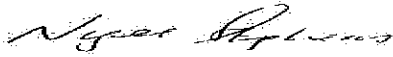

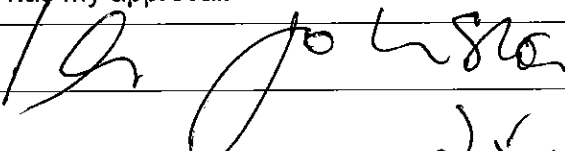


DECISION NO: PCCG-2014-030	
<u>OFFICE OF POLICE & CRIME COMMISSIONER</u>	
TITLE:	Extension of Driver Education Offender Rehabilitation Scheme(s) Speed Awareness
DATE:	23rd April 2014
TIMING:	A response is required for the utilisation of an additional one month extension period.
PURPOSE:	For Approval
1.	<u>RECOMMENDATION</u>
1.1	To extend the current contract with TTC Group Ltd for a one month period from 1 June 2014 to 30 June 2014, in accordance with paragraph 125 of the Manual of Governance.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	In December 2008, Gwent Police awarded a contract for the Provision of Driver Education Offender Rehabilitation Scheme(s) Speed Awareness, for a period of three years with an option to extend for an additional two years, awarded annually. Currently, the contract is in the first month of a two month extension.
2.2	The contract was awarded for the Provision of Driver Education Offender Rehabilitation Scheme(s) Speed Awareness to a supplier who could provide the force with the requirements of delivering services to members of the public who were required to attend the courses.
2.3	The contract is currently utilised by Gwent, South Wales and Dyfed Powys Police.
2.4	The contract was awarded in accordance with EU Directives and Gwent Police Authority's Standing Orders, with the successful supplier selected based on the Most Economically Advantageous Tender. The award criteria of the tender process included Rates and Charges, Specification Response and Presentation.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The contract is still required to be utilised by the three forces mentioned in 2.3 above for an additional one month period after the current expiry date of 31 st May 2014. This extension is required to allow for the incumbent supplier to continue delivering the services required by the public, who need to book and attend course under the scheme. During the remainder of time up to the current expiry date and the additional one month period, it is anticipated that the approval of the new contract be granted, all suppliers tendering to be notified of the outcome, ten day standstill period served in line with EU Procurement Directives and a handover period to the successful supplier.
3.2	The procurement process for the new contract has been completed with the successful supplier identified and an Office of the Police and Crime Commissioner Report submitted for approval.

4.	<u>NEXT STEPS</u>
4.1	On approval of this report, contract extension documents will be issued to the incumbent supplier, where they will be signed and returned to the Commissioner.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The value of the extension for this contract has no cost to the Commissioner. The payment of courses is made directly to the supplier by the delegates who will be attending the courses. It is envisaged that there will be approximately 4,200 delegates attending courses in the one month period.
5.2	The supplier has confirmed that they are happy to extend for the additional one month period and have confirmed that all prices will remain the same for the period.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	As part of the extension there would be no staffing/personnel implications.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in line with the EU Directives and the Scheme of Consent.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	There is a potential risk for Gwent Police should the contract not be extended, there would be no contractual arrangements in place until the new contract commenced, with disruption to the public who would not be able to book courses.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report by the OPCC, this document will be made available to the Public.
11.	<u>CONTACT OFFICER</u>
11.1	David Hatchley, Senior Procurement Officer.
12.	<u>ANNEXES</u>
12.1	N/A.

For OPCC use only

Office of the Chief Constable	
I confirm that Provision of National Driver Offender Rehabilitation Courses Framework report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval .	
Signature: 	
Date: 24 April 2014	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 25/04/14	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 25.4.14	

