


DECISION NO: PCCG-2015-062	
<u>OFFICE OF POLICE AND CRIME COMMISSIONER</u>	
LEAD CHIEF OFFICER:	Nigel Stephens – Assistant Director Resources
TITLE:	Managed Services for Temporary Agency Resources
DATE:	25 August 2015
TIMING:	Urgent
PURPOSE:	For decision
1.	<u>RECOMMENDATION</u>
1.1	It is recommended that an interim contract is awarded to Randstad Employment Bureau Ltd, under the Eastern Shires Purchasing Organisation (ESPO) Framework, Managed Services for Agency Resources (653F) in accordance with Paragraph 63c of the Manual of Governance.
1.2	The contract is awarded for the period 1 September 2015 to 31 December 2015.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	In March 2015, a sourcing strategy was approved by the OPCC following the recommendation to utilise the ESPO Framework - Managed Services for Agency Resources (MSTAR, 653F), whilst a further competition was carried out under the National Procurement Service for Wales (NPS) Framework for Temporary Agency Resources.
2.2	A direct award was made to the existing supplier under the ESPO framework, for the period 10 May 2015 to 31 August 2015.
2.3	A further competition process to award a single supplier under the NPS Framework commenced in April 2015. The tender was published in May 2015 with a closing date of 17 June 2015, all six (6) suppliers on the framework responded by the closing date.
2.4	To ensure the costs submitted were in accordance with the framework a due diligence exercise was undertaken. Costs submitted by four (4) of the tenderers were in excess of the original framework costs. The four (4) tenderers were notified and requested to review and confirm, by Friday 3 July 2015, their submitted costs were correct.
2.5	Three (3) of the four (4) tenderers re-submitted compliant costs by the closing date. One (1) tenderer confirmed that their tender was correct and they were not in breach of the framework.
2.6	It was identified that there was ambiguity in the framework guidance which has led to confusion with the pricing criteria for both Gwent Police and the tenderers. Advice and guidance was sought from Joint Legal Services (JLS)

	and NPS, following the advice the decision was taken to cancel the tender process and wait for further framework guidance before restarting the further competition.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The current contract is due to expire 31 August 2015. The provision for temporary agency resources is in accordance with the framework Terms & Conditions. There have been no price increases during the current contract or no contractual issues.
3.2	The Force has a continued requirement for temporary agency staff to support the current Staying Ahead project, and other supporting roles throughout the business. Therefore an interim contract is required whilst the further competition is undertaken.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The value of the contract since the start of the 2015/2016 financial year (April 2015) to end of June 2015 (3 Months) is £193,525.
5.2	It is anticipated that the value of the extension from 1 September 2015 until 31 December 2015 will be less than £253,000. Agency staff will be transferred from the existing provider to the new provider during December, as staff transfer the value of the contract will decrease.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	There are no personnel considerations.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	The direct call-off is within the terms of the ESPO framework.
7.2	Joint Legal Services have been consulted.
7.3	The ESPO framework contract manager has approved the extension of the direct award of the contract to Randstad.
8.	<u>RISK</u>
8.1	If the contract is not awarded the force may have to seek temporary staff at increased rates. This may cause overspend on budgets and/or staffing issues.
8.1	The off contract spend would also be in breach of the Public Contracts Regulations 2015.
9.	<u>CONTACT OFFICER</u>
9.1	Rachael Barton, Senior Procurement Officer
10.	<u>ANNEXES</u>
10.1	N/A

Office of the Chief Constable	
I confirm that (name of report) report has been approved by the Assistant Chief Officer - Resources. It is now forwarded to the OPCC for approval .	
Signature: 	
Date: 27 August 2015	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 01/09/15	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 01/09/15	

This report has been signed by the Chief Executive on behalf of the Police and Crime Commissioner for Gwent as per Part 3c, Scheme of Consent and Delegation, Paragraph 9 of the Manual of Corporate Governance.