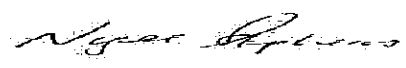
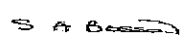
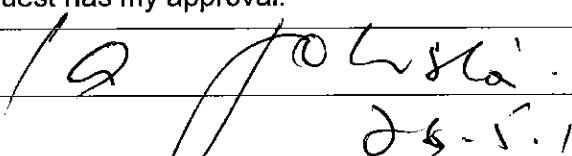


DECISION NUMBER: PCCG-2015-028	
<u>OFFICE OF THE POLICE & CRIME COMMISSIONER</u>	
LEAD CHIEF OFFICER:	Nigel Stephens, Assistant Chief Officer – Resources
TITLE:	Provision of PPE and Industrial Goods
DATE:	16 April 2015
TIMING:	A response is required by the 23 April 2015
PURPOSE:	For Approval
1.	<u>RECOMMENDATION</u>
1.1	To extend the current contract with Mosswood Industrial Supplies for Lot 1 (Personal Protective Equipment (PPE) and Consolidated Industrial Supplies for Lot 2 (Industrial Goods) for a seven (7) month period from 20 April 2015 ending 30 November 2015 in accordance with paragraph 119 of the Manual of Governance.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	On 26 November 2012, the Commissioner awarded a contract to Mosswood Industrial Supplies for Lot 1 and Consolidated Industrial Supplies and Robert Price Builders Merchants for Lot 2, for two (2) years with an option to extend for a further one (1) year for the provision of PPE and industrial goods. The ultimate expiry date as defined in the original contract is 30 November 2015.
2.2	Consolidated Industrial Supplies were unable to offer a counter service throughout the geographical area of Gwent, the decision was taken to award to a second supplier Robert Price Builders Merchants for emergency requirements only.
2.3	The Police and Crime Commissioner for Gwent have an on-going requirement for personal protective equipment (PPE) and industrial goods. The provision is required for Officers and Staff to ensure their safety and wellbeing while carrying out their operational duties.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	Mosswood Industrial Supplies and Consolidated Industrial Supplies have both confirmed they are happy to extend the contract in line with the original terms and conditions of contract. Robert Price Builders Merchants have declined to take up the offer of extending.
3.2	During analysis of all purchases made for the period 1 February 2014 to the 31 January 2015 it has been identified that no goods were purchased from the original contract core list. All purchases made were non-core items. To reflect this, Mosswood Industrial Supplies and Consolidated Industrial Supplies have both agreed to add the identified non-core items onto their respective core list. Procurement is negotiating with both companies to try to reduce the costs for the non-core items once they become core items.
3.3	A variation to contract will be drafted to reflect the additional items on the core list as per clause F3 (Variation) of the original Terms & Conditions of Contract.

3.4	It is imperative that this contract is extended to allow for the continued provision of PPE and Industrial Goods.
4.	<u>NEXT STEPS</u>
4.1	On approval of the report the suppliers will be issued with contract extension letters and variation to contract documents.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The value of spend for the financial period 1 February 2014 to the 31 January 2015 was £12161.56 for PPE (Lot 1) and £949.78 for Industrial Goods (Lot 2). A total cost of £13111.34 for the twelve (12) month period.
5.2	<p>It should be noted that £4839.63 of the total spend was to support Operation Ismay requirements.</p> <p>This has greatly exaggerated spend for the twelve month period and therefore will not be taken into consideration for the purposes of this report.</p> <p>It is anticipated that the value of the seven (7) month extension will be £5,514.47.</p>
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	As part of this extension, there will be no internal staffing/personnel implications.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in line with the Manual of Corporate Governance.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	There is minimal risk to Gwent Police in extending this contract with Mosswood Industrial Supplies and Consolidated Industrial Supplies. The companies have sufficient experience and financial stability.
9.2	<p>The risk to the Commissioner if the contract is not awarded;</p> <ul style="list-style-type: none"> • Failure to provide this provision under a formal agreement which may result in unlawful expenditure and therefore breach of Part 3e, Standing Orders Relating to Contracts. • Failure to provide PPE and Industrial Goods may result in risks to Officer and Staff safety and wellbeing while carrying out their operational duties.

10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report, this document will be made available to the public.
11.	<u>CONTACT OFFICER</u>
11.1	Gareth Jones, Contracts and Procurement Assistant
12.	<u>ANNEXES</u>
12.1	N/A

For OPCC use only

Office of the Chief Constable I confirm that the Provision of PPE and Industrial Goods report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval.	
Signature: 	
Date: 05 May 2015	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 21/05/15	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 25.5.15	