

OFFICE OF THE POLICE AND CRIME COMMISSIONER


LEAD CHIEF OFFICER:	Nigel Stephens
TITLE:	Finance Report 2019/20 – Second quarter (Q2)
DATE:	26 November 2019
TIMING:	Quarterly
PURPOSE:	For monitoring
1.	<u>RECOMMENDATION</u>
1.1	<p>To consider and note the financial performance of the Force and OPCC for the second quarter of financial year 2019/20.</p> <p>To consider and note the updated MTFP position for 2020/21 and beyond.</p>
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	<p>This quarterly financial report presents detailed information on revenue, balance sheet and working capital balances (debtors, creditors and cash/investments). This provides a comprehensive position for Chief Officers to consider and inform decision making.</p> <p>The quarterly report includes:</p> <ol style="list-style-type: none"> 1) Appendix 1a, 1b, 1c: Income and Expenditure for the group, force and OPCC (as previously reported). The income and expenditure report takes into account expenditure commitments made as at the quarter end but have not yet been invoiced or paid and a forecast of the year end position. 2) Appendix 2: Investment fund – details of items approved, spent and budget reallocated. 3) Appendix 3a: Cash and investments – details of level of cash the force has and how much money is on investment. 4) Appendix 3b: Debtors position. This details the level of income yet to be cash receipted and the age of the debt. 5) Appendix 3c: Creditors position. This details the level of expenditure yet to be cash paid and the age of the liability. 6) Appendix 3d: Capital & Project spend report. This details the spend to date on capital projects and the budget remaining to the end of the financial year. 7) Appendix 4: Usable reserves. This schedule identifies the level of cash backed reserves in line with the Reserves Strategy and the MTFP. 8) Appendix 5: Medium Term Financial Plan. This provides a longer term view on the financial position of the force.

	Further development of the dashboard of high level financial indicators continues in line with the revised Corporate Performance Framework being developed by the DCC.												
3.	<p><u>Financial Highlights –</u></p> <p><u>Q2 Year to date outturn: £385k surplus</u></p> <p><u>Year end forecast: £95k surplus</u></p>												
3.1	The information below provides details on key trends and results for the year. Where a variance (favourable or adverse) represents a significant risk to being able to meet budget a more detailed analysis is provided.												
3.2	On a group basis, the year to date surplus at Q2 2019/20 has increased by £385k to £930k against a budget year to date surplus of £545k. The OPCC has a year to date deficit of £417k.												
	However, the full year forecast for the group shows a small surplus of £95k at the year end and the OPCC is forecast to break even for the year.												
	The group forecast surplus of £95k arises from the following variances:												
	Pay variances – officers and staff: surplus £1,086k												
3.3	<p>At the end of Q2, police officer pay and salary allowances forecast at the end of the financial year are under budget by £1,416k due to the additional 40 officers investment budgeted for at the start of the year that have yet to be fully recruited.</p> <p>This surplus is offset by a £330k deficit on Staff and CSO pay and allowances.</p> <p>The assumptions for the 2019/20 budget already reflects probationers being recruited at lower than the mid point of the salary scale, unlike in previous years when they were budgeted for at the mid-point of the scale.</p>												
3.4	At the end of Q2, staff and PCSO pay costs are forecast to be overspent by £330k. Within this, staff pay was underspent by £1,464k due to vacancies which was offset by agency costs of £1,253k in the short term. £330k of redundancy costs have been recognised in the first 6 months following the outcome of a Service Improvement review which is now fully implemented generating just over £700k in recurrent savings. A further £162k of early retirement capital costs and £40k of additional standby allowances are forecast by year end.												
	Overtime – officers and staff: surplus £310k												
3.5	Total overtime costs (officer and staff) at year end are forecast to show a net surplus of £310k, made up as follows:												
	<table border="1"> <tr> <td>Police Officer overtime deficit</td> <td>(£51k)</td> </tr> <tr> <td>Police Officer rest day overtime deficit</td> <td>(£256k)</td> </tr> <tr> <td>Police Officer public holiday surplus</td> <td>£115k</td> </tr> <tr> <td>Police staff overtime – surplus</td> <td>(£50k)</td> </tr> <tr> <td>Police staff weekend & public holiday enhancements surplus</td> <td>£552k</td> </tr> <tr> <td>Total forecast surplus at 31 March 2020</td> <td>(£310k)</td> </tr> </table>	Police Officer overtime deficit	(£51k)	Police Officer rest day overtime deficit	(£256k)	Police Officer public holiday surplus	£115k	Police staff overtime – surplus	(£50k)	Police staff weekend & public holiday enhancements surplus	£552k	Total forecast surplus at 31 March 2020	(£310k)
Police Officer overtime deficit	(£51k)												
Police Officer rest day overtime deficit	(£256k)												
Police Officer public holiday surplus	£115k												
Police staff overtime – surplus	(£50k)												
Police staff weekend & public holiday enhancements surplus	£552k												
Total forecast surplus at 31 March 2020	(£310k)												
3.6	The position above includes expenditure on Police Staff Enhancements and excludes Major Incidents and Tasking, which is reported separately on Lines 9												

