

DECISION NO: PCCG-2013-075	
<u>OFFICE OF POLICE & CRIME COMMISSIONER</u>	
TITLE:	Progress on the Implementation of the Estate Strategy
DATE:	21st May 2013
TIMING:	Routine
PURPOSE:	For monitoring
1.	<u>RECOMMENDATION</u>
1.1	The recommendation is to monitor progress with the implementation.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	The implementation of the Estate Strategy has progressed since May 2009 when it was presented and endorsed at the Police Authority meeting on 29 May 2009. Subsequent events led to the identification of key milestones and timescales for each element of the plan.
2.2	The driver for change detailed within the Estate Strategy is to develop an estate that is suitable to support modern policing. This includes operational policing in relation to crime, custody and neighbourhood services. It also includes the estate to house the support functions.
2.3	It is acknowledged that the plan must be dynamic and flexible to enable adaptation when other external factors present an opportunity that could prove beneficial to the Force and the public.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The Estate Strategy Management Group meets regularly to progress the implementation plan, taking consideration of the key determinants.
3.2	The plan engages the Chief Superintendents and LPU Commanders on the service models, the specification and potential locations.
3.3	The first strand is the development of a Head Office concept. This will drive operational policing services to be relocated within operational hubs that deliver policing across Gwent. This requires operational hubs to be developed for a number of policing services.
3.4	The second strand of work is targeted at improving access to neighbourhood policing and in this regard, this involves a review of neighbourhood provision, the property stores and also the custody provision.
3.5	Strand One - Head Office Concept
3.5.1	<u>Overview</u> The driver for change in the head office concept is the approved relocation of current headquarters facilities new locations. This process has already

	<p>commenced and is being managed in stages which will conclude by September 2014 when the site will be prepared for disposal. The current Headquarters houses both operational policing services and also support functions in a traditional headquarters model. The strategy confirms the intention to develop the operational hubs for policing that will be located in more appropriate settings whilst also establishing a head office location for non policing departments.</p>																
3.5.2	<p><u>Elements</u></p>																
3.5.2.1	<p><u>Element 1 – Head Office</u></p> <p>The Police Authority approved the Head Office concept at the meeting on 27 January 2011 on completion of the financial appraisal. Since that date the site survey and planning application has been completed in partnership with Monmouthshire County Council (MCC) and Torfaen County Borough Council (TCBC) which will lead to a joint sale of Headquarters and County Hall, in a phased programme, between 2014 and 2016.</p> <p>A new location for the Head Office has been sourced at Vantage Point House and will house the Office of the Police & Crime Commissioner, the Office of the Chief Constable and support services.</p>																
3.5.2.2	<p><u>Element 2 - HQ Phase I - Establish Operational Units</u></p> <p>The current headquarters site has a number of operational units for which a plan has been identified to relocate these services to alternative police owned premises or new sites. These are shown below.</p> <table border="1" data-bbox="331 1211 1407 1906"> <thead> <tr> <th data-bbox="336 1211 1129 1267">Narrative</th> <th data-bbox="1129 1211 1402 1267">Status</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1267 1129 1386">Maximising of capacity at Pontypool Police Station in partnership with Torfaen County Borough Council</td> <td data-bbox="1129 1267 1402 1386">Completed 2011/12</td> </tr> <tr> <td data-bbox="336 1386 1129 1505">Relocation of the Scientific Support Services in collaboration with South Wales Police</td> <td data-bbox="1129 1386 1402 1505">Completed 2011/12</td> </tr> <tr> <td data-bbox="336 1505 1129 1624">Relocation of ICT Services to collaborative service with TCBC and MCC</td> <td data-bbox="1129 1505 1402 1624">Completed 2010/11</td> </tr> <tr> <td data-bbox="336 1624 1129 1680">ANPR Relocation to Maindee Police Station</td> <td data-bbox="1129 1624 1402 1680">May 2013</td> </tr> <tr> <td data-bbox="336 1680 1129 1783">Roads Policing & Traffic Management to Newport Central</td> <td data-bbox="1129 1680 1402 1783">June 2013</td> </tr> <tr> <td data-bbox="336 1783 1129 1839">CID Operational Hub in Mamhilad</td> <td data-bbox="1129 1783 1402 1839">October 2013</td> </tr> <tr> <td data-bbox="336 1839 1129 1906">Relocation of the gym / training facilities</td> <td data-bbox="1129 1839 1402 1906">Planning Stage</td> </tr> </tbody> </table>	Narrative	Status	Maximising of capacity at Pontypool Police Station in partnership with Torfaen County Borough Council	Completed 2011/12	Relocation of the Scientific Support Services in collaboration with South Wales Police	Completed 2011/12	Relocation of ICT Services to collaborative service with TCBC and MCC	Completed 2010/11	ANPR Relocation to Maindee Police Station	May 2013	Roads Policing & Traffic Management to Newport Central	June 2013	CID Operational Hub in Mamhilad	October 2013	Relocation of the gym / training facilities	Planning Stage
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	<p><u>ANPR</u></p> <p>The ANPR services transferred to Maindee Police Station from 6 May 2013.</p>																

