

**OFFICE OF THE POLICE & CRIME COMMISSIONER**

<b>TITLE:</b>	<b>Finance Report to 30<sup>th</sup> November 2013</b>
<b>DATE:</b>	<b>24<sup>th</sup> December 2013</b>
<b>TIMING:</b>	<b>Routine</b>
<b>PURPOSE:</b>	<b>For monitoring</b>
<b>1.</b>	<b><u>RECOMMENDATION</u></b>
1.1	To consider the Revenue and Capital financial performance as at 30 <sup>th</sup> November 2013 and the Forecast Outturn positions for the 2013/14 financial year.
<b>2.</b>	<b><u>INTRODUCTION &amp; BACKGROUND</u></b>
2.1	This report shows the group financial position for the period to 30 <sup>th</sup> November 2013, which identifies savings of £1,953,000 against budget.
2.2	As part of the on-going Staying Ahead Programme, the 2013/14 budget includes £2,325,000 of planned in-year efficiency schemes against the CSR target.
<b>3.</b>	<b><u>ISSUES FOR CONSIDERATION</u></b>
3.1	<b>Revenue Income and Expenditure (Appendices 1 and 2)</b>
3.2	At 30 <sup>th</sup> November 2013, the Revenue account shows savings of £1,953,000 (Appendix 1, Line 32) for the first eight months of the 2013/14 financial year.
3.3	Police Officer Salaries and Allowances show total savings against budget of £455,000 (Appendix 1, Line 1). These savings are primarily due to the Force being below the authorised level of officers provided for at budget setting. It is anticipated that some of these savings will be recognised as recurring efficiencies and shown as Identified Recurring Savings (Appendix 1, Line 16) as posts are removed from the authorised establishments as part of the Staying Ahead Review.
3.4	At the end of November 2013, the actual police officer establishment stood at 1,350.8 wte, 25.1 wte below the authorised number of 1,375.9 wte. This is consistent with the flight path profiling.
3.5	Police Staff Salaries and Allowances show an overspending of £47,000 (Appendix 1, Line 2). Whilst there are currently vacancies within the authorised establishment, the savings associated with these are offset by the costs of using agency staff to resource force projects and short term programmes of work.
3.6	On the 30 <sup>th</sup> November the actual staff establishment stood at 895.6 wte (including 109.9 wte Force funded PCSOs and 100.9 wte Welsh Government funded PCSOs), against the current authorised establishment of 947.5 wte (including 245.8 wte PCSOs). The 51.9 wte vacancies against substantive posts are partly offset by the 20.00 wte agency staff that are currently in Force.

	Again, as with Police Officer posts, as Staff posts are removed from the authorised establishment as part of the Staying Ahead Review efficiency plans, the budget will be removed and reflected against the Identified Recurring Savings line (Appendix 1, Line 16).												
3.7	At the end of November 2013, PCSO Salaries and Allowances showed savings of £500,000 (Appendix 1, Line 3), which are as a result of being 35 wte under the authorised establishment of 245.8 wte, with the Welsh Government funded posts being fully established.												
3.8	To provide further information with respect to the workforce numbers, Appendix 2 shows an analysis of both Police Officers and Police Staff establishments by Service Area.												
3.9	Police Officer Overtime and Enhancements have overspent by £147,000 (Appendix 1, Line 4) at the end of November, whilst the majority of this relates to higher overtime expenditure within each Workstream, the remainder related to overtime incurred within collaborative schemes and will be recouped through the appropriate recharging mechanism.												
3.10	At the end of November 2013, Police Staff Overtime and Enhancements and CSO Overtime and Enhancements (Appendix 1, Lines 5 and 6) showed a combined saving of £18,000. As with Police Officer Overtime, this expenditure is scrutinised by Chief Officers throughout the financial year.												
3.11	Other Employee Related Costs (Appendix 1, Line 7) have overspent by £27,000 to the end of the period. The main contributors to these overspends are the Police Officer Injury Pensions and Medical Retirements (£161,000), Medical Costs (£17,000) and Recruitment Costs (£11,000). These are partly offset by savings in Training Costs (£134,000) and Employer Insurance (£29,000).												
3.12	Premises Costs show savings of £219,000 (Appendix 1, Line 8) to the end of the period. The main variances being a saving of £58,000 in respect of Property Repairs and Maintenance, £48,000 on Utilities, £77,000 on Contracts and Testing, Building Security £15,000 and £18,000 on Building Insurance.												
3.13	At the 30 <sup>th</sup> November, Transport Costs showed a saving of £340,000 (Appendix 1, Line 9). The principal areas of saving are Petrol and Diesel (£376,000), which are due to reduced fuel usage combined with lower than anticipated fuel prices, lower than expected Vehicle Insurance premiums (£21,000), small savings on the Helicopter Contract (£23,000), and Vehicle Hire (£23,000). The savings are partly offset by overspends with respect to Mileage allowances and travel costs (£104,000).												
3.14	Supplies and Services (Appendix 1, Line 10) showed overall savings of £278,000 for the financial year to date. The main contributing areas of saving are: <table style="margin-left: 40px; width: 100%;"> <thead> <tr> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>a) Communications</td> <td style="text-align: right;">103,000</td> </tr> <tr> <td>b) Uniforms</td> <td style="text-align: right;">82,000</td> </tr> <tr> <td>c) Regional Collaboration Fees</td> <td style="text-align: right;">63,000</td> </tr> <tr> <td>d) Telephony Investigation Costs</td> <td style="text-align: right;">52,000</td> </tr> <tr> <td>e) Operational Equipment</td> <td style="text-align: right;">47,000</td> </tr> </tbody> </table>		£	a) Communications	103,000	b) Uniforms	82,000	c) Regional Collaboration Fees	63,000	d) Telephony Investigation Costs	52,000	e) Operational Equipment	47,000
	£												
a) Communications	103,000												
b) Uniforms	82,000												
c) Regional Collaboration Fees	63,000												
d) Telephony Investigation Costs	52,000												
e) Operational Equipment	47,000												