	and 10 of Appendix 1a, therefore the position is not directly comparable with the Force Overtime Performance report.		
	Other employee related costs: deficit £28k		
3.7	A net surplus of £28k is forecast for other employee related costs. This is due primarily to additional pension costs for injury payments of £45k against budget.		
	Non-pay variances – Premises costs: deficit £651k		
3.8	Premises are forecast to be overspent at year end by £651k due primarily to £630k of additional costs arising from the delay in buying out the PFI contract for Ystrad Mynach. There is a risk this will increase with further delays by the Welsh Government. Additional costs of £83k are also forecast in relation rates at the TERRAM site, which are offset by a £129k surplus on planned maintenance programme.		
	Non-pay variances – Transport costs: deficit £102k		
3.9	Transport costs are forecast to be overspent at year end by £102k, primarily due to higher mileage and travel costs (£101k).		
	Non-pay variances – Supplies & Services costs: surplus £1k		
3.10	Supplies & services costs are forecast to break even at year end. However, this position is after some forecast movements in operational and non-operational equipment (£259k deficit), CSI expenditure (£146k surplus) and other supplies and services (£140k surplus). This also assumes that there are no additional collaboration costs with other forces before the year end. Further work is also needed for Q3 reporting on forecasts for ICT, communications and Airwave expenditure.		
	Other movements: net (deficit) movement £521k		
3.11	The net movements are explained by a deficit on the Development Fund of £728k offset by higher forecast income of £188k. The additional forecast cost on the Development Fund relates to amounts to fund the ICT and equipment needs of the extra 162 officers from Operation Uplift. These additional funds will be utilised in line with the recruitment profile of these extra officers over the next three financial years. The higher income is the result of £153k more investment income due to a loan maturing before year end.		
4	<u>Office of the Police & Crime Commissioner – break even</u>		
4.1	The OPCC is forecast to break even for the financial year. The year to date position is a £417k deficit due to income of £527k not having been received yet offset by a surplus of £99k in Supplies & Services for the GDAS contribution which was anticipated in Q1 but has still not been received.		
5	<u>Financial Highlights – Investment Fund Priorities</u>		
5.1	Appendix 2 provides more detail on the planned expenditure from this budget and is made up as follows:		
	<table border="1"> <tr> <td>Total Investment Fund Budget</td> <td>£1,718,058</td> </tr> </table>	Total Investment Fund Budget	£1,718,058
Total Investment Fund Budget	£1,718,058		

	Add additions to budget in year	728,377
	Less amounts allocated out at budget set	(£1,386,875)
	Total remaining budget	£1,059,560
	Appendix 2 shows that the total value of all identified projects currently marked for funding by the Investment Fund in 2019/20 is £1,387k. The actual year to date spend for 2019/20 is only £104k.	
6.	Financial Highlights – balance sheet.	
6.1	The information within section 5 provides the highlights and key performance indicators in relation to balance sheet items. The key areas that are significant to the overall financial performance of the force are: <ul style="list-style-type: none"> • Investments and cash • Debtors • Creditors • Capital • Reserves 	
	Investment and cash (appendix 3a)	
6.2	As at 30 September 2019, £57.0m of cash reserves were held as investments with local authorities or held within the money market. All loans are for 12 months or less and are scheduled to ensure that cash flow is available to cover all commitments as they fall due. Average interest rates on investments is 0.85% (30 June 2019: 0.87%). Interest rates have remained static and it is expected this will continue unless the Bank Of England changes the base rate. Investment interest, therefore, does not contribute significantly to the force's income budget. Actual cash held within the bank account at 30 September 2019 was £1,282k.	
	Debtors (appendix 3b)	
6.3	Total sales invoices that were unpaid as at 30 September 2019 totalled £816k (30 June 2019: £411k), of which £329k (30 June 2019: £343k) was overdue.	
6.4	The collectability of debtors is not considered a risk. The top 5 debtors, as presented in Appendix 3b total £662k (81% of total debtors by value) and are primarily public sector bodies. The balance with South Wales Police relates to invoices recently raised for collaborative activities. There are no irrecoverable debts identified in the year.	
	Creditors (appendix 3c)	
6.5	As at 30 September 2019 there was £964k of creditors, a significant increase on the total creditors of £4,215k at 30 June 2019. Of this total, £144k is overdue for payment (Q1: £2,126k). The vast majority of the creditors balance are with public sector bodies and total £394k or 40% of the total balance.	
6.6	The average age of an invoice paid within the quarter was 32.21 days (Q1: 29.80 days) which is slightly outside the 30 day target. It is expected that this position will be recovered going forward so that the average age will meet this	

