

**OFFICE OF POLICE AND CRIME COMMISSIONER**

**OFFICE OF THE CHIEF CONSTABLE**

**TITLE:** Joint Audit Committee Draft Annual Report 2015/16

**DATE:** 30<sup>th</sup> June 2016

**TIMING:** Annual

**PURPOSE:** For Approval

<b>1.</b>	<b><u>RECOMMENDATION</u></b> That the Joint Audit Committee (JAC) comment on and approve their draft Annual Report for 2015/16.
<b>2.</b>	<b><u>INTRODUCTION &amp; BACKGROUND</u></b> During 2014/15, in line with the Chartered Institute of Public Finance and Accountability (CIPFA) best practice, Members of the JAC agreed that they would produce an Annual Report to provide the Police and Crime Commissioner for Gwent and the Chief Constable with an overview of their activity for the past financial year and to also set their priorities for the coming year. The Annual Report will be presented alongside the Statement of Accounts in September 2016.
<b>3.</b>	<b><u>ISSUES FOR CONSIDERATION</u></b> <b>Appendix 1 – Draft Annual Report</b> The draft report contains details of the activity undertaken by the JAC during 2015/16 and their priorities for 2016/17 and is supplemented by the following appendices.  <b>Appendix 2 – Evidence of Compliance with Terms of Reference (ToR)</b> The table takes each theme within the ToR and details the dates of meetings and the subject matters of the reports considered within each theme. Certain subject areas were considered outside of the meeting structure (for example at ‘deep dives’). Where this occurred the ‘Other Methods’ column of the table has been completed stating how compliance with this subject area of the ToR was achieved. Any additional information deemed useful has been included in the ‘Comments’ column of the document.  <b>Appendix 3 – JAC Self-Assessment of Good Practice</b> This document comprises two parts: Appendix 3.1 reflects the responses provided to the Self-Assessment Questionnaire, and Appendix 3.2 contains the Self-Assessment Action Plan with proposed recommendations for improvement. Responses to the Self-Assessment were received from all Members of the Committee, as well as from the Commissioner’s and Chief Constable’s statutory officers and Internal and External Audit. They are presented for discussion in terms of the JAC Action Plan for the next twelve months.

4.	<p><b><u>NEXT STEPS</u></b></p> <p>Once the content of the report and appendices have been approved by the JAC Members, subject to the incorporation of any comments made, the report will be amended for final presentation at the meeting in September 2016. The report will then be provided to the Commissioner and the Chief Constable in order to evidence the activity undertaken by the JAC during 2015/16.</p>
5.	<p><b><u>FINANCIAL CONSIDERATIONS</u></b></p> <p>During 2015/16, the total cost incurred for the JAC was £3453.65 comprising Member allowances and subsistence.</p>
6.	<p><b><u>PERSONNEL CONSIDERATIONS</u></b></p> <p>Personnel considerations are indicated within the attached report.</p>
7.	<p><b><u>LEGAL IMPLICATIONS</u></b></p> <p>There are no legal implications as a result of this report.</p>
8.	<p><b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b></p> <p>This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.</p> <p>Consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998 in preparing this report.</p>
9.	<p><b><u>RISK</u></b></p> <p>There are no risks arising as a result of this report.</p>
10.	<p><b><u>PUBLIC INTEREST</u></b></p> <p>This report can be made available to the public.</p>
11.	<p><b><u>CONTACT OFFICER</u></b></p> <p>Caroline Hawkins, Information Officer.</p>
12.	<p><b><u>ANNEXES</u></b></p> <p>Appendix 1 - Draft JAC Annual Report.  Appendix 2 – Evidence of JAC Compliance with ToRs.  Appendix 3 – JAC Self-Assessment of Good Practice.</p>