

OFFICE OF POLICE AND CRIME COMMISSIONER

TITLE:	Finance Report to 31st January 2014
DATE:	25th February 2014
TIMING:	Routine
PURPOSE:	For monitoring

1.	<u>RECOMMENDATION</u>
1.1	To consider the Revenue and Capital financial performance as at 31 st January 2014 and the Forecast Outturn positions for the 2013/14 financial year.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	This report shows the group financial position for the period to 31 st January 2014, which shows savings of £2,531,000 against budget.
2.2	As part of the on-going Staying Ahead Programme, the 2013/14 budget includes £2,325,000 of planned in-year efficiency schemes against the CSR target.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	Revenue Income and Expenditure (Appendices 1 and 2)
3.2	At 31 st January 2014, the Revenue account shows savings of £2,531,000 (Appendix 1, Line 32) for the first ten months of the 2013/14 financial year.
3.3	Police Officer Salaries and Allowances show total savings against budget of £615,000 (Appendix 1, Line 1). These savings are primarily due to the Force being below the authorised level of officers provided for at budget setting. It is anticipated that some of these savings will be recognised as recurring efficiencies and shown as Identified Recurring Savings (Appendix 1, Line 16) as posts are removed from the authorised establishments as part of the Staying Ahead Review.
3.4	At the end of January 2014, the actual police officer establishment stood at 1,333.3 wte, 42.6 wte below the authorised number of 1,375.9 wte. This is consistent with the flight path profiling.
3.5	Police Staff Salaries and Allowances show savings of £16,000 (Appendix 1, Line 2). Whilst there are currently vacancies within the authorised establishment, the savings associated with these are offset by the costs of using agency staff to resource force projects and short term programmes of work.
3.6	On 31 st January the actual staff establishment stood at 862.3 wte (including 109.7 wte Force funded PCSOs and 100.9 wte Welsh Government funded PCSOs), against the current authorised establishment of 919.4 wte (including 245.8 wte PCSOs). The 57.2 wte vacancies against substantive posts are partly offset by the 26.00 wte agency staff currently in Force. The authorised establishments has decreased by 30.1 wte due to the transfer of ICT staff to

	<p>the Shared Resource Service (SRS), the actual staff establishment has also been reduced accordingly and the budget for the remainder of the financial year has been transferred to Supplies and Services to fund the collaboration costs.</p> <p>Again, as with Police Officer posts, as Staff posts are removed from the authorised establishment as part of the Staying Ahead Review efficiency plans, the budget will be removed and reflected against the Identified Recurring Savings line (Appendix 1, Line 16).</p>
3.7	At the end of January 2014, PCSO Salaries and Allowances showed savings of £679,000 (Appendix 1, Line 3), which are as a result of being 35.2 wte under the authorised establishment of 245.8 wte. All of the Welsh Government funded posts are identified as being filled.
3.8	To provide further information with respect to the workforce numbers, Appendix 2 shows an analysis of both Police Officers and Police Staff establishments by Service Area.
3.9	Police Officer Overtime and Enhancements have overspent by £161,000 (Appendix 1, Line 4) at the end of January. Whilst the majority of this relates to higher overtime expenditure within each Workstream, the remainder related to overtime incurred within collaborative schemes and will be recouped through the appropriate recharging mechanism.
3.10	At the end of January 2014, Police Staff Overtime and Enhancements and PCSO Overtime and Enhancements (Appendix 1, Lines 5 and 6) showed a combined saving of £15,000. As with Police Officer Overtime, this expenditure is scrutinised by Chief Officers throughout the financial year.
3.11	Other Employee Related Costs (Appendix 1, Line 7) have overspent by £59,000 to the end of the period. The main contributors to these overspends are the Police Officer Injury Pensions and Medical Retirements (£175,000), Medical Costs (£26,000) and Recruitment Costs (£12,000). These are partly offset by savings in Training Costs (£125,000) and Employer Insurance (£29,000).
3.12	Premises Costs show savings of £228,000 (Appendix 1, Line 8) to the end of the period. The main variances being savings on Contracts and Testing (£91,000), Property Repairs and Maintenance (£70,000), Utilities (£53,000), Cleaning and Waste (£18,000), Building Insurance (£17,000) and Building Security (£12,000). These are offset by an overspend on Rent and Rates (£33,000).
3.13	At 31 st January 2014, Transport Costs showed a saving of £434,000 (Appendix 1, Line 9). The principal areas of saving are Petrol and Diesel (£467,000), which are due to reduced fuel usage combined with lower than anticipated fuel prices, lower than expected Vehicle Insurance premiums (£27,000), Helicopter Contract (£26,000), Vehicle Hire (£23,000) and Vehicle Repair & Maintenance (£22,000). The savings are partly offset by overspends on Mileage allowances and Travel costs (£81,000), Subsistence (£38,000) and Licences (£12,000).
3.14	Supplies and Services (Appendix 1, Line 10) showed overall savings of £346,000 for the financial year to date. The main contributing areas of saving are:

	<p style="text-align: right;">£</p> <p>a) Uniforms 115,000 b) Regional Collaboration Fees 103,000 c) Telephony Investigation Costs 75,000 d) Police Surgeons 66,000 e) Printing, Postage and Stationery 52,000 f) Operational Equipment 49,000 g) Legal & Court Fees 21,000 h) Transfer and Custody of Prisoners 18,000 i) Communications 16,000</p> <p>The above savings are offset by the following overspends:</p> <p style="text-align: right;">£</p> <p>a) Computer Hardware and Software 100,000 b) Financial Services 38,000 c) Non – Operational Equipment 38,000</p>
3.15	Of the £2,325,000 of efficiency scheme savings that were budgeted to be achieved during 2013/14, £1,763,000 could not be specifically identified against budget areas and was therefore reflected in Identified Recurring Savings (Appendix 1, Line 16). As these saving schemes are fully identified during the year, the appropriate budgets will be reduced. At 31 st January, £367,000 remains to be achieved. The savings achieved through the Staying Ahead Review are monitored through the respective Delivery Boards.
3.16	Additional Other Income of £430,000 has been received to date. The principal contributors to this are Mutual Aid Income where the Force has provided support to other Forces (£156,000), Compensation to the Force (£98,000), Incentivisation Scheme Income (£85,000), Welsh Government funding for Gazetteer services (£60,000), Radio Mast Rental (£29,000) and Report Income (£26,000). However, these are partially offset by lower than anticipated receipts for Income Generation (£86,000). The remainder of the budgets are experiencing variances, but these are anticipated to revert to budget by the year end.
3.17	Forecast Outturn (Appendix 1)
3.18	The forecast outturn position for the financial year is an overall saving of £2,286,000 (Appendix 1, Line 32). The main contributing areas to this forecast are detailed below.
3.19	Police Officer Salaries and Allowances are forecast to generate a saving of £1,053,000 (Appendix 1, Line 1). The actual Police Officer establishment remains below the authorised level, being 42.6 wte below at the end of January. This is in line with flight path projections and is forecast to increase further to 62 wte below establishment by the end of the financial year.
3.20	Police Staff Salaries and Allowances (Appendix 1, Line 2) are anticipated to save £113,000. The actual staff establishment is currently 31.2 wte below the authorised level. Staff numbers are predicted to reduce further in line with the flight path projections to 33 wte below establishment by the end of the financial year.

3.21	A saving of £864,000 is forecast with respect to PCSO Salaries and Allowances (Appendix 1, Line 3). The Force is currently below establishment by 35.2 wte PCSOs, and the forecast assumes that there will be only minor changes for the remainder of the financial year.
3.22	Police Officer Overtime and Enhancement payments are forecast to overspend by £217,000 (Appendix 1, Line 4). The overspend relates to higher than expected ordinary and rest day overtime expenditure (£187,000) and additional, unavoidable bank holiday overtime expended on New Year's Day (£30,000).
3.23	Police Staff and PCSO Overtime and Enhancements are estimated to save £78,000 (Appendix 1, Line 5 and 6) in line with the expenditure patterns incurred to date.
3.24	Other Employee Related Costs (Appendix 1, Line 7) are forecast to overspend by £182,000. This is mainly due to anticipated savings on Course Fees and Training (£169,000) and Employee Insurance (£15,000); these are offset by overspends on the Police Pension Scheme (£329,000), Medical Schemes (£31,000) and Recruitment Costs (£6,000). The Pension Scheme overspend currently reflects 2 additional medical retirements before the end of the year.
3.25	Premises Costs (Appendix 1, Line 8) are expected to generate savings of £116,000. This consists mainly of savings on Contract Servicing (£48,000), Rents and Rates (£39,000), Utilities (£24,000), and Buildings Insurance (£15,000). These are partially offset by an overspending on Building Security (£10,000).
3.26	Transport Costs are forecast to save £585,000 (appendix 1, Line 9). This is primarily due to savings on Petrol and Diesel (£565,000), Helicopter Contract costs (£28,000), Vehicle Insurance (£27,000), Vehicle Hire (£28,000), Vehicle Spares (£22,000) and Police Vehicle Recovery costs (£13,000). These are offset by anticipated overspends on Mileage Allowances (£56,000), Other Travel and Subsistence (£11,000) and Vehicle Repairs (£31,000).