	target for the year.
6.7	The impact of the No PO, No Pay policy is now being measured with an average of 31.6% of invoices by number being paid with via a purchase order. The policy is being implemented with supplier details on the vendor database are being updated, and guidance training being provided as necessary. Once the database update is complete, the policy will be enforced with suppliers from 1 February 2020 onwards.
	Capital (appendix 3d)
6.7	The initial budget for the capital and projects was £27,919k. This has been revised to include a further £750k of Estates schemes and £892k of ICT schemes (including SWP collaborative and national schemes). The revised annual budget for 2019/20 is therefore £29,561k. The expenditure to date on capital and long term projects is £793k leaving a remaining budget of £28,768k. However, this is after the reversal of a non-cash 2018/19 accrual of £1,080k relating to Project Fusion.
6.8	Estates – the budget has been increased by £750k to include projects for Ystrad Mynach CCTV and Agile Working. This revised budget also includes major projects relating to HQ relocation (£11,077k), Police Hubs & Spokes (£5,500k) and Ystrad Mynach PFI (£4,000k). The Ystrad Mynach PFI scheme business case for voluntary termination is still awaiting final approval by Welsh Government. A further £750k of budget
6.09	Vehicles – The 2019/20 budget is £1,043k and expenditure to date is £696k and it is expected that this will be fully utilised by the end of the financial year.
6.10	Other long term projects – the adjusted budget of £4,400k includes a further £4,000k for Ystrad Mynach PFI that relates to the revenue element of the voluntary termination. ICT project – the original budget of £150k has been increased to £1,042k to include collaborative DSD projects with South Wales Police, and infrastructure upgrade projects.
	Reserves (appendix 4)
6.11	Appendix 4 details the position in relation to utilisation of reserves and the current balance of usable reserves stand at £55,310k.
7	Medlum Term Financial Plan (appendix 5)
7.1	Appendix 5 provides detail of the latest 2019 version of the MTFP at August 2019 that has been prepared as the final budget for 2019/20. Following the Home Secretary's police grant announcement and a slightly higher than expected pay award of 2.5%, the total year 5 deficit including the expected impact of funding formula cuts is now £5.4m before planned efficiency savings. The MTFP will continue to be updated as part of the 2020/21 budget setting exercise.
8.	<u>Risk areas identified</u>
8.1	The recent Government announcement relating to 2.5% pay award will have an additional cost for 2019-20 from the 1 st September as the budget assumed a 2% pay award. This presents a new cost pressure of £250k in the current

	<p>financial year and £500k recurrently, and is reflected in MTFP, Appendix 5.</p> <p>The custody medical contract is still under significant pressure and overspending despite placing an additional £173k into the base budget. This will need careful management throughout the financial year to minimise the deficit.</p> <p>Significant movements for ICT, communications and Airwave expenditure within the Supplies and Services budgets require further investigation to determine whether there are any new cost pressures not currently recognised.</p>
9.	<u>FINANCIAL CONSIDERATIONS</u>
9.1	These are detailed in the report.
10.	<u>PERSONNEL CONSIDERATIONS</u>
10.1	There are no staffing / personnel implications arising from this report.
11.	<u>LEGAL IMPLICATIONS</u>
11.1	There are no legal implications arising from this report.
12.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
12.1	This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.
12.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
13.	<u>PUBLIC INTEREST</u>
13.1	This is a public document.
14.	<u>CONTACT OFFICER</u>
14.1	Jackie Glossop, Har Ping Boey, Matthew Coe
15.	<u>ANNEXES</u>
15.1	<p>2019/20 Q2 financial Performance report</p> <p> Annex Finance Report Q2 v3</p>

For OPCC use only

Office of the Chief Constable

I confirm that the **Financial Monitoring Month 9** report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for monitoring purposes.

