

| <b><u>OFFICE OF THE POLICE AND CRIME COMMISSIONER</u></b> |                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>OFFICE OF CHIEF CONSTABLE</u></b>                   |                                                                                                                                                                                                                                                                                                                                                              |
| <b>LEAD CHIEF OFFICER</b>                                 | <b>Nigel Stephens, Assistant Chief Officer - Resources</b>                                                                                                                                                                                                                                                                                                   |
| <b>TITLE:</b>                                             | <b>Asset Management Strategy</b>                                                                                                                                                                                                                                                                                                                             |
| <b>DATE:</b>                                              | <b>9<sup>th</sup> March 2017</b>                                                                                                                                                                                                                                                                                                                             |
| <b>TIMING:</b>                                            | <b>Annually</b>                                                                                                                                                                                                                                                                                                                                              |
| <b>PURPOSE:</b>                                           | <b>For Consideration</b>                                                                                                                                                                                                                                                                                                                                     |
| <b>1.</b>                                                 | <b><u>RECOMMENDATION</u></b>                                                                                                                                                                                                                                                                                                                                 |
| 1.1                                                       | This report is submitted for consideration.                                                                                                                                                                                                                                                                                                                  |
| <b>2.</b>                                                 | <b><u>INTRODUCTION &amp; BACKGROUND</u></b>                                                                                                                                                                                                                                                                                                                  |
| 2.1                                                       | The Police and Crime Commissioner has responsibility for approving the overall framework of accountability and control in relation to asset management as detailed in the Manual of Governance paragraph 1.1.4.                                                                                                                                              |
| 2.2                                                       | The Asset Management Strategy provides the framework within which officers and staff operate.                                                                                                                                                                                                                                                                |
| <b>3.</b>                                                 | <b><u>ISSUES FOR CONSIDERATION</u></b>                                                                                                                                                                                                                                                                                                                       |
| 3.1                                                       | The Police and Crime Commissioner owns assets in the form of land, property, vehicles, equipment and other items. The Asset Management Strategy aims to support the planning process by facilitating the allocation of resources in a way that is consistent with priorities. This also ensures that value for money is achieved in the use of those assets. |
| 3.2                                                       | The Asset Management Strategy provides the overarching framework from which the following strategies are being developed. <ul style="list-style-type: none"> <li>• Estate strategy</li> <li>• Vehicle fleet strategy</li> <li>• ICT strategy</li> <li>• Procurement strategy</li> </ul>                                                                      |
| 3.3                                                       | A key component underpinning any Asset Management Strategy is the maintenance of up to date asset registers by departments and their reconciliation to financial records. Internal audit reports have identified good control in relation to assets.                                                                                                         |
| 3.4                                                       | The Asset Management Strategy is provided at Annex 1 and confirms arrangements for the safeguarding of assets and the governance and                                                                                                                                                                                                                         |

|            |                                                                                                                                                                                                       |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | financing framework.                                                                                                                                                                                  |
| <b>4.</b>  | <b><u>NEXT STEPS</u></b>                                                                                                                                                                              |
| 4.1        | The delivery plans for the four strategies are established to ensure achievement of the planned outcomes, to support the delivery of the Police and Crime Plan.                                       |
| <b>5.</b>  | <b><u>FINANCIAL CONSIDERATIONS</u></b>                                                                                                                                                                |
| 5.1        | The financial issues regarding asset management are presented through the medium-term financial plan where resources are identified and reported on an annual basis within the annual accounts.       |
| <b>6.</b>  | <b><u>PERSONNEL CONSIDERATIONS</u></b>                                                                                                                                                                |
| 6.1        | There are no personnel considerations within this report.                                                                                                                                             |
| <b>7.</b>  | <b><u>LEGAL IMPLICATIONS</u></b>                                                                                                                                                                      |
| 7.1        | Legal advice is sought on procurement and disposal of assets.                                                                                                                                         |
| <b>8.</b>  | <b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>                                                                                                                                              |
| 8.1        | This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group. |
| 8.2        | In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.                            |
| <b>9.</b>  | <b><u>RISK</u></b>                                                                                                                                                                                    |
| 9.1        | The Asset Management Strategy seeks to minimise risk in the use of assets by ensuring they are fit for purpose.                                                                                       |
| <b>10.</b> | <b><u>PUBLIC INTEREST</u></b>                                                                                                                                                                         |
| 10.1       | This Strategy will be made available following Commissioner approval.                                                                                                                                 |
| <b>11.</b> | <b><u>CONTACT OFFICER</u></b>                                                                                                                                                                         |
| 11.1       | Nigel Stephens, Assistant Chief Officer – Resources.                                                                                                                                                  |
| <b>12.</b> | <b><u>ANNEXES</u></b>                                                                                                                                                                                 |
|            | Annex 1: Asset Management Strategy.                                                                                                                                                                   |