

**DECISION NO: PCCG-2015-036**

**OFFICE OF THE POLICE & CRIME COMMISSIONER**

**LEAD CHIEF OFFICER:** Nigel Stephens, Assistant Chief Officer - Resources

**TITLE:** Supply of Vehicle Livery

**DATE:** 8 June 2015

**TIMING:** Urgent

**PURPOSE:** Approval

**1. RECOMMENDATION**

1.1 It is recommended that the contract for the Supply of Vehicle Livery be extended for a four (4) month period until 30 September 2015, with the existing supplier, PVL UK Ltd. This is in accordance with paragraph 118 of the Manual of Governance.

**2. INTRODUCTION & BACKGROUND**

2.1 Gwent Police (GP) is the lead force on the current framework arrangement for the Supply of Vehicle Livery, which is utilised by Dyfed Powys Police (DPP) and South Wales Police (SWP). North Wales Police (NWP) are named on the framework but have never utilised it.

2.2 During the period of the framework, PVL UK Ltd has provided the three forces with vehicle livery for all vehicles in their fleet.

2.3 The framework was awarded in June 2011 for a period of three years with an option to extend for an additional year; the framework was extended in June 2014. The expiry date for the framework was 6 June 2015.

**3. ISSUES FOR CONSIDERATION**

3.1 In January 2015, DPP Procurement team were tasked with reviewing current frameworks and carry out a benchmarking exercise on behalf of the three forces.

3.2 DPP identified a police framework led by Dorset Police and available for all UK Forces to utilise. The benchmarking results showed that the forces would achieve a small saving against the current prices paid through the Gwent framework.

3.3 During the benchmarking exercise, the DPP procurement officer managing the process left the force without an agreement being finalised. In March 2015, Gwent Police Procurement offered to manage the process.

3.4 On receipt of the work, it was identified that for best practice purposes, the benchmarking exercise should be carried out again. This was done to ensure that the correct requirements of the three forces were evaluated like for like

	with the Dorset framework specification.
3.5	The outcome of the evaluation identified that there would be a small amount of savings achievable by joining the Dorset framework. However whilst the Dorset framework met the needs of the forces it expires in February 2016, which left less than twelve months for the forces to benefit from the small savings. Further communications were made with Dorset Police; to establish if their strategy identified if they would be going to the market again for the livery requirements but they confirmed that they would not be retendering for the provision once the existing framework expires.
3.6	If the forces join the existing Dorset framework in early 2016 further research would need to be carried out to identify available frameworks for the provision. Therefore it was agreed between the forces that a procurement process for a new framework would be carried out by GP on behalf of DPP, SWP and NWP.
3.7	All Welsh forces mentioned in 3.6 agreed with the approached and confirmed that they would assist to deliver a new framework with support from stakeholders.
3.8	Due to the proposed value of the new framework, it was quickly identified that a full OJEU process would have to be carried out in accordance with the new EU Directives and the force's Manual of Governance. This means that it would take approximately four to six months for a new framework to be awarded. Therefore to ensure continued service provision an extension is required.
<b>4.</b>	<b><u>NEXT STEPS</u></b>
4.1	On approval of this extension of four (4) months, an extension to contract document will be issued to the supplier who has confirmed that the existing service will be provided at the same rates and in accordance with the existing terms and conditions.
4.2	During the extension period, the tender process for the new contract has commenced and it is anticipated that the framework will be awarded by 15 September 2015.
<b>5.</b>	<b><u>FINANCIAL CONSIDERATIONS</u></b>
5.1	For the four month extension period, potential spend has been identified for the current three forces utilising the existing framework would be approximately £24,253.
5.2	It is envisaged the spend applicable to Gwent in this period is low, as there are no requirements for livery for new vehicles, leaving only the requirement for livery to be replaced on any vehicles that may have damaged livery caused by accidental damage and accidents.
5.3	During the period of the framework since its award in June 2011, the total spend between the three forces has been £288,428.
<b>6.</b>	<b><u>PERSONNEL CONSIDERATIONS</u></b>
6.1	There are no personnel considerations applicable to this extension period.

<b>7.</b>	<b><u>LEGAL IMPLICATIONS</u></b>
7.1	The legal implications have been considered and advice has been sought from Joint Legal Services. Although the extension period is outside the remit of the existing arrangement, resulting in a direct award to the existing supplier. It is felt that the risk of challenge is reduced due to the impending publication of the OJEU Contract Notice for new framework process which will be issued before the 30 June 2015.
<b>8.</b>	<b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
<b>9.</b>	<b><u>RISK</u></b>
9.1	Should this extension not be granted, the force would be left with a break in the provision until the new framework has been awarded. This would create the following risks for the forces; <ul style="list-style-type: none"> <li>• If new vehicles are purchased as part of an operational requirement they would not be able to be applied with livery</li> <li>• Should a current vehicle with livery be damaged and replacement livery be required, there would be no official arrangement in place for the force to procure livery</li> <li>• With vehicles off the road due to no livery there would be a reduced number on the roads assisting with operational policing</li> </ul>
<b>10.</b>	<b><u>PUBLIC INTEREST</u></b>
10.1	Following approval of this report, the extension to the contract with PVL UK Ltd will be made public to ensure scrutiny and transparency.
<b>11.</b>	<b><u>CONTACT OFFICER</u></b>
11.1	David Hatchley, Senior Procurement Officer
<b>12.</b>	<b><u>ANNEXES</u></b>
12.1	N/A

For OPCC use only

**Office of the Chief Constable**

I confirm that **Supply of Vehicle Livery** report has been discussed and approved by the Assistant Chief Officer - Resources. It is now forwarded to the OPCC for **approval**.

**Signature:**



**Date: 17 June 2015**

	Tick to confirm (if applicable)
<b>Financial</b> The Chief Finance Officer has been consulted on this proposal.	✓
<b>OPCC</b> The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
<b>Legal</b> The legal team have been consulted on this proposal.	N/A
<b>Equalities</b> The Equalities Officer has been consulted on this proposal.	N/A

**Chief Executive/ Deputy Chief Executive:**

I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.

**Signature:**



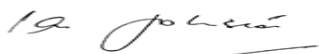
**Date: 17/06/2015**

**Police and Crime Commissioner for Gwent**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

**Signature:**



**Date: 18/06/15**