Signature:



Date: 01.02.18

Signature:

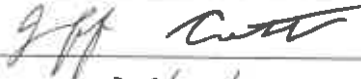
Date:

Police and Crime Commissioner for Gwent

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

Signature:



Date:

26/11/19

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BUDGET AREA						
Grant Police Group Revenue Budget as at period 201806						
	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Full Year Forecast	Variance
EXPENDITURE						
1 Police Officer Pay & Allowances	71,033,242	35,863,705	34,462,107	601,598	69,617,206	1,416,038
2 Police Staff & CSO Pay & Allowances	30,017,873	14,992,129	14,851,217	(138,089)	30,347,833	(359,680)
3 Police Officer Overtime & Enhancements	2,035,984	1,036,968	1,307,114	(267,246)	2,228,506	(192,522)
4 Police Staff & CSO Overtime & Enhancements	2,044,476	691,975	598,211	253,664	1,542,235	802,241
5 Other Employees Related Costs	3,473,588	1,781,567	1,392,028	389,541	3,501,414	(27,856)
6 Premises Costs	5,328,109	3,237,052	3,220,350	16,702	5,978,936	(650,827)
7 Transport Costs	2,620,873	1,297,772	1,094,598	203,184	2,723,198	(102,925)
8 Supplies & Services	20,603,000	10,871,769	10,728,789	143,010	20,951,529	1,471
9 Major Incident Schemes	396,412	165,170	105,709	59,461	396,412	0
10 Proactive Operational Initiatives	238,026	99,190	62,933	36,247	238,026	0
11 Contribution to Police Computer Co.	779,164	739,989	780,701	(28,722)	780,701	18,463
12 Capital Change	0	0	0	0	0	0
	138,960,645	69,651,664	66,564,315	1,266,769	138,265,895	634,650
OTHER APPROVED REVENUE REQUIREMENTS						
13 Development Funds	1,671,823	36,822	65,664	(25,842)	2,300,000	(728,377)
14 Identified Recurring Savings	0	0	0	0	0	0
	1,671,823	36,822	65,664	(25,842)	2,300,000	(728,377)
INCOME						
15 Investment Income	(266,864)	(96,000)	(137,664)	39,864	(408,699)	182,745
16 Other Income	(12,219,695)	(4,583,699)	(3,698,065)	(885,594)	(12,295,070)	35,385
	(12,475,439)	(4,681,699)	(3,835,729)	(845,730)	(12,703,769)	168,128
17 NET EXPENDITURE BEFORE TRANSFERS	(77,946,520)	55,189,237	(41,804,231)	365,000	(77,949,858)	94,600
TRANSFERS						
18 Transfers to Reserves	210,352	0	0	0	210,352	0
19 Revenue Contribution To Capital/Projects Scheme	2,644,818	0	0	0	2,644,818	0
	2,855,148	0	0	0	2,855,148	0
TOTAL RESERVE TRANSFERS	2,855,148	0	0	0	2,855,148	0
20 NET EXPENDITURE INCLUDING TRANSFERS	(75,091,372)	55,189,237	(41,804,231)	365,000	(75,094,710)	94,600
21 FUNDED BY:						
22 Revenue Support Grant	(21,827,973)	(11,753,625)	(11,753,625)	0	(21,827,973)	0
23 National Non-Domestic rates	(9,873,463)	(5,316,479)	(5,316,479)	0	(9,873,463)	0
24 Police Grant	(41,298,576)	(20,643,289)	(20,643,289)	0	(41,298,576)	0
25 Council Tax	(56,042,429)	(29,021,215)	(29,021,215)	0	(56,042,429)	0
26 Specific Grant Income	0	0	0	0	0	0
27 Use Of General Reserves	0	0	0	0	0	0
28 Use of Estimated Reserves	(1,821,239)	0	0	0	(1,821,239)	0
TOTAL FUNDING	(139,851,577)	(66,734,489)	(66,734,507)	9	(139,851,577)	9
(OVER)UNDERSPEND	0	(68,082,852)	(68,082,852)	365,015	(68,082,852)	364,003

