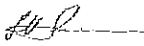
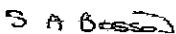


DECISION NUMBER: PCCG-2013-077	
<u>OFFICE OF POLICE AND CRIME COMMISSIONER</u>	
TITLE:	Gifts & Hospitality
DATE:	June 2013
TIMING:	Annual
PURPOSE:	For monitoring
1.	<u>RECOMMENDATION</u>
1.1	That the Commissioner monitors the Gifts and Hospitality of the force for the period June 2012 to June 2013
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	In April 2012 ACPO published guidance on gifts, gratuities and hospitality which provided police officers and staff with an ethical framework in which to determine the boundaries of acceptability around gifts and hospitality. The Gwent Police procedure has been developed in accordance with that guidance to ensure police officers and staff understand how the acceptance of gifts or hospitality can undermine personal and professional integrity and to reinforce the importance of preventing allegations of corrupt practices or improper relationships with any member of the public or corporate body arising from the offer or acceptance of any gift, gratuity or hospitality.
2.2	All police officers and members of police staff are required to notify the Chief Constable of all offers of gifts, gratuities and hospitality and await authorisation for acceptance.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The purpose of this report is to provide a breakdown of the number, value and types of gifts, gratuities and hospitality offered to and accepted by police officers and staff in the last 12 months and details of the donors and receiving officers and members of staff. As can be seen, the majority of gratuities are confined to the category of food and drink/refreshments and the most constant recipients are the senior managers. One or two very modest gifts were bestowed on junior staff ranging from 4 'Pot Noodles' to flowers or chocolates. There are no thematic or personnel concerns.
3.2	The register of all gifts and hospitality is maintained by the Professional Standards Department and the summary of the register is provided at Annex 1. The register is subject to audit by Her Majesty's Inspectorate of Constabulary.
4.	<u>NEXT STEPS</u>
4.1	The registers are maintained as normal business practice and they are reviewed by the Chief Constable on a regular basis. Furthermore, analysis of

	the register will be considered by the Police and Crime Commissioner and the Chief Constable at the Strategy Performance Meetings.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	There are no financial considerations.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	There are no current personnel considerations.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	Legal advice is sought when necessary and relevant.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	A Risk Management and Joint Tasking Group has been drawn together from PSD, Information Security, People Services, Corporate Communications, Procurement and Legal Services to monitor a number of areas with the potential to expose officers and staff to the risk of corruption , one of which is the offer and acceptance of gratuities and gifts.
10.	<u>PUBLIC INTEREST</u>
10.1	Anonymised details of current Business Interests are provided by lawful requirement to the Police Service Publication Scheme.
11.	<u>CONTACT OFFICER</u>
11.1	T. Det. Supt. Ruth Price, Professional Standards Dept.
12.	<u>ANNEXES</u>
12.1	Matrix of Gifts and Hospitalities June 12- June 13

For OPCC use only

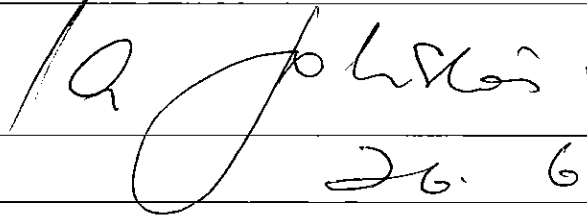
Office of the Chief Constable	
I confirm that the Gifts and Hospitality report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval.	
Signature: 	
Date: 25/06/13	
Consultation:	Tick to confirm (if applicable)
Financial The Treasurer has been consulted on this proposal.	√
OPCC (<i>insert name</i>) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	√
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 25/06/13	

Police and Crime Commissioner for Gwent

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

Signature:

A handwritten signature in black ink, appearing to read "P. Jones", written over a horizontal line.

Date:

26. 6. 13

G & H Type	Number
Afternoon Tea	1.
Alcohol	1.
Charitable Donation	1.
Charity Event	1.
Chocolates	1.
Chocolates & Mince Pies	1.
Choral Concert & Light Refreshments	1.
Conference	4.
Dinner	7.
Flowers and Chocolates	1.
Framed Picture	1.
Pot Noodles	1.
Sandwiches	2.
Sweets	1.
Wine	4.
Total	28.