	<p><u>Roads Policing</u></p> <p>Roads Policing is planned to transfer to Newport Central from the beginning of June 2013.</p>								
	<p><u>CID Hub</u></p> <p>The implementation of the local crime hub will be completed by October 2013. Elements are already complete with the co-location of the Public Protection Unit (PPU), the Serious Sexual Assaults Team and the Serious Violent Assaults team in central premises at Mamhilad which has subsequently enabled an integration of the functions.</p>								
	<p><u>Gymnasium Facilities</u></p> <p>The options for relocating the gym are currently being developed and include the development of other gym facilities that are already in the Police Estate.</p> <p>Consultation with other local service providers is also being undertaken to identify training locations.</p>								
	<p><u>Police HQ</u></p> <p>The relocation of Scientific Support to Bridgend and the relocation of ICT services to the SRS provided short term capacity for the site sharing option at headquarters that commenced in 2012 with Torfaen CBC.</p>								
3.5.2.3	<p><u>Element 3 - HQ Phase II - Relocate Non Operational Units to new hub</u></p> <p>The non operational units for which final plans are being completed include the following:</p> <table border="1"> <thead> <tr> <th>Service</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Fleet Workshops & Airwave</td> <td>Final Business Case Stage.</td> </tr> <tr> <td>Uniform Stores</td> <td>Draft Business Case Stage.</td> </tr> <tr> <td>Central Registry & Archive</td> <td>Property Stores Complete & Scanning Programme on-going.</td> </tr> </tbody> </table> <p>There are three distinct service areas in this element. These are the fleet workshops, the uniform stores and the central registry.</p> <p>The business cases are in the final phase of completion with two of the proposals in respect to fleet and uniform stores being planned for delivery in collaboration with South Wales Police.</p>	Service	Status	Fleet Workshops & Airwave	Final Business Case Stage.	Uniform Stores	Draft Business Case Stage.	Central Registry & Archive	Property Stores Complete & Scanning Programme on-going.
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3.5.2.4	<p><u>Element 4 - HQ Phase III - Relocate Force Control Room (FCR)</u></p> <p>The Force Control Room business case was approved in December 2011. This includes associated services including call taking, call handling, logistics and emergency planning.</p> <p>This will be at the same site as the Head Office and so a joint programme has been established of managing the implementation. Completion dates may be staged but the overall target date is September 2014.</p>								