3.27	<p>Supplies and Services (Appendix 1 Line 10) are forecast to overspend by £87,000. The main contributing areas of savings are:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">£</th> </tr> </thead> <tbody> <tr><td>a) Uniform & Protective Clothing</td><td style="text-align: right;">134,000</td></tr> <tr><td>b) Subscriptions</td><td style="text-align: right;">62,000</td></tr> <tr><td>c) Printing, Postage & Stationery</td><td style="text-align: right;">58,000</td></tr> <tr><td>d) Operational Equipment</td><td style="text-align: right;">50,000</td></tr> <tr><td>e) Forensics & Testing</td><td style="text-align: right;">40,000</td></tr> <tr><td>f) Interpreter Services</td><td style="text-align: right;">35,000</td></tr> <tr><td>g) Telephone Investigation Costs</td><td style="text-align: right;">25,000</td></tr> <tr><td>h) Vehicle Recovery</td><td style="text-align: right;">20,000</td></tr> <tr><td>i) IT Consumables</td><td style="text-align: right;">16,000</td></tr> <tr><td>j) Legal & Court Fees</td><td style="text-align: right;">12,000</td></tr> </tbody> </table> <p>These are, however, offset by forecast overspends in the following areas:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">£</th> </tr> </thead> <tbody> <tr><td>a) Hardware/Software</td><td style="text-align: right;">497,000</td></tr> <tr><td>b) External Audit</td><td style="text-align: right;">48,000</td></tr> </tbody> </table>		£	a) Uniform & Protective Clothing	134,000	b) Subscriptions	62,000	c) Printing, Postage & Stationery	58,000	d) Operational Equipment	50,000	e) Forensics & Testing	40,000	f) Interpreter Services	35,000	g) Telephone Investigation Costs	25,000	h) Vehicle Recovery	20,000	i) IT Consumables	16,000	j) Legal & Court Fees	12,000		£	a) Hardware/Software	497,000	b) External Audit	48,000
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3.28	<p>Due to an increase in activity, the Major Incident Fund is forecast to overspend by £100,000 this financial year. The forecast is highly dependent upon operational demand which cannot be anticipated. Therefore this amount might vary towards the end of the financial year.</p>																												
3.29	<p>Pro-active Operational Initiatives (Appendix 1, Line 12), is forecast to save £75,000. As with Major Incidents, this is highly dependent upon operational demand.</p>																												
3.30	<p>At present, a shortfall of £367,000 is anticipated for Identified Recurring Savings (Appendix 1, Line 16). This represents the balance of Staying Ahead schemes that have yet to be achieved. As further savings are realised, this forecast will change, with a corresponding change to the Police Officer and Police Staff forecasts accordingly.</p>																												
3.31	<p>Other Income (Appendix 1, Line 18) is forecast to produce a surplus of £365,000. The main contributing areas of this surplus are:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">£</th> </tr> </thead> <tbody> <tr><td>a) Mutual aid</td><td style="text-align: right;">149,000</td></tr> <tr><td>b) Compensation To Force</td><td style="text-align: right;">113,000</td></tr> <tr><td>c) Incentivisation Scheme</td><td style="text-align: right;">90,000</td></tr> <tr><td>d) Reports, Photos & Interviews</td><td style="text-align: right;">32,000</td></tr> <tr><td>e) Radio Mast Income</td><td style="text-align: right;">29,000</td></tr> <tr><td>f) Loss/Gain on Asset Disposal</td><td style="text-align: right;">16,000</td></tr> </tbody> </table>		£	a) Mutual aid	149,000	b) Compensation To Force	113,000	c) Incentivisation Scheme	90,000	d) Reports, Photos & Interviews	32,000	e) Radio Mast Income	29,000	f) Loss/Gain on Asset Disposal	16,000														
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	The above are offset by an anticipated shortfall of £62,000 relating to Income Generation.
3.32	Other Revenue Considerations
3.33	<p>Employment Tribunal</p> <p>In February 2014 the Force lost an employment tribunal claim made by a former police officer. The potential costs to be incurred by the Force by way of compensation for loss of earnings and loss of pension total approximately £430,000. As identified below, it is anticipated that the overall provisions set aside as part of the preparation of the PCC Group's Statement of Accounts for 2012/13, will be sufficient to meet this claim.</p>
3.35	<p>Insurance Claim Provision</p> <p>As part of the 2012/13 Statement of Accounts a provision of £2.128m was made with respect to Public Liability, Employers' Liability and Motor Vehicle Damages.</p> <p>Subject to audit verification by the Wales Audit Office, this figure is likely to be revised by £753,000 and will release resource in this year's position.</p>
3.36	This excess provision could be utilised to fund the costs incurred as a result of the aforementioned Employment Tribunal.
3.37	Regulation A19 – Impact of recent Employment Tribunal hearing
3.38	A recent Employment Tribunal found against five forces in the use of Regulation A19 stating that its use in dismissing officers amounted to indirect age discrimination. Whilst these initial test cases are likely to be appealed, the decision will have an impact across the police service. During 2012/13, Gwent Police used Regulation A19 in the case of sixteen officers and it is understood that a number have lodged Employment Tribunal claims. This presents a financial risk to Gwent Police and the extent of these potential claims is being evaluated.
3.39	Control Account Reconciliations
3.40	The financial performance and forecast outturn processes are reliant on the accuracy and validity of the information held within the financial systems. One of the confirmations of this is the performance of control account reconciliations. At the end of January 2014, the control accounts for the first nine months have been completed. The January control accounts are scheduled for completion by 28 th February 2014.
3.41	Virement Summary (Appendix 3)
3.42	There is one virement outstanding that requires authorisation by the Office of the Police & Crime Commissioner. This relates to a transfer of the Gwent ICT staff to the Shared Resource Centre.
3.43	Capital Programme (Appendix 4)
3.44	The Revised Annual Budget on proposed schemes for 2013/14 is £12,654,000.
3.45	The Programme will be funded from Capital Grant, Specific Capital Reserves

