



Internal Audit

FINAL

Police and Crime Commissioner for Gwent and the Chief Constable Gwent Police

Summary Internal Controls Assurance (SICA) Report

2022/23

November 2022

Summary Internal Controls Assurance

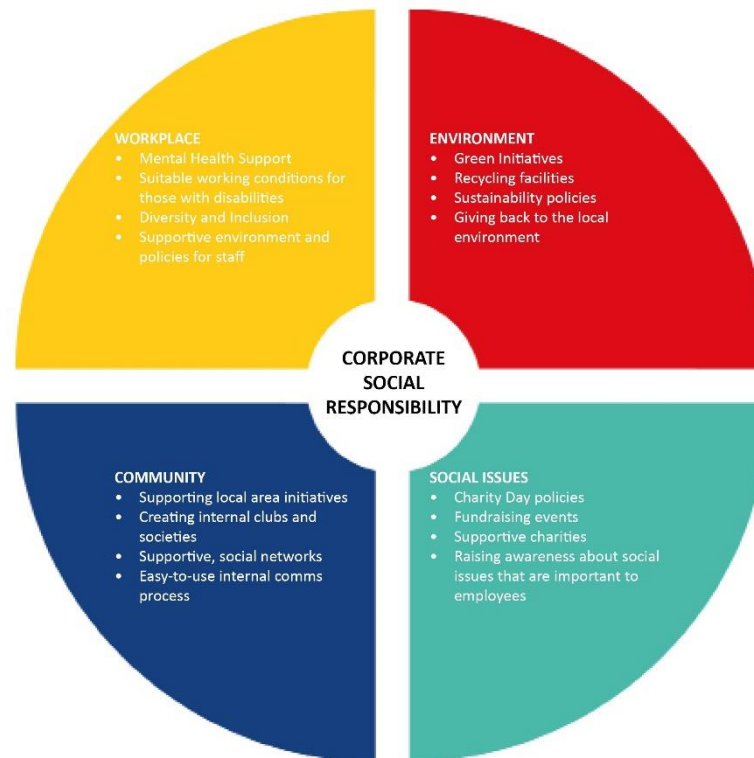
Introduction

1. This summary controls assurance report provides the Joint Audit Committee with an update on the emerging Governance, Risk and Internal Control related issues and the progress of our work at Police and Crime Commissioner for Gwent and the Chief Constable Gwent Police as at 28th November 2022.

Emerging Governance, Risk and Internal Control Related Issues

2. Corporate social responsibility (CSR) refers to the self-imposed responsibility of businesses to society in areas such as the environment, the economy, employee well-being, and competition ethics. Many businesses use internal CSR regulation as a form of moral compass to positively influence the ethical development of their business.

Traditionally, CSR was viewed as something only large businesses practiced. In the past, simply having a CSR intention in place was already enough for a business to be recognised as socially responsible, even if the idea of social responsibility did not influence the business model or the production processes. In today’s market however, businesses of all sizes are increasingly held responsible for their social and environmental impact by their customers. And because every business is part of a value/supply chain consisting of other businesses, when they advocate for sustainability, ethical practices, and generosity, this creates a positive ripple effect on all stakeholders.



Audits completed since the last SICA report to the Joint Audit Committee

3. The table below sets out details of audits finalised since the previous meeting of the Joint Audit Committee.

Audits completed since previous SICA report

Review	Evaluation	Key Dates			Number of Recommendations			
		Draft issued	Responses Received	Final issued	1	2	3	OEM
No reviews have been completed since the last Joint Audit Committee meeting.								

4. There are no issues arising from these findings which would require the annual Head of Audit Opinion to be qualified.

Progress against the 2022/23 Annual Plan

5. Our progress against the Annual Plan for 2022/23 is set out in Appendix A.

Progress in actioning priority 1 recommendations

6. We have made no Priority 1 recommendations (i.e., fundamental control issue on which action should be taken immediately) since the previous SICA.

Root Cause Indicators

7. The Root Cause Indicators (RCI) have been developed by TIAA to provide a strategic rolling direction of travel governance, risk and control assessment for Police and Crime Commissioner for Gwent and the Chief Constable Gwent Police. Each recommendation made is analysed to establish the underlying cause of the issue giving rise to the recommendation (RCI). The analysis needs to be considered over a sustained period, rather than on an individual quarter basis. Percentages rather than actual number of reviews/recommendations made permits more effective identification of the direction of travel. A downward arrow signifies a positive reduction in risk in relation to the specific RCI.

RCI – Direction of Travel Assessment

Root Cause Indicator	2021/22	Qtr 1 (2022/23)	Qtr 2 (2022/23)	Qtr 3 (2022/23)	Qtr 4 (2022/23)	Medium term Direction of Travel	Audit Observation
Directed							
Governance Framework	22% (5)	-	-			↔	- The Quarter 1 2022/23 figures relate to the completion of the 2021/22 audit work.
Risk Mitigation	4% (1)	-	-			↔	- No recommendations arising from reports issued in Quarter 2 and Quarter 3 2022/23 to date.
Control Compliance	57% (13)	100% (1)	-			↓	- No reviews have been completed since the last Joint Audit Committee meeting.