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BUDGET AREA		Annual Budget	Budget YTD	Actual YTD	Future Commitments	Variance YTD	Full Year Forecast	Variance
PCC For Grant Revenue Budget as at period 201806								
EXPENDITURE								
1	Police Officer Pay & Allowances	0	0	0	0	0	0	0
2	Police Staff & CSO Pay & Allowances	1,048,661	518,368	512,716	0	5,652	1,048,661	0
3	Police Officer Overtime & Enhancements	0	0	0	0	0	0	0
4	Police Staff & CSO Overtime & Enhancements	0	0	0	0	0	0	0
5	Other Employee Related Costs	14,519	6,118	5,482	0	636	14,519	0
6	Premises Costs	6,202	2,902	2,902	0	(350)	5,202	0
7	Transport Costs	31,330	13,414	9,826	0	3,588	31,330	0
8	Supplies & Services	2,467,447	1,218,642	1,118,276	50,97	99,315	2,467,447	0
9	Major Incident Schemes	0	0	0	0	0	0	0
10	Proactive Operational Initiatives	0	0	0	0	0	0	0
11	Contribution to Police Computer Co.	0	0	0	0	0	0	0
12	Capital Charge	0	0	0	0	0	0	0
		3,591,159	1,738,014	1,650,253	51	(101,745)	3,588,159	0
OTHER APPROVED REVENUE REQUIREMENTS								
13	Development Funds	0	0	0	0	0	0	0
14	Identified Recurring Savings	0	0	0	0	0	0	0
		0	0	0	0	0	0	0
INCOME								
15	Investment Income	0	0	0	0	0	0	0
16	Other Income	(527,000)	(527,000)	(840)	0	(526,160)	(527,000)	0
		(527,000)	(527,000)	(840)	0	(526,160)	(527,000)	0
		3,064,159	1,211,014	1,649,413	51	(437,330)	3,061,159	0
17 NET EXPENDITURE BEFORE TRANSFERS								
		3,064,159	1,211,014	1,649,413	51	(437,330)	3,061,159	0
TRANSFERS								
18	Transfers to Reserves	0	0	0	0	0	0	0
19	Revenue Contribution To Capital/Projects Schemes	0	0	0	0	0	0	0
		0	0	0	0	0	0	0
TOTAL REVENUE TRANSFERS								
		0	0	0	0	0	0	0
20 NET EXPENDITURE INCLUDING TRANSFERS								
		3,064,159	1,211,014	1,649,413	51	(437,330)	3,061,159	0
21 FUNDED BY:								
22	Revenue Support Grant	0	0	0	0	0	0	0
23	National Non-Domestic rates	0	0	0	0	0	0	0
24	Police Grant	0	0	0	0	0	0	0
25	Council Tax	(3,041,169)	(1,222,094)	(1,222,094)	0	0	(3,041,169)	0
26	Specific Grant Income	0	0	0	0	0	0	0
27	Use Of General Reserves	0	0	0	0	0	0	0
28	Use of Excessed Reserves	0	0	0	0	0	0	0
		(3,041,169)	(1,222,094)	(1,222,094)	0	0	(3,041,169)	0
TOTAL FUNDING								
		0	0	0	51	(437,330)	0	0
(OVER)UNDERSPEND								
		0	0	0	51	(437,330)	0	0

Project Code	Budget per Budget Budget 2018/19	Owner	Total Approved Budget	2018/19 Approved Budget	In Other From Res	Actual Spent up to 30/06/18	Total Actual Spent	2018/19 Forecast Expenditure	Balance
Summary									
2018-20 Investment Fund Budget:									
2018-20 Municipal Budget	202,004		202,004	202,004	0	20,004	20,004	202,004	0
2018-20 Infrastructure Budget	1,262,306		1,262,306	1,262,306	0	25,206	25,206	1,082,506	181,141
2018-20 Development Fund	50,000		50,000	50,000	0	0	0	50,000	0
2018-20 Other	584,000		584,000	584,000	0	0	0	584,000	0
Budget Identified in Year	798,377		798,377	798,377	0	0	0	0	118,177
2018-20 Investment Fund Budget:									
Total	3,446,816		3,446,816	3,446,816	0	45,210	45,210	2,911,171	535,645

2018-20 Municipal Budget	2018-20 Infrastructure Budget	2018-20 Development Fund	2018-20 Other	Total
Agri Project Manager (2018)	14,000			14,000
Financial Investigations (2018)	21,000			21,000
PPDC - Timber	23,779			23,779
PPDC - Temp Inland Access	18,204			18,204
Position Outreach Worker	25,206			25,206
17/18 Audit (12 months)	25,000			25,000
Total	127,209			127,209

Investment Fund Sub-line (Not in Revenue)	2018-20 Approved Budget	2018-20 Actual Spent	2018-20 Forecast Expenditure
2018-20 002	202,000	20,000	20,000
2018-20 003	46,000	46,000	46,000
Total	248,000	66,000	66,000

2018-20 004 Development Fund	2018-20 Approved Budget	2018-20 Actual Spent	2018-20 Forecast Expenditure
2018-20 004	0	0	0
Total	0	0	0

2018-20 005 Investment Fund Sub-line	2018-20 Approved Budget	2018-20 Actual Spent	2018-20 Forecast Expenditure
2018-20 005	61,000	61,000	61,000
2018-20 006	29,000	29,000	29,000
2018-20 007	70,000	70,000	70,000
2018-20 008	29,000	29,000	29,000
2018-20 009	130,000	130,000	130,000
2018-20 010	200,000	200,000	200,000
2018-20 011	200,000	200,000	200,000
2018-20 012	30,000	30,000	30,000
Total	1,010,000	1,010,000	1,010,000