	and Capital Receipts from the sale of premises.
3.46	Expenditure to date was £2,132,000 of which, £1,645,000 related to Vehicle purchases, £300,000 to ICT related purchases, £21,000 to Force Projects, with the remaining £166,000 being on the Estate.
3.47	Anticipated slippage of schemes into 2014/15 is estimated to be £8,307,000. The main schemes contributing to this slippage are the Force Control Room, replacement ICCS and Headquarters moves, which are not anticipated to commence until the re-assessment of Estate provision has been completed. In addition, with the exception of the i-Trent system, the Enterprise Resource Planning System funding will not be utilised in the current financial year.
4.	<u>NEXT STEPS</u>
4.1	The financial monitoring and due diligence will continue throughout the financial year, expenditure and forecasts against both the Revenue and Capital budgets will be reported at regular intervals.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	These are detailed in the report.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	There are no staffing/personnel implications arising from this report.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	There are no legal implications arising from this report.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	The content of this report has been considered against the general duty to promote equality, as stipulated under the Gwent Police Equality Schemes, and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	Whilst it is not anticipated that the forecast savings reported will reduce as we progress through the financial year, this position will continue to be monitored. Furthermore, there is a risk that if the Staying Ahead schemes identified at budget setting are not implemented during the financial year, this will put adverse pressure on both the 2013/14 revenue position and also on achieving a balanced budget in future years.
10.	<u>PUBLIC INTEREST</u>
10.1	This is a public document.

11.	<u>CONTACT OFFICER</u>
11.1	Ken Chedzey, Principal Management Accountant.
12.	<u>ANNEXES</u>
12.1	Appendix 1 – Revenue Budget Performance to 31 January 2014 – Gwent Police Group. Appendix 1a – Revenue Budget Performance to 31 January 2014 – Office of Police and Crime Commissioner. Appendix 1b – Revenue Budget Performance to 31 January 2014 – Budgets Allocated to the Chief Constable.
12.2	Appendix 2 – Police Officer and Police Staff Establishments at 31 January 2014.
12.3	Appendix 3 – 2013/14 Virement Summary as at 31 January 2014.
12.4	Appendix 4 – 2013/14 Capital Budget Interim Performance to 31 January 2014.

For OPCC use only

Office of the Chief Constable	
I confirm that the Finance Report to 31st January 2014 has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval / information / monitoring purposes.	
Signature: 	
Date: 7th March 2014	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 18/03/14	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 19.3.14	

