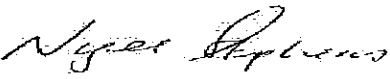
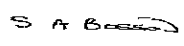
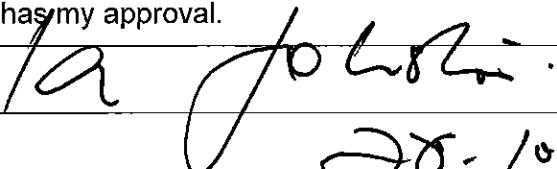


DECISION NO: PCCG-2013-112	
<u>OFFICE OF POLICE & CRIME COMMISSIONER</u>	
TITLE:	Provision of Vehicle Body Repairs
DATE:	30 September 2013
TIMING:	A response is required by 7 October 2013; the existing contract expires on 16 October 2013.
PURPOSE:	The purpose of this report is to seek approval to extend the current contract with the incumbent suppliers.
1.	<u>RECOMMENDATION</u>
1.1	To extend the current contract with Dave's Body Shop and Chris Spiteri and Sons for 12 months in accordance with paragraph 125 of the Manual of Governance.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	In September 2010, Gwent Police awarded a contract for the Provision of Vehicle Body Repairs, for a period of three years with an option to extend for an additional two years with both parties agreement, to be reviewed annually. The Contract was awarded to two companies to provide resilience to the Force.
2.2	The contract was awarded for the Provision of Vehicle Body Repairs, to suppliers who could provide the force with a service for all Police Vehicles. The contract is managed on a day to day basis by the Fleet Department.
2.3	One of the contractors originally awarded the contract ceased trading on 31 st March 2011 which left the Force with one contractor and no resilience. On 30 th June 2011 Gwent Police awarded a contract to a replacement contractor.
2.4	The Contract was awarded in accordance with the EU Directives and Gwent Police Authority's Standing Orders, with the successful suppliers selected based on the Most Economically Advantageous Tender. The selection criteria included Rates and Charges 35%, Technical Response 45%, Security of Facilities 10% and Site Visits 10%.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The contract is still required by the force to assist with any Vehicle Body Repairs Gwent Police may have in the next 12 months. The Workshop Manager and the Fleet Manager have confirmed the requirement for the extension of the contract to ensure the force is covered for any future repairs. The service provided by the suppliers has been acceptable during the term of their contracts and they have met their obligations.

4.	<u>NEXT STEPS</u>
4.1	On approval of the report, contract extension documents will be issued to the suppliers, where they will be signed and returned to the Contracts and Procurement Department to be retained on file.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The current spend on the suppliers over the 3 year term of the contract is as follows, Dave's Body Shop approximately £309,000 and Chris Spiteri £41,600. These figures have fallen within the financial budget of the force.
5.2	The suppliers have confirmed that they are happy to extend for the additional one year period. The option to increase the prices using RPI has been declined.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	As part of the extension there would be no staffing/personnel implications.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in line with the EU Directives and the Manual of Governance.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	The risk for Gwent Police if this contract is not extended; there will be no contract in place to repair police vehicles and we will not be adhering to the Manual of Governance.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report by the OPCC, this document will be made available to the Public.
11.	<u>CONTACT OFFICER</u>
11.1	Arlhene Jackson, Contracts Officer.
12.	<u>ANNEXES</u>
12.1	None.

For OPCC use only

Office of the Chief Constable	
I confirm that Provision of Vehicle Body Repairs report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval .	
Signature: 	
Date: 4 October 2013	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 24/10/13	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 28.10.13	

