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| **Police and Crime Commissioner for Gwent Decision** | |
| PCCG-2023-022 | Police and Crime Commissioner for Gwent Decision |
| Subject | Annual Review of Gwent Police’s Gifts and Hospitality and Business Interests 2022/23. |
| Summary | To record the decision of the Police and Crime Commissioner regarding Gwent Police’s gifts and hospitality and business interests for 2022/23. |

**DECISION**

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| 1. | The Office of the Police and Crime Commissioner (OPCC) has undertaken a review of Gwent Police’s gifts and hospitality and business interests registers along with compliance against policy for 2022/23. |
| 2. | The registers are maintained as normal business practice by the Professional Standards Department and are subject to audit by His Majesty’s Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS). |
| 3. | Undertaking this review provides assurance that Gwent Police comply with its policies for both gifts and hospitality and business interests and allows the OPCC to query and request clarity on approved or denied requests. |
| 4. | Any business interests declared by the Chief Constable are held on the OPCC business interests register and are reviewed on an annual basis. Any business interests are approved by the OPCC. |
| 5. | Any gift or hospitality accepted or declined by the Chief Constable is recorded on the force gifts and hospitality register held by the Professional Standards Department (PSD). All gifts and hospitality forms are approved by the OPCC. |
| 6. | Whilst undertaking the review of both registers a number of queries/requests were raised, examples of the areas raised and the response from PSD are included below.  In relation to the business interests register, we queried why there was no requirement for the voluntary role of a school governor to be declared. This was acknowledged with the policy being amended on review to ensure this role is treated the same as all other voluntary roles. It was also clarified that all entries marked as ‘pending’ had now been finalised.  On review of the gifts and hospitality register, it was noted that there were a number of entries where there was no authorising officer noted next to the entry. PSD informed us that this was due to those entries not being approved. They advised that there was evidence of decision making on their system but agreed that the name of the officer declining the request would be added in future for completeness.  It was also noted that there were minimal entries on the gift and hospitality register for chief officers. This was queried and we were informed that there was a process in place for PSD to be notified by the Chief Officer Executive Support Team (COEST). The HoAC queried this with COEST in order to determine if the process was working appropriately and requested that any outstanding notifications of gifts and hospitality were provided to PSD. This was completed by COEST as declarations had not previously been provided. |
| 7. | As a result of the review, I am satisfied that all declarations by officers and staff have been made within the boundaries of acceptability in accordance with the relevant policies and procedures. Any comments or queries arising from the OPCC review have been provided to the PSD and a response received. Compliance with previous requests will be considered as part of future reviews. |

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| **Jeff Cuthbert B.SC., MCIPD, Police and Crime Commissioner for Gwent** | |
| I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with my code of conduct.  Any such interests are recorded below.  The above decision log has my approval.  Please note: This report has been signed by the CEx on behalf of the PCC as per Part 3c, Scheme of Consent and Delegation, Paragraph 9 of the Manual of Corporate Governance. | |
| Signed | Date  08/01/2024 |

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| **Background papers** | Gwent Police Gifts and Hospitality and Business Interests Registers 2022/23 |