**Police and Crime Commissioner for Gwent
2013/14 Revenue Budget - Gwent Police Group
Performance to 31st January 2014**

	Initial Annual Budget	Revised Annual Budget	Budget to Date	Expenditure to Date	Variance to Date	Full Year Forecast
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
Expenditure						
1 Police Officer Salaries and Allowances	70,377	69,817	58,091	57,476	615	1,053
2 Police Staff Salaries and Allowances	23,891	22,721	19,173	19,157	16	113
3 PCSO Salaries and Allowances	7,068	7,068	5,890	5,210	679	864
4 Police Officer Overtime and Enhancements	1,473	1,618	1,342	1,502	(161)	(217)
5 Police Staff Overtime and Enhancements	1,007	993	745	764	(19)	35
6 PCSO Overtime and Enhancements	727	740	558	524	34	43
7 Other Employee Related Costs	2,119	2,095	1,807	1,866	(59)	(182)
8 Premises Costs	5,472	5,386	4,662	4,435	228	116
9 Transport Costs	3,563	3,576	2,919	2,485	434	585
10 Supplies and Services	13,875	16,882	13,095	12,749	346	(87)
11 Major Incident Schemes	684	684	626	627	(0)	(100)
12 Proactive Operational Initiatives	267	267	134	134	0	75
13 Contribution to NPPIA	573	573	529	535	(6)	(10)
14 Capital Charges	500	500	195	195	0	0
	131,595	132,920	109,766	107,659	2,107	2,289
Other Approved Revenue Requirements						
15 Development Reserve	110	110	0	0	0	0
16 Identified Recurring Savings	(1,763)	(367)	(0)	0	(0)	(367)
	(1,653)	(257)	(0)	0	(0)	(367)
Income						
17 Investment Income	(215)	(215)	(165)	(159)	(6)	0
18 Other Income	(8,099)	(11,990)	(9,816)	(10,246)	430	365
	(8,314)	(12,205)	(9,981)	(10,405)	424	365
19 Net Expenditure Before Transfers	121,629	120,458	99,785	97,254	2,531	2,286
Transfers						
20 To Earmarked Reserves (Pre-Approved)	2,022	3,361	0	0	0	0
21 To Capital Account	0	8	8	8	0	0
	2,022	3,369	8	8	0	0
22 Net Expenditure Including Transfers	123,651	123,827	99,793	97,262	2,531	2,286
23 Funded By:						
24 Revenue Support Grant	(16,925)	(16,925)	(14,317)	(14,317)	0	0
25 National Non-Domestic Rates	(15,325)	(15,325)	(12,964)	(12,964)	0	0
26 Police Grant	(47,068)	(47,068)	(39,223)	(39,223)	0	0
27 Council Tax	(40,997)	(40,997)	(34,164)	(34,164)	0	0
28 Specific Grant Income	(1,470)	(1,459)	(1,094)	(1,094)	0	0
29 Use of General Reserves	0	0	0	0	0	0
30 Use of Earmarked Reserves	(1,865)	(2,052)	(2,052)	(2,052)	0	0
31 Total Funding	(123,651)	(123,827)	(103,814)	(103,814)	0	0
32 (Over)/Underspend	0	0	(4,020)	(6,552)	2,531	2,286

Police and Crime Commissioner for Gwent
2013/14 Revenue Budget - Office of Police and Crime Commissioner for Gwent
Performance to 31st January 2014

	Initial Annual Budget	Revised Annual Budget	Budget to Date	Expenditure to Date	Variance to Date	Full Year Forecast
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
Office for Police and Crime Commissioner						
Expenditure						
1 Police Staff Salaries and Allowances	610	680	569	536	33	20
2 Police Staff Overtime and Enhancements	0	0	0	1	(1)	(1)
3 Other Employee Related Costs	16	16	7	3	3	11
4 Premises Costs	2	2	(0)	0	(0)	2
5 Transport Costs	9	9	6	15	(9)	(9)
6 Supplies and Services	206	143	338	300	38	24
	843	850	920	856	64	47
Income						
7 Other Income	0	(11)	(224)	(224)	(0)	0
	0	(11)	(224)	(224)	(0)	0
8 OPCC Running Costs	843	839	696	632	64	47
Commissioning Funds						
9 Recurrent	99	209	46	46	0	0
10 Non Recurrent	0	0	0	0	0	0
11 Specific Grant Funded	1,369	1,369	1,139	1,139	0	0
12 Commissioning Funds Total	1,468	1,578	1,185	1,185	0	0
13 Totals For OPCC including Commissioning Funds & Schemes	2,311	2,417	1,881	1,817	64	47
Transfers						
15 To Earmarked Reserves (Pre-Approved)	1,282	1,133	0	0	0	0
	1,282	1,133	0	0	0	0
16 Net Expenditure Including Transfers	3,593	3,549	1,881	1,817	64	0
Funding						
17 Revenue Support Grant	(313)	(307)	(259)	(259)	0	0
18 National Non-Domestic Rates	(283)	(278)	(235)	(235)	0	0
19 Police Grant	(870)	(853)	(711)	(711)	0	0
20 Council Tax	(758)	(743)	(619)	(619)	0	0
21 Specific Grant Income	(1,369)	(1,369)	(1,027)	(1,027)	0	0
22 Total Funding	(3,593)	(3,549)	(2,850)	(2,850)	0	0
23 (Over)/Underspend	0	0	(970)	(1,034)	64	47