	<table> <tr> <td>f) Property Services</td> <td>34,000</td> </tr> <tr> <td>g) Legal Fees and Costs</td> <td>23,000</td> </tr> <tr> <td>h) Printing, Postage and Stationery</td> <td>16,000</td> </tr> <tr> <td>i) Vehicle Recovery</td> <td>16,000</td> </tr> </table> <p>The above savings are offset by the following overspends:</p> <table> <tr> <td></td> <td style="text-align: right;"><b>£</b></td> </tr> <tr> <td>a) Computer Hardware and Software</td> <td style="text-align: right;">159,000</td> </tr> </table>	f) Property Services	34,000	g) Legal Fees and Costs	23,000	h) Printing, Postage and Stationery	16,000	i) Vehicle Recovery	16,000		<b>£</b>	a) Computer Hardware and Software	159,000
f) Property Services	34,000												
g) Legal Fees and Costs	23,000												
h) Printing, Postage and Stationery	16,000												
i) Vehicle Recovery	16,000												
	<b>£</b>												
a) Computer Hardware and Software	159,000												
3.15	Of the £2,325,000 of efficiency scheme savings that were budgeted to be achieved during 2013/14, £1,763,000 could not be specifically identified against budget areas and was therefore reflected in Identified Recurring Savings (Appendix 1, Line 16). As these saving schemes are fully identified during the year, the appropriate budgets will be reduced. At the 30 <sup>th</sup> November, £367,000 remains achieved. The savings achieved through the Staying Ahead Review are monitored through the respective Delivery Boards.												
3.16	Additional Other Income of £374,000 has been received to date. The principal contributors to this are Mutual Aid Income where the Force has provided support to other Forces (£156,000), Compensation to the Force (£84,000), Welsh Government funding for Gazetteer services (£60,000), Home Office funding for support in intelligence gathering (£36,000), Radio Mast Rental (£29,000) and Report Income (£23,000) however, these are partially offset by lower than anticipated receipts for Income Generation (£86,000). The remainder of the budgets are experiencing variances, but these are anticipated to revert to budget by the year end.												
3.17	<b>Forecast Outturn (Appendix 1)</b>												
3.18	The forecast outturn position for the financial year is an overall saving of £2,402,000 (Appendix 1, Line 32). The main contributing areas to this forecast are detailed below.												
3.19	Police Officer Salaries and Allowances are forecast to generate a saving of £1,219,000 (Appendix 1, Line 1). The actual Police Officer establishment remains below the authorised level, being 25.1 wte below at the end of November. This is in line with flight path projections and is forecast to increase further to 52.0 wte below establishment by the end of the financial year.												
3.20	Police Staff Salaries and Allowances (Appendix 1, Line 2) are anticipated to save £148,000. The actual staff establishment is currently 17 wte below the authorised level. Staff numbers are predicted to reduce further in line with the flight path projections to 38 wte below establishment by the end of the financial year.												
3.21	A saving of £828,000 is forecast with respect to CSO Salaries and Allowances (Appendix 1, Line 3). The Force is currently below establishment by 35 wte CSOs, and the forecast assumes that there will not be an intake of CSOs during the remainder of the Financial year.												
3.22	Police Officer Overtime and Enhancement payments are forecast to overspend by £187,000 (Appendix 1, Line 4). The overspend relates to												

