

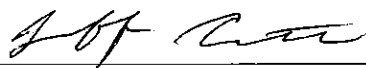


<b>DECISION NO: PCCG-2017-026</b>	
<b><u>OFFICE OF THE POLICE AND CRIME COMMISSIONER</u></b>	
<b>LEAD CHIEF OFFICER:</b>	<b>Nigel Stephens – Assistant Chief Officer Resources</b>
<b>TITLE:</b>	<b>Provision of National Driver Offender Rehabilitation Courses – Extension of Contract</b>
<b>DATE:</b>	<b>12 June 2017</b>
<b>TIMING:</b>	<b>Urgent</b>
<b>PURPOSE:</b>	<b>For Approval</b>
<b>1.</b>	<b><u>RECOMMENDATION</u></b>
1.1	It is recommended that the contract for the Provision of National Driver Offender Rehabilitation Courses with TTC Group be extended for an additional one (1) year period, in accordance with paragraph 121 of the Manual of Governance.
1.2	The one (1) year extension will commence on 1 July 2017 and will expire on 30 June 2018.
<b>2.</b>	<b><u>INTRODUCTION &amp; BACKGROUND</u></b>
2.1	In April 2014, the Police and Crime Commissioner for Gwent awarded an All Wales Contract for the Provision of National Driver Offender Rehabilitation Courses to TTC Group following a restricted OJEU procurement process. The contract was awarded for a three (3) period with an option to extend for an additional one (1) year period, and commenced on 1 July 2014.
2.2	The contract was awarded by Gwent Police (GP) on behalf of South Wales Police (SWP) and North Wales Police (NWP) to obtain a service provider to supply courses to the public, who would be identified to attend a course following a driving offence. The courses provided under the contract are created and developed by the National Drivers Offenders Re-Training Scheme (NDORS). The purpose of the NDORS Courses is to educate drivers.
2.3	Five tender responses were received by the closing date for return of tenders. The responses were evaluated by an evaluation panel made up of representatives from the three forces. In accordance with the Evaluation Criteria, TTC Group were identified as the Most Economically Advantageous Tenderer.
<b>3.</b>	<b><u>ISSUES FOR CONSIDERATION</u></b>
3.1	SWP and NWP have confirmed their approval to extend the current framework for one (1) additional year, as stated in the original award.
3.2	Over the last three (3) years TTC Group has provided an excellent service for the forces, delivering a quality service to the public in each force area. TTC

	Group assists with any specific requirements and attends quarterly review meetings.
3.3	<p>For the extension period TTC Group will continue to deliver the full suite of NDORS courses in both English and Welsh. The courses they provide are listed below;</p> <ul style="list-style-type: none"> <li>• National Speed Awareness</li> <li>• National Speed Awareness 20</li> <li>• National Driver Alertness</li> <li>• RIDE</li> <li>• What's Driving Us?</li> <li>• Driving 4 Change</li> </ul>
4.	<b><u>NEXT STEPS</u></b>
4.1	On approval of this report, an extension document will be drafted in accordance with the original contract and issued to TTC Group for signature.
5.	<b><u>FINANCIAL CONSIDERATIONS</u></b>
5.1	The financial expenditure to the force on this contract is zero as the force does not pay any monies to TTC for their services.
5.2	The fees that are charged to the public to attend courses by TTC are paid directly to them and is not dealt with by the force.
5.3	For the requirements of The Public Contracts Regulations 2015, the force is required to competitively tender our requirements where a value has to be put on the framework. The value of the contract extension period for the above reason is £1,863,059 for three forces.
6.	<b><u>PERSONNEL CONSIDERATIONS</u></b>
6.1	There are no personnel considerations applicable for this extension. Transfer of Undertakings Protection of Employment (TUPE) does not apply to this contract.
7.	<b><u>LEGAL IMPLICATIONS</u></b>
7.1	There are no legal implications applicable to this contract. The original procurement process was carried out in accordance with the European Union Directives and the Manual of Governance.
8.	<b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>
8.1	This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.

<b>9.</b>	<b><u>RISK</u></b>
9.1	<p>The risks for Gwent Police if this framework is not extended with TTC Group are identified as:</p> <ul style="list-style-type: none"> <li>• The Public not being offered a driver education rehabilitation scheme following police intervention.</li> <li>• Driving standards may not be improved.</li> <li>• Non-compliant spend for this requirement.</li> </ul>
<b>10.</b>	<b><u>PUBLIC INTEREST</u></b>
10.1	Following approval of this report by the Commissioner, this document will be made available to the Public.
<b>11.</b>	<b><u>CONTACT OFFICER</u></b>
11.1	David Hatchley, Senior Procurement Officer
<b>12.</b>	<b><u>ANNEXES</u></b>
12.1	N/A

For OPCC use only

<b>Office of the Chief Constable</b>	
I confirm that the <b>Provision of National Driver Offender Rehabilitation Courses – Extension of Contract</b> report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval purposes.	
<b>Signature:</b> 	
<b>Date:</b> 20/06/17	
	<b>Tick to confirm (if applicable)</b>
<b>Financial</b> The Chief Finance Officer has been consulted on this proposal.	✓
<b>OPCC (insert name)</b> The Chief Finance Officer has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
<b>Legal</b> The legal team have been consulted on this proposal.	N/A
<b>Equalities</b> The Equalities Officer has been consulted on this proposal.	N/A
<b>Chief of Staff:</b> I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
<b>Signature:</b> 	
<b>Date:</b>	
<b>Police and Crime Commissioner for Gwent</b> I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
<b>Signature:</b> 	
<b>Date:</b> 26/6/17	