Police and Crime Commissioner for Gwent
2013/14 Revenue Budget - Budgets Allocated to the Chief Constable of Gwent
Performance to 31st January 2014

	Initial Annual Budget	Revised Annual Budget	Budget to Date	Expenditure to Date	Variance to Date	Full Year Forecast
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
Expenditure						
1 Police Officer Salaries and Allowances	70,377	69,817	58,091	57,476	615	1,053
2 Police Staff Salaries and Allowances	23,281	22,041	18,604	18,621	(17)	93
3 PCSO Salaries and Allowances	7,068	7,068	5,890	5,210	679	864
4 Police Officer Overtime and Enhancements	1,473	1,618	1,342	1,502	(161)	(217)
5 Police Staff Overtime and Enhancements	1,007	993	745	763	(18)	36
6 PCSO Overtime and Enhancements	727	740	558	524	34	43
7 Other Employee Related Costs	2,103	2,079	1,800	1,863	(63)	(193)
8 Premises Costs	5,470	5,384	4,662	4,434	228	115
9 Transport Costs	3,555	3,567	2,912	2,469	443	594
10 Supplies and Services	10,918	15,162	11,572	11,264	308	(111)
11 Major Incident Schemes	684	684	626	627	(0)	(100)
12 Proactive Operational Initiatives	267	267	134	134	0	75
13 Contribution to NPIA	573	573	529	535	(6)	(10)
14 Capital Charges	500	500	195	195	0	0
	128,002	130,492	107,661	105,618	2,043	2,242
Other Approved Revenue Requirements						
15 Development Reserve	110	110	0	0	0	0
16 Identified Recurring Savings	(1,763)	(367)	(0)	0	(0)	(367)
	(1,653)	(257)	(0)	0	(0)	(367)
Income						
17 Investment Income	(215)	(215)	(165)	(159)	(6)	0
18 Other Income	(8,099)	(11,979)	(9,592)	(10,022)	430	365
	(8,314)	(12,194)	(9,756)	(10,181)	425	365
19 Net Expenditure Before Transfers	118,036	118,042	97,904	95,437	2,467	2,240
Transfers						
20 To Earmarked Reserves (Pre-Approved)	2,022	2,228	0	0	0	0
21 To Capital Account	0	8	8	8	0	0
	2,022	2,236	8	8	0	0
22 Net Expenditure Including Transfers	120,058	120,278	97,912	95,445	2,467	2,240
23 Funded By:						
24 Revenue Support Grant	(16,613)	(16,619)	(14,058)	(14,058)	0	0
25 National Non-Domestic Rates	(15,042)	(15,048)	(12,729)	(12,729)	0	0
26 Police Grant	(46,198)	(46,215)	(38,513)	(38,513)	0	0
27 Council Tax	(40,239)	(40,255)	(33,545)	(33,545)	0	0
28 Specific Grant Income	(101)	(90)	(67)	(67)	0	0
29 Use of General Reserves	0	0	0	0	0	0
30 Use of Earmarked Reserves	(1,865)	(2,052)	(2,052)	(2,052)	0	0
31 Total Funding	(120,058)	(120,278)	(100,963)	(100,964)	0	0
32 (Over)/Underspend	0	0	(3,051)	(5,518)	2,467	2,240

