

<b>DECISION NO: PCCG-2013-023</b>	
<b><u>OFFICE OF POLICE &amp; CRIME COMMISSIONER</u></b>	
<b>TITLE:</b>	<b>Scene of Crime Consumables</b>
<b>DATE:</b>	<b>12 February 2013</b>
<b>TIMING:</b>	<b>Box Day</b>
<b>PURPOSE:</b>	<b>The purpose of this report is to seek approval to award a contract for the provision of Scenes of Crime Consumables.</b>
<b>1.</b>	<b><u>RECOMMENDATION</u></b>
1.1	The contract is awarded to WA Products for 18 months under the Police and Crime Commissioners Standing Orders Relating to Contracts, Paragraph 20.
<b>2.</b>	<b><u>INTRODUCTION &amp; BACKGROUND</u></b>
2.1	The Joint Scientific Investigation Unit has been purchasing Forensic Consumables from WA Products using a local agreement. Due to the high level of spend a tendering process was necessary.
2.2	The Procurement Department looked into the possibility of using an existing framework agreement prior to approaching the market. Kent Police Authority established a framework agreement which is open to all Police Forces in England and Wales.
2.3	This framework arrangement will therefore be used by the Scientific Investigation Unit with Gwent Police being the lead Force.
<b>3.</b>	<b><u>ISSUES FOR CONSIDERATION</u></b>
3.1	WA Products is the sole supplier on the South East and Eastern Framework Agreement and the contract period of 18 months will match the remaining period of the Kent Framework Agreement. Due diligence has confirmed the framework has been established in accordance with EU Directives.
3.2	Consultation has taken place with the SIU management and they are satisfied with the current service provision. An exercise has confirmed current service levels will continue and based on current use savings of 7% will be achieved. (£6,934.40)
<b>4.</b>	<b><u>NEXT STEPS</u></b>
4.1	On approval of the report by the Office of the Police and Crime Commissioner for Gwent, the contract documents will be issued to WA Products for signature and return to the Commissioner.
<b>5.</b>	<b><u>FINANCIAL CONSIDERATIONS</u></b>
5.1	It is anticipated that the annual spend will be £112,000 and discussion with Kent have confirmed they will continue to work closely with WA Products to negotiate further reductions wherever possible.
<b>6.</b>	<b><u>PERSONNEL CONSIDERATIONS</u></b>
6.1	There are no staffing/personnel implications.

<b>7.</b>	<b><u>LEGAL IMPLICATIONS</u></b>
7.1	This report has been submitted in line with the Manual of Corporate Governance, Financial Regulations.
<b>8.</b>	<b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
<b>9.</b>	<b><u>RISK</u></b>
9.1	The risks to the Office of the Police and Crime Commissioner for Gwent if the Contract is not awarded is breach of EU Procurement Directives as local spend will be over the tendering thresholds.
<b>10.</b>	<b><u>PUBLIC INTEREST</u></b>
10.1	Following approval of this report by the Commissioner, this document will be made available to the Public.
<b>11.</b>	<b><u>CONTACT OFFICER</u></b>
11.1	Paula Corfield, Interim Head of Procurement.
<b>12.</b>	<b><u>ANNEXES</u></b>
12.1	None.

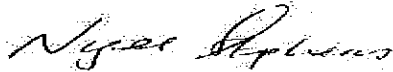
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**Office of the Chief Constable**

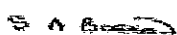
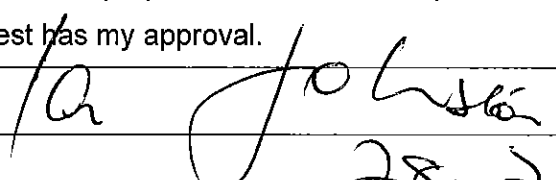
I confirm that this report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for approval.

**Signature:**



**Date: 12 February 2013**

	Tick to confirm (if applicable)
<b>Financial</b> The Treasurer has been consulted on this proposal.	√
<b>OPCC (insert name)</b> The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	√
<b>Legal</b> The legal team have been consulted on this proposal.	N/A
<b>Equalities</b> The Equalities Officer has been consulted on this proposal.	N/A
<b>Chief Executive/ Deputy Chief Executive:</b> I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
<b>Signature:</b> 	
<b>Date: 26/02/13</b>	
<b>Police and Crime Commissioner for Gwent</b> I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
<b>Signature:</b> 	
<b>Date:</b> 28.2.13	

