

## DECISION NO: PCCG-2012-013

OFFICE OF POLICE AND CRIME COMMISSIONER

**TITLE:** Provision of Driver Education Offender Rehabilitation Scheme(s)  
Speed Awareness

**DATE:** 13<sup>th</sup> December 2012

**TIMING:** An urgent response is required: the existing contract will expire on 11 January 2013.

**PURPOSE:** The purpose of this report is to seek approval from the Office of the Police & Crime Commissioner (OPCC) to extend the current contract with TTC 2000 for the Provision of Driver Education Offender Rehabilitation Scheme(s).

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| <b>1.</b> | <b><u>RECOMMENDATION</u></b>   |
| 1.1       | To extend the current contract for a 12 month period under the Police and Crime Commissioner for Gwents', Governance Part 5 Standing Orders Relating to Contracts, paragraph 125.  |
| <b>2.</b> | <b><u>INTRODUCTION &amp; BACKGROUND</u></b>  |
| 2.1       | <p>Gwent Police Authority approved the award of the above contract on the 18<sup>th</sup> December 2008. The contract was awarded for a period of three years commencing in January 2009 with an option to extend for a further two years. The evaluation panel at that time consisted of a Superintendent Uniform Operations, Sergeant Roads Policing and a Contract Officer Gwent Police. In addition Head of Criminal Justice Department Dyfed Powys Police, Assistant Director Criminal Justice Department and a Superintendent South Wales Police. The evaluation criteria used were specification of requirements 50%, rates and charges 40% and presentation 10%. Consultation occurred with South Wales and Dyfed Powys Police who assisted in the development and evaluation of the contract documents, tender submissions and presentations. The current contract is utilised by South Wales and Dyfed Powys Police.</p> <p>The courses are an alternative to prosecution.</p> |
| <b>3.</b> | <b><u>ISSUES FOR CONSIDERATION</u></b>   |
| 3.1       | <p>North Wales Police have indicated that they would like to be included in an All Wales contract and the extension of the current contract will allow Gwent's Contract and Procurement Department time to commence a new tendering process on behalf of the 4 Welsh Forces. The service provided by the contractor has been acceptable. Both South Wales Police and Dyfed Powys Police have confirmed they agree with the extension to contract and value for money has been achieved.</p> <p>The current contract expires 11 January and there is a requirement for the contract to be extended as soon as possible to ensure continuity of service for members of the public who are booked on courses after this date.</p>   |

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| <b>4.</b>  | <b><u>NEXT STEPS</u></b>  |
| 4.1        | On approval this report, contract extension documents will be sent to TTC 2000 where they will be signed and returned to the Office of the Police & Crime Commissioner (OPCC). Once this administration process has taken place a formal tendering process will commence with the placing of an advert in the official journal of the European Union. |
| <b>5.</b>  | <b><u>FINANCIAL CONSIDERATIONS</u></b>  |
| 5.1        | There are no financial implications for the Office of the Police & Crime Commissioner (OPCC). The cost of attending a course is met by members of the public attending the courses. The courses are part of the national agenda for driving re-training.  |
| <b>6.</b>  | <b><u>PERSONNEL CONSIDERATIONS</u></b>  |
| 6.1        | There will be no staffing/personnel implications; the Contractor will manage the process on receipt of data transfer from the Force.  |
| <b>7.</b>  | <b><u>LEGAL IMPLICATIONS</u></b>  |
| 7.1        | This report has been submitted in line with the EU Directives and Commissioner the financial regulations  |
| <b>8.</b>  | <b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>  |
| 8.1        | This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.  |
| 8.2        | In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.  |
| <b>9.</b>  | <b><u>RISK</u></b>  |
| 9.1        | The risks to the OPCC if the contract is not extended are :-<br>Members of the public will not be offered a driver education rehabilitation scheme, following police intervention.  |
| <b>10.</b> | <b><u>PUBLIC INTEREST</u></b>   |
| 10.1       | Following approval of this report by the OPCC this document would be made available to the Public.  |
| <b>11.</b> | <b><u>CONTACT OFFICER</u></b>   |
| 11.1       | Arhlene Jackson Contracts Officer.  |
| <b>12.</b> | <b><u>ANNEXES</u></b>   |
| 12.1       | N/A   |

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| Consultation:  | Tick to confirm (if applicable) |
|--|---------------------------------|
| <p><b>Financial</b></p> <p>The Treasurer has been consulted on this proposal.</p>  | <p>√</p>                        |
| <p><b>OPCC (insert name)</b></p> <p>The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.</p>   | <p>√</p>                        |
| <p><b>Legal</b></p> <p>The legal team have been consulted on this proposal.</p>  | <p>√</p>                        |
| <p><b>Equalities</b></p> <p>The Equalities Officer has been consulted on this proposal.</p>  | <p>√</p>                        |
| <p><b>Chief Executive/ Deputy Chief Executive:</b></p> <p>I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report.</p> <p>I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.</p> |                                 |
| <p><b>Signature:</b></p> <p>S A Bass</p>   |                                 |
| <p><b>Date:</b> 09/12/12</p>   |                                 |
| <p><b>Police and Crime Commissioner for Gwent</b></p> <p>I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.</p> <p>The above request has my approval.</p>   |                                 |
| <p><b>Signature:</b> <i>19 Johnson</i></p>   |                                 |
| <p><b>Date:</b> 21.12.12</p>   |                                 |