**Police and Crime Commissioner for Gwent
2013/14 Revenue Budget
Establishment Summary as at 31st January 2014**

	Police Staff				Police Officers		
	Budgeted Wte	Actual Wte	Agency Wte	Var (Excl Agency) Under/(Over)	Officer Bud Wte	Officer Act Wte	Variance Under/(Over)
Strategic Workstreams							
Police And Crime Commissioner Controlled Establishments							
Office Of Police And Crime Commissioner	11.8	11.8	0.0	0.0	0.0	0.0	0.0
Regional Drug Intervention Programme	3.0	3.0	0.0	0.0	0.0	0.0	0.0
Police And Crime Commissioner Controlled Total :	14.8	14.8	0.0	0.0	0.0	0.0	0.0
Chief Constable Controlled Establishments							
Operational Support							
OS Management Team	0.0	0.0	0.0	0.0	3.0	4.0	(1.0)
Silver Cadre	0.0	0.0	0.0	0.0	6.0	5.0	1.0
Air Support Unit	0.0	0.0	0.0	0.0	5.0	5.0	0.0
ANPR Intercept Team	0.0	0.0	0.0	0.0	7.0	6.0	1.0
Roads Policing Unit	3.4	2.2	0.0	1.2	62.0	53.0	9.0
Support Group	0.0	0.0	0.0	0.0	22.0	20.0	2.0
Joint Firearms Unit	0.0	0.0	0.0	0.0	38.0	39.0	(1.0)
Firearms Training	0.0	0.0	0.0	0.0	4.0	4.0	0.0
Dogs Section	1.0	1.0	0.0	0.0	17.0	17.0	0.0
Emergency Planning	3.4	3.4	0.0	0.0	7.0	7.0	0.0
Operations/Logistics	7.0	6.0	1.0	1.0	0.0	0.0	0.0
Communications Suite	115.4	113.7	0.0	1.7	33.0	25.1	7.9
Training And Tasking	2.0	2.0	0.0	0.0	0.0	0.0	0.0
Safety Camera	9.1	8.3	0.0	0.8	2.0	2.0	0.0
Operational Support Total :	141.4	136.6	1.0	4.7	206.0	187.1	18.9
Neighbourhood Policing & Partnerships							
NHP Management Team	0.0	0.0	0.0	0.0	9.0	10.0	(1.0)
Local Policing Units	0.0	0.0	0.0	0.0	205.0	199.4	5.6
Neighbourhood Support Teams	0.0	0.0	0.0	0.0	81.0	83.1	(2.1)
Neighbourhood Support Units	0.0	0.0	0.0	0.0	476.0	443.1	32.9
Community Safety	6.0	4.8	0.0	1.2	5.0	4.0	1.0
Licensing	4.0	4.8	0.0	(0.8)	4.0	5.0	(1.0)
Schools Liaison	0.0	1.7	0.0	(1.7)	17.5	15.4	2.1
Youth Offending Team	0.0	0.0	0.0	0.0	6.3	6.5	(0.3)
CSO's	145.0	109.7	0.0	35.3	0.0	0.0	0.0
CSO's - WAG Funded	100.8	100.9	0.0	(0.1)	0.0	0.0	0.0
Station Enquiry Officers	26.8	26.3	0.0	0.5	0.0	0.0	0.0
Operation Prudent	0.0	0.0	0.0	0.0	0.0	14.0	(14.0)
NHP - Ext Funded	2.5	2.5	0.0	0.0	0.0	0.0	0.0
Neighbourhood Policing Total :	285.2	250.7	0.0	34.4	803.8	780.5	23.2
Criminal Justice Department							
Custody	22.0	21.0	6.0	1.0	42.0	43.0	(1.0)
Admin Of Justice	48.0	47.5	0.0	0.5	0.0	8.8	(8.8)
Information And Data Management	35.8	37.7	5.0	(1.9)	0.0	3.0	(3.0)
Information And Data Management - DBS	10.7	10.2	0.0	0.5	0.0	0.0	0.0
Criminal Justice Department Total :	116.5	116.4	11.0	0.1	42.0	54.8	(12.8)
Crime Investigation							
Crime Investigation - Mgmt Team	5.0	5.0	0.0	0.0	5.0	6.0	(1.0)
Major Incidents Team	19.4	17.5	0.0	1.9	26.0	19.7	6.3
Organised Crime Unit	1.0	0.0	0.0	1.0	12.5	12.8	(0.3)
Financial Investigation	8.6	8.6	0.0	0.0	7.0	6.9	0.1
High Tech Crime	4.0	4.0	0.0	0.0	3.0	3.0	0.0
Technical Support Unit	2.0	2.0	0.0	0.0	1.0	1.0	0.0
Intelligence	26.2	24.2	0.0	2.1	35.0	32.5	2.5
Dedicated Source Unit	5.4	4.2	0.0	1.2	13.0	13.0	0.0
Surveillance	0.0	0.0	0.0	0.0	20.7	18.6	2.1
Crime Management Unit	15.1	14.8	0.0	0.3	12.0	12.3	(0.3)
Public Protection Unit	9.8	9.2	0.0	0.6	80.6	74.8	5.8
Domestic Abuse Investigation Unit	13.6	12.3	0.0	1.3	55.4	50.4	5.1
Special Branch	0.0	0.0	0.0	0.0	11.0	7.0	4.0
Special Branch (WECTU)	8.0	5.2	0.0	2.8	0.0	0.0	0.0
Operation Jasmine	0.0	2.8	0.0	(2.8)	0.0	0.0	0.0
Scientific Support	60.5	49.5	0.0	11.0	6.0	6.0	0.0
All Wales Collaboration - Tarian	1.0	1.0	0.0	0.0	9.0	9.0	0.0
Crime Investigation Total :	179.7	160.3	0.0	19.3	297.2	273.0	24.2
Business Support (Incl ICT)							
Estates	17.9	16.6	0.0	1.3	0.0	0.0	0.0
Finance	20.5	18.4	2.0	2.0	0.0	0.0	0.0
Fleet	16.8	13.8	4.0	3.0	0.0	0.0	0.0
Procurement	5.0	4.0	1.0	1.0	0.0	0.0	0.0
Business Support	11.9	10.9	1.0	1.0	0.0	0.0	0.0
Information & Technology	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Business Support (Incl ICT) Total :	72.0	63.7	8.0	8.3	0.0	0.0	0.0
Corporate							
ACPO	1.0	1.0	0.0	0.0	4.0	5.0	(1.0)
Standards	15.3	15.7	0.0	(0.4)	7.0	7.0	0.0
Legal	9.0	8.8	0.0	0.2	0.0	0.0	0.0
Corporate Comms	19.2	18.2	2.0	1.0	0.0	0.0	0.0
Service Development	30.5	30.3	0.0	0.2	1.0	2.0	(1.0)
Police Federation & Staff Associations	3.5	4.0	0.0	(0.5)	2.0	3.0	(1.0)
People Services	31.4	28.7	1.0	2.7	11.0	7.0	4.0
Corporate Projects	0.0	10.9	2.0	(10.9)	0.0	5.0	(5.0)
Operation Ismay	0.0	1.0	1.0	(1.0)	0.0	6.0	(6.0)
Corporate Total :	109.9	118.6	6.0	(8.8)	25.0	35.0	(10.0)
Other Joint Funded / External Initiatives	0.0	1.0	0.0	(1.0)	2.0	3.0	(1.0)
Chief Officer Controlled Total :	904.6	847.5	26.0	57.2	1,375.9	1,333.3	42.6
Workforce Total :	919.4	862.3	26.0	57.2	1,375.9	1,333.3	42.6

