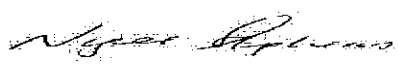
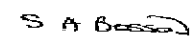
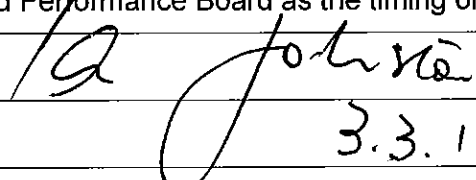


DECISION NO: PCCG-2014-011	
<u>OFFICE OF POLICE & CRIME COMMISSIONER</u>	
TITLE:	Joint Vehicle Workshops
DATE:	31 January 2014
TIMING:	25th February 2014
PURPOSE:	For approval
1.	<u>RECOMMENDATION</u>
1.1	To approve the Joint Vehicle Workshops Collaboration.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	The business case is the result of the work of a Joint Programme Board initiated by the Southern Wales Collaboration Board to present a collaborative solution to the delivery of Fleet Workshop services.
2.2	The programme was initiated following successful implementation of collaborative workshop solutions in Yorkshire. Furthermore, at the time Gwent Police was planning the relocation of services from the headquarters site and therefore it was necessary to consider alternative models of provision. The scope of the opportunities included discussion with local authorities (through the G7 group) and also private sector providers that had similar security requirements. The only viable partner was South Wales Police who had spare capacity within an appropriate geographical location.
2.3	The business case presents the current vehicle workshop provision in both Gwent Police and South Wales Police and appraises options from which service improvements can be delivered and resources released. This was the only solution available other than an outsourcing model.
2.4	The aim of the proposal is to release front line resources that are currently tied into back office processes, whilst improving the efficiency of the back office processes.
2.5	The key principles on which the business case has been developed are: <ul style="list-style-type: none"> a. To protect front line resources as much as possible; b. The timing of implementation and the releasing of savings; c. The breadth of service offered; d. The values of having a partner organisation; e. The securing of operational benefits; and f. The legislative requirement to collaborate.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The business case is presented at Annex 1 and is supported by the proposed operating model, the financial analysis and a description of the services that will be delivered to the police officer and other vehicles users.

3.2	The business case presents both service and financial benefits from the outset and also presents the opportunities for future financial benefits arising from a collaborative approach to both forces through vehicle recovery contracts and vehicle body repair arrangements.																							
3.3	The preferred option is to establish a joint workshop facility at Taffs Well, which will carry out service maintenance and repair of Gwent Police vehicles and South Wales Police vehicles. In addition, all South Wales and Gwent motorbikes will be serviced at the workshop.																							
3.4	The service model demonstrates a new local service to check and maintain vehicles, however, also presents a net increase of travel time for vehicles to the workshops, dependant on the current location of the fleet. This could be mitigated by the establishment of a vehicle pick up service.																							
3.5	The proposal to move services from the headquarters site is being reviewed in the Estate Strategy and this may affect the requirements of the business case.																							
4.	<u>NEXT STEPS</u>																							
4.1	The business case has the support of Chief Officers and requires consideration by the Police and Crime Commissioner.																							
4.2	Subject to approval the Southern Wales Management Board will oversee the implementation and service delivery. The timing of implementation will need to take consideration of operational demands across both forces and also the Estate Strategy in Gwent.																							
5.	<u>FINANCIAL CONSIDERATIONS</u>																							
5.1	The business case presents a total financial benefit of circa £140,000 per annum, following investment of £104,000; a payback to the public purse within one year.																							
5.2	<p>The financial contributions both current and the proposed future are shown in the following table:</p> <p>Table: Revenue Costs</p> <table border="1"> <thead> <tr> <th rowspan="2">Option</th> <th colspan="3">Actual Annual costings</th> </tr> <tr> <th>Gwent</th> <th>SWP</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Revenue</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Existing Provision</td> <td>£413,749</td> <td>£524,721</td> <td>£938,470</td> </tr> <tr> <td>Collaborative Option</td> <td>£420,985</td> <td>£377,258</td> <td>£798,244</td> </tr> <tr> <td>Increase / (Decrease)</td> <td>£7,236</td> <td>-£147,463</td> <td>-£140,227</td> </tr> </tbody> </table> <p>The table shows an increase in annual cost to Gwent of £7k with a reduction in costs to South Wales Police of £147k. Both forces will contribute to the £130k capital cost for the reconfiguration of the workshops.</p>	Option	Actual Annual costings			Gwent	SWP	Total	Revenue				Existing Provision	£413,749	£524,721	£938,470	Collaborative Option	£420,985	£377,258	£798,244	Increase / (Decrease)	£7,236	-£147,463	-£140,227
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5.3	Whilst the contributions between the forces vary (determined on basis of usage of the service) it is expected that future savings will be delivered by the development of integrated working.																							

6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	Engagement with staff and their representatives will be progressed following consideration of the business case.
6.2	Staff will remain employed by their host organisation and TUPE is not planned. Staff will maintain their current conditions of service.
6.2	Costs have been included in the business case for the relocation mileage for staff affected in line with the Terms and Conditions of staff contracts.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	Following consideration of the business case a Section 22a will be developed by Joint Legal Services.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	The risk of implementing the preferred option in the business case and establishing a joint operating model is that work is not prioritised across the two forces. This risk is mitigated by the proposal to procure a single IT system that will enable prioritisation and completion of work.
9.2	The risk of not progressing is that a collaborative solution that provides service improvement, financial benefits and meets legislative requirements will be lost.
10.	<u>PUBLIC INTEREST</u>
10.1	This is a public document.
11.	<u>CONTACT OFFICER</u>
11.1	Nigel Stephens, Assistant Chief Officer – Resources
12.	<u>ANNEXES</u>
12.1	Joint Vehicle Workshops Business Case
12.2	Joint Vehicle Workshops Operating Model
12.3	Joint Vehicle Workshops Financial Model
12.4	Joint Vehicle Workshops "A day in the life..."

For OPCC use only

Office of the Chief Constable	
I confirm that Joint Vehicle Workshops report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval .	
Signature: 	
Date: 17 February 2014	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive:	
I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 21/02/14	
Police and Crime Commissioner for Gwent	
I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request does not have my approval. The request was refused after discussion at the Strategy and Performance Board as the timing of the proposal was not appropriate.	
Signature: 	
Date: 3.3.14	