	higher than expected ordinary and rest day overtime expenditure, bank holiday overtime is spending in line with budget.																												
3.23	Police Staff and CSO Overtime and Enhancements are estimated to save £92,000 (Appendix 1, Line 5 and 6) in line with expenditure incurred to date.																												
3.24	Other Employee Related Costs (Appendix 1, Line 7) are forecast to overspend by £206,000. This is mainly due to anticipated savings on Course Fees and Training (£146,000) and Employee Insurance (£15,000); these are offset by overspends on the Police Pension Scheme (£334,000), Medical Schemes (£25,000) and Recruitment Costs (£9,000). The Pension Scheme overspend currently reflects 2 additional medical retirements, should this level change in the future it will have an affect on the forecast outturn.																												
3.25	Premises Costs (Appendix 1, Line 8) are expected to generate savings of £137,000. This consists mainly of savings on Utilities (£84,000), Rents and Rates (£57,000), Contract Servicing (£33,000) and Buildings Insurance (£15,000). These are partially offset by an overspending on Cleaning and Waste Management (£43,000) and Building Security (£9,000).																												
3.26	Transport Costs are forecast to save £569,000 (appendix 1, Line 9). This is primarily due to savings on Petrol and Diesel (£569,000), Helicopter Contract costs (£28,000), Vehicle Insurance (£27,000), Vehicle Hire (£34,000) and Police Vehicle Recovery costs (£24,000). These are offset by anticipated overspends on Mileage Allowances (£67,000), Other Travel and Subsistence (£21,000) and Vehicle Repairs (£30,000).																												
3.27	Supplies and Services (Appendix 1 Line 10) are forecast to overspend by £124,000. The main contributing areas of savings are: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>a) Uniform &amp; Protection</td> <td style="text-align: right;">121,000</td> </tr> <tr> <td>b) Operational Equipment</td> <td style="text-align: right;">93,000</td> </tr> <tr> <td>c) Printing, Postage &amp; Stationery</td> <td style="text-align: right;">38,000</td> </tr> <tr> <td>d) Subscriptions</td> <td style="text-align: right;">59,000</td> </tr> <tr> <td>e) Other Professional Services</td> <td style="text-align: right;">43,000</td> </tr> <tr> <td>f) Interpreter Services</td> <td style="text-align: right;">40,000</td> </tr> <tr> <td>g) Scientific Support &amp; Forensic Costs</td> <td style="text-align: right;">31,000</td> </tr> <tr> <td>h) Telephone Investigation Costs</td> <td style="text-align: right;">25,000</td> </tr> <tr> <td>i) Vehicle Recovery</td> <td style="text-align: right;">24,000</td> </tr> <tr> <td>j) IT Consumables</td> <td style="text-align: right;">17,000</td> </tr> </tbody> </table> <p>These are, however, offset by forecast overspends in the following areas:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>a) Hardware/Software</td> <td style="text-align: right;">510,000</td> </tr> <tr> <td>b) External Audit</td> <td style="text-align: right;">48,000</td> </tr> </tbody> </table>		£	a) Uniform & Protection	121,000	b) Operational Equipment	93,000	c) Printing, Postage & Stationery	38,000	d) Subscriptions	59,000	e) Other Professional Services	43,000	f) Interpreter Services	40,000	g) Scientific Support & Forensic Costs	31,000	h) Telephone Investigation Costs	25,000	i) Vehicle Recovery	24,000	j) IT Consumables	17,000		£	a) Hardware/Software	510,000	b) External Audit	48,000
	£																												
a) Uniform & Protection	121,000																												
b) Operational Equipment	93,000																												
c) Printing, Postage & Stationery	38,000																												
d) Subscriptions	59,000																												
e) Other Professional Services	43,000																												
f) Interpreter Services	40,000																												
g) Scientific Support & Forensic Costs	31,000																												
h) Telephone Investigation Costs	25,000																												
i) Vehicle Recovery	24,000																												
j) IT Consumables	17,000																												
	£																												
a) Hardware/Software	510,000																												
b) External Audit	48,000																												