3.5.2.5	<p><u>Element 5 - HQ Phase IV - Relocation HQ staff to new head office</u></p> <p>By addressing the issues already discussed the staff remaining at Police HQ will be those who transfer to new alternative accommodation. This model will be developed utilising agile working, hot-desking and the use of mobile technology to maximise the efficiency of the space utilised.</p>
3.6	<p>Strand Two - Neighbourhood Police Services</p>
3.6.1	<p><u>Overview</u></p> <p>Strand Two deals with the re-provision of neighbourhood police services to ensure that they are fit for purpose and provide appropriate access.</p>
3.6.2	<p>The key drivers for change in Strand Two relate to the need to:</p> <ul style="list-style-type: none"> • Improve accessibility to services for the public, • Achieve an operational fit, • Progress the collaboration and partnership agenda in the community with other stakeholders, and • Ensure value for money is secured in delivering these services.
3.6.3	<p><u>Elements</u></p>
3.6.3.1	<p><u>Element I - Access to Neighbourhood Police Stations</u></p> <p>Twenty six business cases (presented in six tranches) were considered by the Police Authority to improve access to police services and these are now substantially completed.</p> <p>The works to re-provide the Neighbourhood Police services is kept under constant review, however, it is acknowledged that with significant focus required on the decommissioning of headquarters future reviews will be progressed on an individual basis when an opportunity presents from within the community.</p>
3.6.3.2	<p><u>Element II - Central Property Store</u></p> <p>The property stores in Gwent Police have been rationalised under the supervision of the Evidential Property Working Group. The aim is to manage the evidential and Lost and Found property in a centralised managed service, which will improve operational efficiency.</p> <p>The systems and procedures are being revised and the implementation of the ICT solution is at an advanced stage of development.</p> <p>All non MIT property will be centrally managed through storage facilities and appropriate logistical support provided at Newport Central and Bettws stations.</p>
3.6.3.3	<p><u>Element IV - Custody Services</u></p> <p>The custody services will continue to monitor custody capacity to ensure it meets operational demand, taking opportunity to achieve efficiencies and economies.</p>

4.	<u>NEXT STEPS</u>
4.1	The next steps are to progress the implementation presented in this report and to engage with the public, when appropriate.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	A detailed financial plan has been completed for the budget setting process for the estate over the Comprehensive Spending Review period. This plan considers the funding streams available in terms of capital and also revenue, including the potential disposal of the headquarters site as well as the additional costs of relocating services to meet operational requirements.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	There are staffing implications created as services relocate to new sites. This requires regular discussion with staff and their representatives and also other interested parties to ensure that the transition is managed in the appropriate manner.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	Transfer and disposal of properties will be considered by appropriate legal advisers.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
8.3	Specific to the implementation estate strategy is the requirement to ensure appropriate access to buildings in line with the Disability Discrimination Act and this is considered when developing business case proposals.
9.	<u>RISK</u>
9.1	A risk assessment of the strategy and implementation plan takes into consideration the engagement with the community, public and staff support.
9.2	Risk will also need to be understood in relation to the financing of the plan and the availability of property to deliver the appropriate estate to meet our requirements.
10.	<u>PUBLIC INTEREST</u>
10.1	This report will be made available to the public.
11.	<u>CONTACT OFFICER</u>
11.1	Nigel Stephens, Assistant Chief Officer - Resource.
12.	<u>ANNEXES</u>
	None.

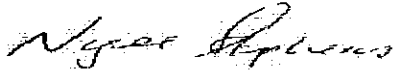
For OPCC use only

Office of the Chief Constable

I confirm that Progress on the **Implementation of the Estate Strategy** report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for **monitoring purposes**.

Signature:



Date: 14 May 2013

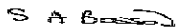
	Tick to confirm (if applicable)
Financial The Treasurer has been consulted on this proposal.	√
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	√
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A

Chief Executive/ Deputy Chief Executive:

I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.

Signature:



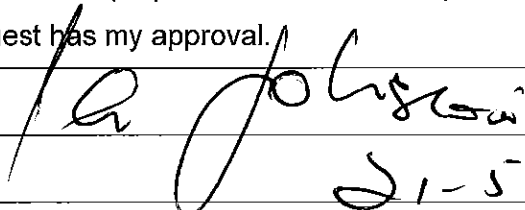
Date: 21/05/13

Police and Crime Commissioner for Gwent

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

Signature:



Date:

21-5-13