2018-20 005 Investment Fund Sub-line	2018-20 Approved Budget	2018-20 Actual Spent	2018-20 Forecast Expenditure
2018-20 005	61,000	61,000	61,000
2018-20 006	29,000	29,000	29,000
2018-20 007	70,000	70,000	70,000
2018-20 008	29,000	29,000	29,000
2018-20 009	130,000	130,000	130,000
2018-20 010	200,000	200,000	200,000
2018-20 011	200,000	200,000	200,000
2018-20 012	30,000	30,000	30,000
Total	1,010,000	1,010,000	1,010,000

2018-20 005 Investment Fund Sub-line	2018-20 Approved Budget	2018-20 Actual Spent	2018-20 Forecast Expenditure
2018-20 005	61,000	61,000	61,000
2018-20 006	29,000	29,000	29,000
2018-20 007	70,000	70,000	70,000
2018-20 008	29,000	29,000	29,000
2018-20 009	130,000	130,000	130,000
2018-20 010	200,000	200,000	200,000
2018-20 011	200,000	200,000	200,000
2018-20 012	30,000	30,000	30,000
Total	1,010,000	1,010,000	1,010,000

Approved and Impact on this financial year confirmed

Approved but Revenue might change next year confirmed

Forecast expenditure plan not yet approved or forecasted budget issue

NOT PROTECTIVELY MARKED

Appendix – Cash and Investments

Current Investments (including Money Market Fund Investments) as at the 30th September 2019

Borrower	Principal (£)	Interest Rate	Start Date	Maturity Date	Lowest Long Term Rating	Historic Risk of Default
MMF BNP Paribas	1,000,000	0.75%		MMF	AAA	0.000%
MMF Invesco	5,000,000	0.71%		MMF	AAA	0.000%
MMF BlackRock	3,000,000	0.68%		MMF	AAA	0.000%
North East Lincolnshire Council	2,000,000	0.98%	05/04/2019	31/10/2019	AA	0.002%
Blackburn with Darwen Borough Council	2,000,000	0.98%	05/05/2019	31/10/2019	AA	0.002%
Kingston Upon Hull City Council	5,000,000	0.80%	08/05/2019	31/10/2019	AA	0.002%
Conwy County Borough Council	3,000,000	0.85%	31/05/2019	29/11/2019	AA	0.004%
Conwy County Borough Council	3,000,000	0.76%	28/06/2019	31/12/2019	AA	0.006%
Swindon Borough Council	2,000,000	0.74%	05/07/2018	31/12/2019	AA	0.005%
London Borough of Islington	5,000,000	0.75%	22/07/2019	31/01/2020	AA	0.008%
Conwy County Borough Council	1,000,000	0.79%	31/07/2019	31/01/2020	AA	0.006%
Warrington Borough Council	5,000,000	0.83%	05/07/2019	28/02/2020	AA	0.010%
Blackburn with Darwen Borough Council	5,000,000	0.78%	30/08/2019	28/02/2020	AA	0.010%
Thurrock Borough Council	3,000,000	1.10%	28/03/2019	26/03/2020	AA	0.012%
Warrington Borough Council	5,000,000	0.85%	05/07/2019	31/03/2020	AA	0.012%
Thurrock Borough Council	6,000,000	1.10%	29/04/2019	28/04/2020	AA	0.014%
Thurrock Borough Council	1,000,000	0.92%	29/09/2019	28/09/2020	AA	0.022%
Total Investments	£57,000,000	0.85%				0.007%

Total Cash Balance (including all PCC Bank A/C'S) as at the 28th June 2019

959026.53

NOT PROTECTIVELY MARKED

Appendix 3b - Debtors as at 30th September 2019

Outstanding Debt Age Summary (Including Not Due)

Debt Age	2019-20 Q1	2019-20 Q2
Not Due	68,601	486,899
0-1 Month	48,349	67,601
1-3 Months	140,081	114,965
3-6 Months	101,554	104,205
6-12 Months	5,149	5,106
> 12 Months	47,703	37,185
	<u>411,438</u>	<u>815,961</u>

Outstanding Debt Age Summary (Excluding Not Due)

Debt Age	2019-20 Q1	2019-20 Q2
0-1 Month	48,349	67,601
1-3 Months	140,081	114,965
3-6 Months	101,554	104,205
6-12 Months	5,149	5,106
> 12 Months	47,703	37,185
	<u>342,837</u>	<u>329,062</u>

