

DECISION NO: PCCG-2015-056

OFFICE OF POLICE AND CRIME COMMISSIONER

LEAD CHIEF OFFICER:

Nigel Stephens – Assistant Chief Officer - Resources

TITLE:

SCAPE Access Agreement

DATE:

5 August 2015

TIMING:

Urgent

PURPOSE:

For decision

1.

RECOMMENDATION

1.1

To sign the SCAPE Access Agreement to allow Gwent Police to access any of the following SCAPE frameworks;

- National Asset Management, Surveying and Design Services Framework (AMSandDS) – Single Supplier **Faithful & Gould**
- Major Works Projects (over £2m) – Single Supplier **Willmott Dixon**
- Minor Works Projects (under £2m) – Single Supplier **Kier**
- Project and Cost Management Services – Single Supplier **Pick Everard**
- Facilities Management – Single Supplier **Carillion**
- Civil Engineering and Infrastructure – Single Supplier **Balfour Beatty**

By signing this Access Agreement, Gwent Police will be able to utilise each of the above frameworks if required in accordance with paragraph 63 (c) of the Manual of Governance.

2.

INTRODUCTION & BACKGROUND

2.1



Gwent Police currently use the Shared Facilities Management Agreement (SFM) set up as a collaboration between Gwent Police and Monmouthshire Council for many of the services covered by each of the frameworks provided by SCAPE. Through this SFM frameworks and contracts tendered and awarded / accessed by Monmouthshire Council on behalf of the SFM are used. This has also included utilisation of a SCAPE framework.

2.2

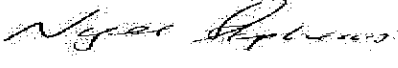
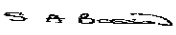
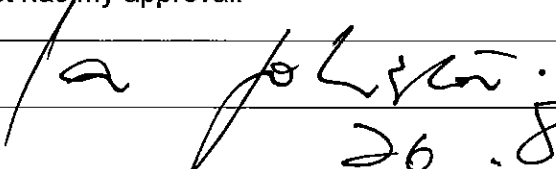
Gwent Police have a requirement for (i) Property Valuation and Disposal Services and (ii) Business Rate Appeals Services. These services have been provided in the past through two separate contracts with the supplier Bruton Knowles. These contracts have now expired, but there is a continued requirement for these services.

2.3	The SCAPE National Asset Management, Surveying and Design Services Framework (AMSandDS) is a suitable and compliant route to market for these services. The single supplier Faithful & Gould would utilise appropriate suppliers from its Tier 1 and Tier 2 supply chain to obtain task specific quotes prior to contract commitment to ensure value for money is obtained.
2.2	In order to utilise the SCAPE framework for these services, an Access Agreement needs to be signed. Once signed, the Access Agreement allows Gwent Police to use SCAPE frameworks. It does not commit Gwent Police to using a SCAPE framework and it does not prevent Gwent Police from using other frameworks or procuring local contracts through any other route.
2.3	In summary, the Access Agreement sets out: <ul style="list-style-type: none"> • the procedure the contracting authority must use if it wants to call off services under a framework agreement and its liability to SCAPE if the procedures are not followed; • information SCAPE will provide to the contracting authority; • the reporting information a contracting authority must provide to SCAPE if it calls off services under a framework agreement; • how the SCAPE fee charged to the framework provider works; • warranties from each party; • limits on each party's liability; • confidentiality obligations; • how long the access agreement lasts for and how it can be terminated by either party; • various standard provisions (e.g. the governing law of the agreement, the way in which the parties communicate with each other).
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	A quick compliant route to market is required as there is a need over the next few years for Property Valuation and Disposal Services and Business Rate Appeals. Currently there is an urgent need for Property Valuation and Disposal Services due to the closure of Abergavenny police station.
4.	<u>NEXT STEPS</u>
4.1	In order for Gwent Police to utilise the SCAPE National Asset Management, Surveying and Design Services Framework (AMSandDS) to obtain pricing and where appropriate create a call-off contract for Police Property Valuation and Disposal Services and Business Rate Appeals Services, the SCAPE Access Agreement needs to be signed by or on behalf of the Police and Crime Commissioner for Gwent. This is attached as Annex 1.
4.2	The SCAPE Access Agreement and Guidance and Compliance Notes can be found at Annex 1 & 2.

5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	There is no cost to Gwent Police by signing the Access Agreement with SCAPE.
5.2	The single supplier Faithful & Gould would obtain a number of quotes for the services required from their Tier 1 & 2 supply chain to ensure value for money. This can be tested by comparison to the rates paid by Gwent Police to its previous supplier for these services.
5.3	Over the next three years it is anticipated that Gwent Police may spend on the following services; <ul style="list-style-type: none"> • Property Valuation and Disposal Services - £300k • Business Rate Appeals Services - £55k
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	As part of this contract award there will be no internal staffing/personnel implications.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	Each of the SCAPE frameworks have been awarded following an OJEU competitive tender in accordance with the Public Contracts Regulations whereby SCAPE acted as a central purchasing body entering into framework agreements which can be used by other contracting authorities.
7.2	There is no commitment to use any of the SCAPE framework agreements.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	There is no risk to The Police and Crime Commissioner for Gwent by signing the SCAPE Access Agreement.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report, this document will be made available to the Public.

11.	<u>CONTACT OFFICER</u>
11.1	Natalie Noble, Senior Procurement Officer.
12.	ANNEXES
12.1	<p>1 – SCAPE Access Agreement</p>  <p>Annex 1 - SCAPE Access Agreement.doc</p>
12.2	<p>2 – SCAPE Access Agreement Compliance and Guidance Notes</p>  <p>Annex 2 - SCAPE Access Agreement Coi</p>

For OPCC use only

Office of the Chief Constable I confirm that this report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval.	
Signature: 	
Date: 25 August 2015	
Consultation:	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 09/08/15	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 26.8.15	