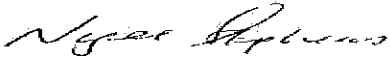
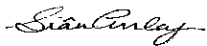
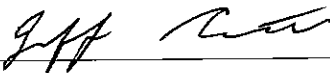


DECISION NO: PCCG-2017-034	
<u>OFFICE OF THE POLICE AND CRIME COMMISSIONER</u>	
LEAD CHIEF OFFICER:	Nigel Stephens, Assistant Chief Officer - Resources
TITLE:	Provision of Cabling Services
DATE:	9 August 2017
TIMING:	Urgent
PURPOSE:	Approval
1.	<u>RECOMMENDATION</u>
1.1	It is recommended that the contract for the Provision of Cabling Services be awarded to Supplier B, in accordance with Paragraph 66c of Manual of Governance.
1.2	The Contract is to be awarded for a period of three (3) years with an option to extend for an additional one (1) year period.
1.3	The Contract is awarded under the National Procurement Service for Wales (NPS) Framework for Structured Cabling Services Agreement (NPS-ICT-0041-15) Lot 3 – South East Wales.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	Previously, a member of staff from the Shared Resource Services (SRS) worked solely on force cabling requirements. The member of staff left the SRS in December 2015 and as an interim measure Gwent Police utilised the SRS's external contractors until the NPS framework had been awarded.
2.2	<p>Following award of the framework, a meeting was held between Gwent Police and SRS to establish a collaborative contract for cabling services (general cabling and project cabling) and a specification drafted.</p> <p>The organisations detailed within the specification who are able to utilise the collaborative contract are;</p> <ul style="list-style-type: none"> • Gwent Police • Torfaen County Borough Council* • Monmouthshire County Council* • Blaenau Gwent County Borough Council* • Newport City Council* <p>*These Organisations are part of the Shared Resource Service (SRS)</p>
2.3	The contract will be managed on a daily basis by the by the SRS. Should any new organisations come on board with the SRS during the time of the contract then their requirements will be covered, due to the management of any requests for cabling services being carried out directly by the SRS.

3.	<u>ISSUES FOR CONSIDERATION</u>																		
3.1	<p>The mini competition invitation to tender (ITT) document was issued to the three suppliers under Lot 3 of the NPS Framework. Two suppliers submitted responses, which were evaluated by the SRS Assistant Director and SRS Network Architect. The evaluation process was facilitated by a Senior Procurement Officer, Gwent Police.</p> <p>The third supplier did not respond to the tender opportunity.</p>																		
3.2	<p>Within the framework guidance provided by the NPS as part of the award process, award criteria for mini competitions were able to be varied to better meet the needs of individual contracts. The quality criteria percentage range was between 10% and 90% and the price criteria percentage range was between 10% and 90%. Between representatives of Gwent Police and SRS, a decision was made to go for quality at 30% and price at 70%, as it was deemed that price was more important for this provision.</p>																		
3.3	<p>Below is a full breakdown of the scores achieved by the two suppliers following the evaluation of their tender responses for Quality (30%) and Cost (70%) criteria;</p> <table border="1" data-bbox="284 949 1394 1406"> <thead> <tr> <th></th> <th>Supplier A</th> <th>Supplier B</th> </tr> </thead> <tbody> <tr> <td>Quality Max Score</td> <td colspan="2">30.00%</td> </tr> <tr> <td>Quality Score (%)</td> <td>25.38</td> <td>26.77</td> </tr> <tr> <td>Price Max Score</td> <td colspan="2">70.00%</td> </tr> <tr> <td>Price Score (%)</td> <td>66.89</td> <td>70.00</td> </tr> <tr> <td>Overall Total Score</td> <td>92.27</td> <td>96.77</td> </tr> </tbody> </table> <p>The evaluation panel agreed the scores attributed to each supplier during the evaluation process and the identification of the successful supplier, through the Most Economically Advantageous Tender (MEAT) in accordance with the framework.</p>		Supplier A	Supplier B	Quality Max Score	30.00%		Quality Score (%)	25.38	26.77	Price Max Score	70.00%		Price Score (%)	66.89	70.00	Overall Total Score	92.27	96.77
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4.	<u>NEXT STEPS</u>																		
4.1	<p>On approval of this report, the Call-Off document will be completed in accordance with the mini competition process and the NPS Framework, then issued to Supplier B for signing.</p>																		
5.	<u>FINANCIAL CONSIDERATIONS</u>																		
5.1	<p>The estimated annual value for the provision of cabling services for the organisations listed in paragraph 2.2 is £62,115, which incorporates general cabling work and project work. The breakdown between organisations are listed below;</p> <p>Gwent Police – £16,152</p>																		

	Torfaen County Borough Council, Monmouthshire County Council, Newport City Council SRS and Blaenau Gwent County Borough Council - £45,963.
5.2	The total value for this contract is £268,460 for the four year period.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	There are no personnel considerations applicable for this extension. Transfer of Undertakings Protection of Employment (TUPE) does apply to this contract.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	There are no legal implications applicable to this contract. The original procurement process for the framework was carried out in accordance with the European Union Directives.
7.2	The mini competition process carried out under framework has been completed in accordance with the Framework Guidance and the Manual of Governance.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	Should the approval to award this contract not be granted, it would result in non-compliant expenditure. The contractual agreement with the SRS supplier has expired.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report by the Commissioner, this document will be made available to the Public.
11.	<u>CONTACT OFFICER</u>
11.1	David Hatchley, Senior Procurement Officer
12.	<u>ANNEXES</u>
12.1	N/A

For OPCC use only

Office of the Chief Constable	
I confirm that Provision of Cabling Services report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval purposes.	
Signature: 	
Date: 09.08.17	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief of Staff has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief of Staff: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 21/08/17	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 22/8/17	