Top 5 Debtors

Customer No	Customer Name	O/S Amount	No of Invoices	% of O/S total	Not Due	Debt Age				
						0-1 Month	1-3 Months	3-6 Months	6-12 Months	> 12 Months
C20085	I.J.C.S.A	20,355	2	1%	20,355					
C20136	Police Superintendent Assoc	22,605	5	4%	22,605			(0)	0	
C20079	DBS	24,987	3	2%				25,329	(342)	
C20106	Monmouthshire County Coun	27,955	5	4%	12,967		14,918	(4,400)		4,471
C20131	PCC for South Wales	565,946	21	15%	380,750	44,303	69,867	71,027		
		<u>661,848</u>	<u>36</u>	<u>26%</u>						

81% of debtors by value

Debt Paid in Period Age Summary

Debt Age	2019-20 Q2
201904	
201905	772,578
201906	417,798
	<u>1,190,377</u>

Potential Write- Offs

Due Date	Days Old	Description	O/S Amount	Comments
			<u>0.00</u>	

Appendix 9c - Creditors as at 30th September 2019

Invoice Status Analysis

Total Creditors Age Analysis (including Items Not Due)

	Q1 £	Q2 £
Not yet Due	(2,134,129)	(820,525)
1-14 Days Overdue	(635,981)	(27,614)
15-29 Days Overdue	(8,014)	(8,829)
30-44 Days Overdue	(1,039,702)	(27,558)
45-59 Days Overdue	(5,542)	(2,040)
60+ Days Overdue	(437,229)	(77,659)
	<u>(4,290,590)</u>	<u>(964,224)</u>

Total Creditors Age Analysis (Excluding Items Not Due)

	Q1 £	Q2 £
1-14 Days Overdue	(635,981)	(27,614)
15-29 Days Overdue	(8,014)	(8,829)
30-44 Days Overdue	(1,039,702)	(27,558)
45-59 Days Overdue	(5,542)	(2,040)
60+ Days Overdue	(437,229)	(77,659)
	<u>(2,126,467)</u>	<u>(148,700)</u>

Top 4 Creditors

Customer Name	Q1/2 Amount	Number of Invoices
PCC FOR SOUTH WALES	(54,971)	9
PCC FOR WEST YORKSHIRE	(137,168)	1
BMW GROUP - GOVERNMENT	(74,656)	5
JOHNSEY ESTATES	(66,755)	4
WALES AUDIT OFFICE	(80,673)	2
	<u>(394,223)</u>	<u>21</u>

Average days taken to pay

	Q1 - 2019/20	Q2 - 2019/20
Apr-19	30.89 days	Jul-19 34.61 days
May-19	29.42 days	Aug-19 25.19 days
Jun-19	29.11 days	Sep-19 36.85 days
Average days per quarter	29.80	32.21

Appendix 3d - 2018/20 Programme and Capital
Budget and spend as at 30th September 2019

2018/20 Programme					
EXPENDITURE	Initial Annual Budget £'000s	Revised Annual Budget £'000s	Revenue Expenditure To Date £'000s	Capital Expenditure To Date £'000s	Remaining Budget £'000s
Estates Schemes :					
Regular Capital Maintenance	500	500	63	0	437
Replacement HQ	11,077	11,077	827	8	10,644
Decommissioning of Headquarters	0	0	0	0	0
Estates Strategy - Police Hubs	5,500	5,500	0	0	5,500
Estates Strategy - Police Spokes	0	0	0	0	0
Newport Central Upgrade	1,250	1,250	0	0	1,250
Ystrad Mynach PFI	4,000	4,000	0	0	4,000
Ystrad Mynach CCTV	0	500	0	0	500
Collaborative HQ Relocations	0	0	0	0	0
One Stop Shops	0	0	0	0	0
Agile Working	0	250	0	0	250
Total Estates Schemes	22,327	23,077	990	8	22,181
Vehicles:					
Vehicle Purchases	1,043	1,043	(8)	704	347
Total Vehicle purchases	1,043	1,043	(8)	704	347
Information and Communications Technology:					
Disaster Recovery	180	335	0	0	335
VOIP APD Interface	0	38	16	0	23
National ANPR Programme	0	0	11	0	(11)
ICCS Infrastructure upgrade	0	178	0	0	178
CCTV Gwent Police/Bisnau Gwent	0	80	0	0	80
FCS Windows 10 upgrade	0	19	0	0	19
APD recording to red box	0	18	0	0	18
Op Fusion - SWP Collab DSD	0	0	0	(531)	531
O365 (NEP) - SWP Collab DSD	0	97	0	0	97
Digital Interview Recording - SWP Collab DSD	0	216	0	0	216
GR8 ETM - SWP Collab DSD	0	63	0	0	63
Other	0	0	0	6	(6)
	180	1,042	26	(525)	1,541
Other BTCCG Projects / Schemes	0	0	0	0	0
Overall Totals	23,519	25,161	608	185	24,368
Non Capital Funded Long Term Projects					
Estrie Feasibility	200	200	0	0	200
Ystrad Mynach PFI	4,000	4,000	0	0	4,000
Collaborative Relocation	200	200	0	0	200
Overall Totals	4,400	4,400	0	0	4,400
Grand Total	27,919	29,561	608	185	28,788

