

		<u>ACTION PLAN</u>		
		Key: Green = On-going Blue = Completed		
<u>Questionnaire Number and Question</u>		<u>Comments</u>	<u>Suggested Resolution</u>	<u>Agreed Resolution</u> (To be completed at the meeting)
4.	Do the committee's terms of reference explicitly address all the core areas identified in CIPFA's Position Statement.	<p>Assurance Framework Majority of feedback suggested people were happy this was covered, although not explicitly mentioned. Development of a Board Assurance Framework was mentioned.</p> <p>Action rolled over from previous financial year: A pictorial representation of the sources of assurance that make up the framework could be beneficial, indicating opportunities for triangulation.</p>	<p>Development of a Board Assurance Framework will be considered once the internal audit report is received.</p> <p>For discussion at meeting.</p>	<p>Note: This action has rolled over from the previous action sheet and has also been raised again in the self-assessment process from 2018/19.</p> <p>An internal audit is being undertaken in this area. Once the outcome of the audit has been received we will consider how this could be progressed further.</p> <p>Update March 2019: Not yet received. Suggest roll over to action plan produced as a result of the 2018/19 self-assessment process.</p> <p>Update June 2019: Audit Report now received. Agreement from CFO that this would be looked at and progressed.</p> <p>Update September 2019: CFO, ACOR, CEx & HoAC to meet on 20/09/19 to discuss further. This is the earliest date available based on diary commitments and annual leave over the summer months.</p> <p>Update December 2019: Initial meeting has taken place. HoAC drafting template and will share with officers for comment. A meeting will then be arranged to fill in the document before sharing with JAC members at a future meeting.</p> <p>Update March 2020: Template has been drafted. HoAC meeting with CFO and CEx on 17/02/20 to fill in OPCC sections to ensure the document works. A meeting will then be arranged with the force to complete the whole document prior to sharing with JAC members at a future meeting.</p> <p>Update June 2020: HoAC will work continue to work on the document during remote working/COVID 19. A meeting has been arranged between the force/OPCC on 24/09/2020 to (hopefully) finalise the document. A draft version of the BAF was circulated to members for comment on 09/04/2020.</p>