officers and staff, as well as the public. • Loss of potential savings – an opportunity may arise from the findings which could assist the forces with cashable savings.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report by the Commissioner, this document will be made available to the public.
11.	<u>CONTACT OFFICER</u>
11.1	David Hatchley, Senior Procurement Officer.
12.	<u>ANNEXES</u>
12.1	 <p>Updated Proposal - Demand Reduction Proc</p>

For OPCC use only

Consultation:	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A

Chief Executive/Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.
Signature: 
Date: 04/08/15
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.
Signature: 
Date: 4.8.15

