

DECISION NO: PCCG-2013-030

**OFFICE OF POLICE & CRIME COMMISSIONER**

**TITLE:** Due Diligence

**DATE:** 12 February 2013

**TIMING:** Strategy & Performance Board

**PURPOSE:** For Monitoring

**1. RECOMMENDATION**

1.1 The recommendation is to monitor progress with the completion of the Due Diligence Checklist.

**2. INTRODUCTION & BACKGROUND**

2.1 The Transition arrangements from Police Authority to Police and Crime Commissioners necessitated planning and redesign of processes to address the new responsibilities established within the Police Act.

2.2 The Transition Board was established to oversee the work and one aspect was to ensure due diligence was provided to the transfer of assets and liabilities.

2.3 A checklist was adopted from which the issues were monitored.

**3. ISSUES FOR CONSIDERATION**

3.1 The Due Diligence checklist is provided at Annex 1 and presents issues across eleven categories reflected as both assets and potential liabilities.

3.2 Many of the issues have been completed but a few remain outstanding are have due dates for completion.

**4. NEXT STEPS**

4.1 The next steps will be to complete the outstanding items by the 31 March 2013.

**5. FINANCIAL CONSIDERATIONS**

5.1 There are no financial considerations.

**6. PERSONNEL CONSIDERATIONS**

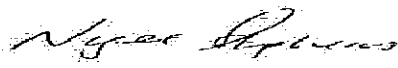
6.1 There are no personnel considerations.

**7. LEGAL IMPLICATIONS**

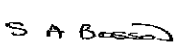
7.1 The checklist was complete to enable the Stage 1 Transfer to the Police & Crime Commissioner on 22 November 2012. Further consideration will be required for the Stage 2 transfer.

<b>8.</b>	<b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
<b>9.</b>	<b><u>RISK</u></b>
9.1	There is minimal risk to regards the outstanding items.
<b>10.</b>	<b><u>PUBLIC INTEREST</u></b>
10.1	This report will be made available to the public.
<b>11.</b>	<b><u>CONTACT OFFICER</u></b>
11.1	Nigel Stephens, Assistant Chief Officer, Resource
<b>12.</b>	<b><u>ANNEXES</u></b>
12.1	None.

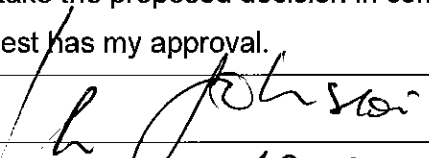
For OPCC use only

<b>Office of the Chief Constable</b>  I confirm that this report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for monitoring.
<b>Signature:</b>  
<b>Date: 14 February 2013</b>

	Tick to confirm (if applicable)
<b>Financial</b> The Treasurer has been consulted on this proposal.	√
<b>OPCC (insert name)</b> The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	√
<b>Legal</b> The legal team have been consulted on this proposal.	N/A
<b>Equalities</b> The Equalities Officer has been consulted on this proposal.	N/A

<b>Chief Executive/Deputy Chief Executive:</b>  I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report.  I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.
<b>Signature:</b>  

<b>Date:</b>
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<b>Police and Crime Commissioner for Gwent</b>  I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.  The above request has my approval.
<b>Signature:</b>  
<b>Date:</b>  19.2.13

