

DECISION NO: PCCG-2014-040	
<u>OFFICE OF POLICE AND CRIME COMMISSIONER</u>	
TITLE:	Provision of Driver Education Offender Rehabilitation Scheme (s) Speed Awareness
DATE:	28th May 2014
TIMING:	A response is required as soon as possible for the utilisation of an additional two month extension period.
PURPOSE:	For Approval
1.	<u>RECOMMENDATION</u>
1.1	To extend the current contract with TTC Group Ltd for two months from 31 May 2014 to 31 July 2014, in accordance with paragraph 118 of the Manual of Governance.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	In December 2008, Gwent Police awarded a contract for the Provision of Driver Education Offender Rehabilitation Scheme(s) Speed Awareness, for a period of three years with an option to extend for an additional two years. This agreement naturally expired on the 11 th of January 2014.
2.2	The contract was awarded for the Provision of Driver Education Offender Rehabilitation Scheme(s) Speed Awareness to a supplier who could provide the force with the requirements of delivering services to members of the public who were required to attend the courses
2.3	The contract is utilised by Gwent, South Wales and Dyfed Powys Police.
2.4	The contract award process was undertaken in accordance with EU Directives and Gwent Police Authority's Standing Orders, with the successful supplier selected based on the Most Economically Advantageous Tender. The award criteria of the tender process included Rates and Charges, Specification Response and Presentation.
2.5	An additional two-month extension was approved in January 2014 as clarification on the cost structure of the tenders was required as part of the evaluation.
2.6	A further extension was approved in March 2014 as the tender process was concluded.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	A further extension is required as the process of debriefing the unsuccessful tenderers continues through the Alcatel period.
3.2	The extension will also enable a handover period between current and new providers as delegates are able to book courses three to four months in advance and this enables continuity in the delivery of the service.

4.	<u>NEXT STEPS</u>
4.1	On approval of the report, contract extension documents will be issued to the provider, where they will be signed and returned to the OPCC.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The value of the extension for this contract has no cost to the OPCC. The payment of courses is made directly to the supplier by the delegates who will be attending the courses. It is envisaged that there will be approximately 5,600 delegates attending courses in the two month period.
5.2	The supplier has confirmed that they are content to extend for the additional two months and have confirmed that all prices will remain the same for the period.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	As part of the extension there would be no staffing/personnel implications.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in line with the EU Directives and the Scheme of Consent.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	There is a potential risk for Gwent Police should the contract not be extended, there would be no contractual arrangements in place until the new contract commenced.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report by the OPCC, this document will be made available to the Public.
11.	<u>CONTACT OFFICER</u>
11.1	Rachael Barton, Senior Procurement Officer.
12.	<u>ANNEXES</u>
12.1	N/A

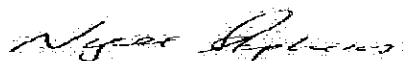
For OPCC use only

Office of the Chief Constable

I confirm that **Provision of Driver Education Offender Rehabilitation Scheme(s) Speed Awareness** report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for **approval**.

Signature:



Date: 30 May 2014

	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Finance Officer has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A

Chief Executive/ Deputy Chief Executive:

I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.

Signature:



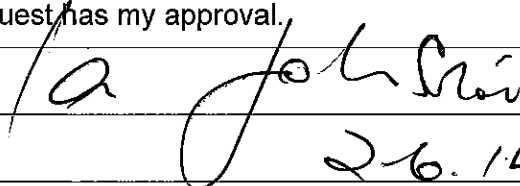
Date: 30/05/14

Police and Crime Commissioner for Gwent

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

Signature:



Date:

26.14