Police & Crime Commissioner for Gwent
2013/14 Revenue Budget
Financial Performance to 31st January 2013
Virement Summary

<u>Section 1</u>	WTE	£'s	Comments
1 <u>Previously Approved Virements to Identified Recurring Savings</u>			
	<u>0.0</u>	<u>0</u>	
 <u>Section 2</u>			
2 <u>Previously Approved Virements to Fund Activities</u>			
Further Funding for iTrent		35,410	Additional funding required for the iTrent implementation
Arrest Referral		74,000	Transfer of Arrest Referral contribution to Regional Drug
	<u>0.0</u>	<u>109,410</u>	
 <u>Section 3</u>			
3 <u>Virements since January 2014 that require authorisation</u>			
Movement of ICT Staff Budget	30.1	308,025	TUPE transfer of ICT staff to SRS
	<u>30.1</u>	<u>308,025</u>	
 Total to 31st January 2014	 <u>0.0</u>	 <u>109,410</u>	

**Police and Crime Commissioner for Gwent
2013/14 Capital Programme
Performance to 31st January 2014**

EXPENDITURE	2013/14 Programme				
	Initial Annual Budget £'000s	Revised Annual Budget £'000s	Expenditure To Date £'000s	Full Year Forecast £'000's	Year-End Variance £'000's
Estates Schemes :					
1 Estates Schemes including Minor Works	320	320	108	246	74
2 Replacement FCR	3,430	3,430	14	14	3,416
3 Replacement Headquarters	250	250	0	0	250
4 CID Hub	277	277	44	277	0
5 Total Estates Schemes	4,277	4,277	166	537	3,740
6 Vehicle Purchases	2,104	2,104	1,645	1,868	236
7 Vehicle Purchases	2,104	2,104	1,645	1,868	236
Information Systems :					
8 Inter-Relational Mgt System	1,589	1,437	85	1,437	0
9 All Wales Digital Recording	277	167	77	167	0
10 Equalogic SAN Server	170	170	0	0	170
11 VOIP	338	338	0	0	338
12 I-Trent	0	178	139	178	0
13 Replacement ICCS System	500	500	0	0	500
14 Decommissioning of HQ ICT System	500	500	0	0	500
15 Enterprise Resource Planning System	3,000	2,787	0	0	2,787
16 Information Systems	6,374	6,077	300	1,782	4,295
Force Projects :					
17 Other BTCG Projects / Schemes	196	196	21	160	36
18 Total Force Projects	196	196	21	160	36
19 Overall Totals	12,951	12,654	2,132	4,347	8,307

FUNDING OF PROGRAMME	Initial Annual Budget £'000s	Revised Annual Budget £'000s
20 Capital Grant	1,037	1,037
21 Supported Borrowing		
22 Slippage		
23 Deferment of Schemes		
24 Use of Capital Reserves	9,056	2,550
25 Revenue Contributions to Capital		
26 Receipt from sale of premises	680	760
27 Year 2 of Programme		
28 Loans / Use of Revenue Funding		
29 Total Funds Available	10,773	4,347
30 Shortfall/(Surplus) in Funding	2,178	0