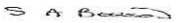
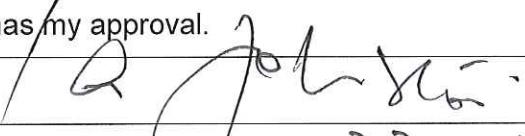
	c) Communications	47,000
3.28	The Major Incident Fund is not forecast to achieve any savings this year, as a result of increased recent activity. This is highly dependent upon operational demand which cannot be anticipated and therefore the forecast might change as we progress through the financial year.	
3.29	Pro-active Operational Initiatives (Appendix 1, Line 12), is forecast to save £50,000. As with Major Incidents, this is highly dependent upon operational demand.	
3.30	At present, a shortfall of £367,000 is anticipated for Identified Recurring Savings (Appendix 1, Line 16). This represents the balance of Staying Ahead schemes that have yet to be achieved. As further savings are realised, this forecast will change, with a corresponding change to the Police Officer and Police Staff forecasts accordingly.	
3.31	Other Income (Appendix 1, Line 18) is forecast to produce a surplus of £256,000. The main contributing areas of this surplus are:	
		£
	a) Mutual aid	149,000
	b) Compensation To Force	84,000
	c) Gazetteer Support Income	60,000
	d) Reports, Photos & Interviews	30,000
	The above are offset by an anticipated shortfall of £62,000 relating to Income Generation.	
3.33	<b>Control Account Reconciliations</b>	
3.34	The financial performance and forecast outturn processes are reliant on the accuracy and validity of the information held within the financial systems. One of the confirmations of this is the performance of control account reconciliations. At the end of November 2013, the control accounts for the first seven months have been completed. The November control accounts are scheduled for completion by the 31 <sup>st</sup> December 2013.	
3.35	<b>Virement Summary (Appendix 3)</b>	
3.36	There is one virement requiring authorisation by the Office of the Police & Crime Commissioner. This relates to a transfer of the Gwent Police Arrest Referral contribution to the Regional Drug Intervention Programme.	
3.37	<b>Capital Programme (Appendix 4)</b>	
3.38	The Revised Annual Budget on proposed schemes for 2013/14 is £12,658,000.	
3.39	The Programme will be funded from Capital Grant, Specific Capital Reserves and Capital Receipts from the sale of premises.	
3.40	Expenditure to date was £1,660,000 of which, £1,236,000 related to Vehicle purchases, £273,000 to ICT related purchases, £21,000 to Force Projects,	



	with the remaining £130,000 being on the Estate.
3.41	Anticipated slippage of schemes into 2014/15 is estimated to be £7,067,000. The main schemes contributing to this slippage are the Force Control Room and Headquarters moves, both of which are not anticipated to commence until 2014/15. In addition, with the exception of the i-Trent system, it is not anticipated that the Enterprise Resource Planning System funding will be utilised in the current financial year.
<b>4.</b>	<b><u>NEXT STEPS</u></b>
4.1	The financial monitoring and due diligence will continue throughout the financial year, expenditure and forecasts against both the Revenue and Capital budgets will be reported at regular intervals.
<b>5.</b>	<b><u>FINANCIAL CONSIDERATIONS</u></b>
5.1	These are detailed in the report.
<b>6.</b>	<b><u>PERSONNEL CONSIDERATIONS</u></b>
6.1	There are no staffing/personnel implications arising from this report.
<b>7.</b>	<b><u>LEGAL IMPLICATIONS</u></b>
7.1	There are no legal implications arising from this report.
<b>8.</b>	<b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>
8.1	The content of this report has been considered against the general duty to promote equality, as stipulated under the Gwent Police Equality Schemes, and has been assessed not to discriminate against any particular group.
8.2	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.3	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
<b>9.</b>	<b><u>RISK</u></b>
9.1	Whilst it is not anticipated that the forecast savings reported will reduce as we progress through the financial year, this position will continue to be monitored. Furthermore, there is a risk that if the Staying Ahead schemes identified at budget setting are not implemented during the financial year, this will put adverse pressure on both the 2013/14 revenue position and also on achieving a balanced budget in future years.
<b>10.</b>	<b><u>PUBLIC INTEREST</u></b>
10.1	This is a public document.

<b>11.</b>	<b><u>CONTACT OFFICER</u></b>
11.1	Ken Chedzey, Principal Management Accountant.
<b>12.</b>	<b><u>ANNEXES</u></b>
12.1	Appendix 1 – Revenue Budget Performance to 30 <sup>th</sup> November 2013 – Gwent Police Group. Appendix 1a – Revenue Budget Performance to 30 <sup>th</sup> November 2013 – Office of Police and Crime Commissioner. Appendix 1b – Revenue Budget Performance to 30 <sup>th</sup> November 2013 – Budgets Allocated to the Chief Constable.
12.2	Appendix 2 – Police Officer and Police Staff Establishments at 30 <sup>th</sup> November 2013.
12.3	Appendix 3 – 2013/14 Virement Summary as at 30 <sup>th</sup> November 2013.
12.4	Appendix 4 – 2013/14 Capital Budget Interim Performance to 30 <sup>th</sup> November 2013.