Root Cause Indicator	2021/22	Qtr 1 (2022/23)	Qtr 2 (2022/23)	Qtr 3 (2022/23)	Qtr 4 (2022/23)	Medium term Direction of Travel	Audit Observation
Delivery							
Performance Monitoring	13% (3)	-	-			↔	
Financial Constraint	-	-	-	-		↔	
Resilience	4% (1)	-	-	-		↔	

Frauds/Irregularities

8. We have not been advised of any frauds or irregularities in the period since the last SICA report was issued.

Other Matters

9. We have issued a number of briefing notes and fraud digests, shown in Appendix B, since the previous SICA report. The actions taken by Police and Crime Commissioner for Gwent and the Chief Constable Gwent Police are summarised below:

Action taken by Police and Crime Commissioner for Gwent and the Chief Constable Gwent Police in response to Alerts issued by TIAA

Briefing Note
There have been no relevant Client Briefing Notes issued since the last SICA.

Anti-Crime Alert
Procurement Fraud

Responsibility/Disclaimer

10. This report has been prepared solely for management's use and must not be recited or referred to in whole or in part to third parties without our prior written consent. The matters raised in this report not necessarily a comprehensive statement of all the weaknesses that exist or all the improvements that might be made. No responsibility to any third party is accepted as the report has not been prepared, and is not intended, for any other purpose. TIAA neither owes nor accepts any duty of care to any other party who may receive this report and specifically disclaims any liability for loss, damage or expense of whatsoever nature, which is caused by their reliance on our report.

Progress against Annual Plan

System	Planned Quarter	Current Status	Comments
Contract Management	1	Proposed date 16 th January 2023	To be replaced by a review of vehicle recovery.
Social Media	2	Final report issued 22 September 2022	
General Ledger	2	Proposed date 19 th December 2022	
Service Improvement Board	2	Proposed date 6 th March 2023	Awaiting confirmation of which project.
Follow Up - Mid Year	2	Ongoing	
Estates Strategy	3	Planned 23 rd January 2023	
Local Policing – Property and Cash	3	Proposed date 13 th March 2023	
Follow Up – Quarter 4	4	Planned 30 th January 2023	
Contingency	1-4	N/A	
Collaborative Audits			
Data Quality	1	Proposed date 16 th January – 10 th February 2023	Dates and scope to be confirmed with each of the 4 forces.
Expenses and Additional Payments	2	Draft report issued 23 rd September 2022	
Uncertainty Management – Mitigating Risk	2	Fieldwork completed, draft report pending	
Fixed Assets	2	Proposed date 28 th February – 17 th March 2023	Dates to be confirmed with each of the 4 forces.
Creditors	2	Draft report issued 9 th November 2022	
Payroll	3	Fieldwork completed, draft report pending	
Capital Programme	3	Fieldwork completed, draft report pending	
Counter Fraud (Anti-Fraud Procurement)	3	Fieldwork completed, draft report pending	
Fleet Management – Repairs and Maintenance	3	Planned 12 th December 2022	

System	Planned Quarter	Current Status	Comments
Fleet Management - Strategy	3	Draft report issued 24 th November 2022	Last Force (DPP) in progress
HR – Use of OLEOO	4	Proposed date 30 th April 2023	Review delayed at request of the lead Force (NWP)
Annual Plan	1		
Annual Report	4		
Management	1-4		

KEY:

	To be commenced		Site work commenced		Draft report issued		Final report issued
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Briefings on developments in Governance, Risk and Control

TIAA produces regular briefing notes to summarise new developments in Governance, Risk, Control and Anti-Crime which may have an impact on our clients. These are shared with clients and made available through our Online Client Portal. A summary list of those CBNs and Anti-Crime Alerts issued in the last three months which may be of relevance to Police and Crime Commissioner for Gwent and the Chief Constable Gwent Police is given below. Copies of any CBNs are available on request from your local TIAA team.

Summary of recent Client Briefing Notes (CBNs)

CBN Ref	Subject	Status	TIAA Comments
There have been no relevant Client Briefing Notes issued since the last SICA.			

Summary of recent Anti-Crime Alerts

Ref	Subject	Status	TIAA Comments
October 2022	Procurement Fraud		<p>Action Required</p> <p>The National Anti-Fraud Network (NAFN) has issued a warning following the receipt of three recent reports of attempted procurement fraud, with two attempts involving Universities.</p> <p>This alert provides information and advice to staff about fraud and economic crime, and the risks associated with it. If you or your organisation has fallen victim to fraud you should contact your internal audit provider or follow your internal procedures for reporting fraud.</p>