FUNDING OF PROGRAMME	Initial Annual Budget £'000s	Revised Annual Budget £'000s	Received in the Year £'000s
Capital Grant	459	459	
Revenue Contribution to Capital	1,645	1,645	
Funding from Reserves and Committed Funds	25,815	25,815	
Funding from external borrowing	0	0	
Capital Asset Disposal			
Total Funds Available	27,919	27,919	0
Shortfall/(Surplus) in Funding	0	0	

Appendix 4 - Usable Reserves Schedule as at 30th September 2019

	Op Balance	Actual	Bal To Date
	2019-20	2019-20	2019-20
General Reserve	(4,000,000)	0	(4,000,000)
Accelerated Forecasted Savings	(4,987,008)	0	(4,987,008)
Future Budgetary Balance Funds	(4,378,798)	0	(4,378,798)
Headquarters Replacement Fund	(18,060,486)	0	(18,081,319)
Staying Ahead Eight Programme	0	0	0
PCC - Victim Services Commissioning	(228,460)	0	(228,460)
PCC - Commissioning	(492,805)	0	(492,805)
PCC - Regional DIP	(167,470)	0	(167,470)
Unspent Revenue Grants	(293,914)	0	(293,914)
Third Party Funds	(64,119)	0	(64,119)
Proceeds of Crime Act	(305,092)	0	(305,092)
Workstream Specific Reserves	(4,488,277)	0	(4,488,277)
Speed Awareness	(63,717)	0	(63,717)
Command & Control	(1,722,758)	0	(1,722,758)
Contingent Liability Reserve	(149,000)	0	(149,000)
Capital Receipts Reserve	(2,326,597)		(2,952,749)
Airwave Reserve	(2,591,375)	0	(2,591,375)
PFI Investment Reserve	(10,989,794)	0	(10,989,794)
	(55,309,669)	0	(55,309,669)

Appendix 5 - Medium Term Financial Plan 2018-19 August 2019 Iteration

	(a)	(b)	(c)	(d)	(e)	(f)
	2018/19 Actual £'000s	2019/20 Forecast £'000s	2020/21 Forecast £'000s	2021/22 Forecast £'000s	2022/23 Forecast £'000s	2023/24 Forecast £'000s
Effect of increases to authorised Establishment, Pay Awards and Increments		2,767	3,399	2,512	2,417	2,286
Non-Staff Inflation		727	919	942	970	1,001
Apprenticeship Levy Scheme		108	(108)	-	-	-
In Service Pressures / Developments		4,253	1,713	870	179	(107)
Budget savings Identified		(1,073)	(80)	(60)	(60)	72
Finance costs		-	365	558	240	-
Unavoidable Cost Increases		6,782	6,228	4,822	3,746	3,253
Gross Budget Movement		6,782	6,228	4,822	3,746	3,253
Recurring Base Budget Brought Forward		123,522	130,304	130,304	141,354	145,100
Projected Budgetary Requirement		130,304	136,532	136,532	141,354	148,363
% Increase on Previous Years Base Budget	2.13%	5.49%	4.78%	3.53%	2.65%	2.24%
Funding						
Central Government Funding						
Police Grant	(40,404)	(41,252)	(41,252)	(39,252)	(37,252)	(35,252)
Revenue Support Grant	(21,333)	(21,781)	(21,781)	(21,781)	(21,781)	(21,781)
National Non-Domestic Rates	(9,750)	(9,955)	(9,955)	(9,955)	(9,955)	(9,955)
Total Central Government Funding	(71,487)	(72,988)	(72,988)	(70,988)	(68,988)	(66,988)
Council Tax	(52,035)	(56,042)	(60,475)	(65,260)	(70,423)	(75,995)
Total Funding	(123,522)	(129,030)	(133,463)	(136,248)	(139,411)	(142,983)
Projected Recurring Deficit / (Surplus) Before Efficiencies		1,274	3,069	5,106	5,689	5,370
Efficiencies						
Future Year Staying Ahead Scheme Savings		(845)	(5,535)	(3,473)	(4,388)	(4,971)
Reserve Utilisation		(428)	-	-	-	-
Projected Recurring Deficit (Surplus) After Efficiencies & Reserve Utilisation		0	534	1,633	1,301	698