

OFFICE OF POLICE AND CRIME COMMISSIONER

TITLE: Provision of Two Mobile Police Station Vehicle Conversions

DATE: 20th December 2012

TIMING: 31st January 2013

PURPOSE: The purpose of the report is to seek approval from the Chief Constable to award the contract for the Provision of Two Mobile Police Station Vehicle Conversions

<p>1. 1.1</p>	<p><u>RECOMMENDATION</u> It is recommended that the contract for the Provision of Two Mobile Police Station Vehicle Conversions be awarded to Tenderer B, for the conversion of two vehicles into Mobile Police Stations. Tenderer B scored the highest following the Most Economically Advantageous Tender (MEAT) process. Governance Part 5 Standing Orders Relating to Contracts, paragraph 20.</p>																
<p>2. 2.1 2.2</p>	<p><u>INTRODUCTION & BACKGROUND</u> 2.1 Gwent Police currently have three mobile police stations which are being utilised by the Local Policing Units (LPU) throughout the force area. It was decided that each LPU should have their own mobile police station, to allow them to maximise the usage of the vehicle which can tailor each individual LPU's needs. 2.2 A procurement process was carried out utilising an existing national framework for Vehicle Conversion Service which was established by Sussex Police. The process followed the same MEAT evaluation criterion which was specified by the lead force in their guidance notes.</p>																
<p>3. 3.1</p>	<p><u>ISSUES FOR CONSIDERATION</u> 3.1 Eleven suppliers under Lot 4 of the Framework were invited to tender for the specifications put together by the evaluation team, of which three submitted responses. The responses were evaluated by the panel using the specified criteria of 60% Technical Compliance and 40% Rates and Charges. Below is a full breakdown of scores achieved by each supplier under the evaluation criteria:</p> <table border="1" data-bbox="276 1711 1393 1910"> <thead> <tr> <th>Tenderer</th> <th>Rates & Charges 40%</th> <th>Technical Compliance 60%</th> <th>Total Score</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>18.78</td> <td>44.90</td> <td>63.67</td> </tr> <tr> <td>B</td> <td>25.15</td> <td>44.28</td> <td>69.43</td> </tr> <tr> <td>C</td> <td>16.07</td> <td>44.07</td> <td>60.14</td> </tr> </tbody> </table> <p>The evaluation team for this project consisted of T/Chief Inspector, Workshop Manager, Senior ICT Technician and Contracts Officer.</p>	Tenderer	Rates & Charges 40%	Technical Compliance 60%	Total Score	A	18.78	44.90	63.67	B	25.15	44.28	69.43	C	16.07	44.07	60.14
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<p>4.</p>	<p><u>NEXT STEPS</u></p>																

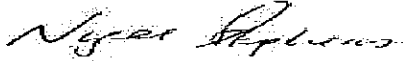
4.1	Following the award of the contract to Tenderer B, two design meetings will be held with the Tenderer to review the design submitted in their response and finalise any slight adjustments that the evaluation panel think need to be added or removed. From this meeting a final draft design of the layout of the vehicle will be submitted to Gwent Police for sign off, to allow the build of the vehicles to commence.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The total cost for two conversion of the chosen vehicle into Mobile Police Stations is £53,560.00, which was the cheapest bid received from all three tenderers.
5.2	The vehicles being converted into stations have already been purchased by the Fleet Department and are VW Crafter CR35 2.0TDI Long Wheel Base, High Roof Van at a total cost of £44,694.00.
5.3	The total cost for the whole project is £98,254.00, against a budget figure of £120,000. This equates to a saving against budget of £21,746.00 for the project.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	No personnel implications for considerations.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in line with Manual of Governance for the Office of the Police and Crime Commissioner for Gwent, as well as the guidance provided for use of the Framework Arrangement lead by Sussex Police.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group. Consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998 in preparing this report.
9.	<u>RISK</u>
9.1	The risk to Gwent Police, should this contract not be awarded, will affect the public confidence. With the closure of Police Stations throughout the force, the implementation of more Mobile Police Stations will provide visible evidence to the public and offer interaction points between the public and the force in different areas of LPU's, than currently exist throughout the geographical area of Gwent Police.
10.	<u>PUBLIC INTEREST</u>
10.1	Following the approval of this report by the Chief Constable, this document would be made available to the public.
11.	<u>CONTACT OFFICER</u>
11.1	David Hatchley, Contracts Officer
12.	<u>ANNEXES</u>
12.1	N/A

Office of the Chief Constable


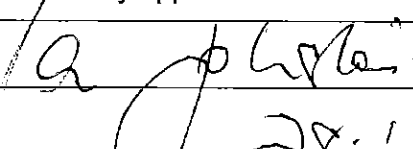
I confirm that this report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for approval.

Signature:



Date: 17 January 2013

	Tick to confirm (if applicable)
Financial The Treasurer has been consulted on this proposal.	√
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	√
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	√
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 28/01/13	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 28.1.13	