For OPCC use only

<b>Office of the Chief Constable</b>	
I confirm that the <b>Finance Report to 30<sup>th</sup> November 2013</b> has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval / information / monitoring purposes.	
<b>Signature:</b> 	
<b>Date: 3 January 2014</b>	
	<b>Tick to confirm (if applicable)</b>
<b>Financial</b> The Chief Finance Officer has been consulted on this proposal.	✓
<b>OPCC (insert name)</b> The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
<b>Legal</b> The legal team have been consulted on this proposal.	N/A
<b>Equalities</b> The Equalities Officer has been consulted on this proposal.	N/A
<b>Chief Executive/ Deputy Chief Executive:</b> I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
<b>Signature:</b> 	
<b>Date: 21/01/14</b>	
<b>Police and Crime Commissioner for Gwent</b> I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
<b>Signature:</b> 	
<b>Date:</b> 23.1.14	



**Police and Crime Commissioner for Gwent  
2013/14 Revenue Budget - Gwent Police Group  
Performance to 30th November 2013**

	Initial Annual Budget	Revised Annual Budget	Budget to Date	Expenditure to Date	Variance to Date	Full Year Forecast
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
<b>Expenditure</b>						
1 Police Officer Salaries and Allowances	70,377	69,800	46,496	46,042	455	1,219
2 Police Staff Salaries and Allowances	23,891	23,008	15,396	15,443	(47)	148
3 PCSO Salaries and Allowances	7,068	7,068	4,712	4,212	500	828
4 Police Officer Overtime and Enhancements	1,473	1,607	983	1,130	(147)	(187)
5 Police Staff Overtime and Enhancements	1,007	993	580	588	(9)	50
6 PCSO Overtime and Enhancements	727	735	432	405	27	42
7 Other Employee Related Costs	2,119	2,094	1,551	1,577	(27)	(206)
8 Premises Costs	5,472	5,370	3,793	3,574	219	137
9 Transport Costs	3,563	3,564	2,345	2,005	340	569
10 Supplies and Services	13,875	16,300	10,401	10,122	278	(124)
11 Major Incident Schemes	684	684	525	525	(0)	0
12 Proactive Operational Initiatives	267	267	115	116	(0)	50
13 Contribution to NPPIA	573	573	529	535	(6)	(10)
14 Capital Charges	500	500	127	127	0	0
	<b>131,595</b>	<b>132,561</b>	<b>87,984</b>	<b>86,401</b>	<b>1,583</b>	<b>2,514</b>
<b>Other Approved Revenue Requirements</b>						
15 Development Reserve	110	110	0	0	0	0
16 Identified Recurring Savings	(1,763)	(367)	(0)	0	(0)	(367)
	<b>(1,653)</b>	<b>(257)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(367)</b>
<b>Income</b>						
17 Investment Income	(215)	(215)	(131)	(128)	(3)	0
18 Other Income	(8,099)	(11,547)	(7,604)	(7,977)	374	256
	<b>(8,314)</b>	<b>(11,761)</b>	<b>(7,735)</b>	<b>(8,105)</b>	<b>370</b>	<b>256</b>
<b>19 Net Expenditure Before Transfers</b>	<b>121,629</b>	<b>120,543</b>	<b>80,249</b>	<b>78,296</b>	<b>1,953</b>	<b>2,402</b>
<b>Transfers</b>						
20 To Earmarked Reserves (Pre-Approved)	2,022	3,276	0	0	0	0
21 To Capital Account	0	8	0	0	0	0
	<b>2,022</b>	<b>3,284</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>22 Net Expenditure Including Transfers</b>	<b>123,651</b>	<b>123,827</b>	<b>80,249</b>	<b>78,296</b>	<b>1,953</b>	<b>2,402</b>
<b>23 Funded By:</b>						
24 Revenue Support Grant	(16,925)	(16,925)	(11,714)	(11,714)	0	0
25 National Non-Domestic Rates	(15,325)	(15,325)	(10,607)	(10,607)	0	0
26 Police Grant	(47,068)	(47,068)	(31,379)	(31,379)	0	0
27 Council Tax	(40,997)	(40,997)	(27,331)	(27,331)	0	0
28 Specific Grant Income	(1,470)	(1,459)	(735)	(735)	0	0
29 Use of General Reserves	0	0	0	0	0	0
30 Use of Earmarked Reserves	(1,865)	(2,052)	(2,052)	(2,052)	0	0
<b>31 Total Funding</b>	<b>(123,651)</b>	<b>(123,827)</b>	<b>(83,817)</b>	<b>(83,817)</b>	<b>0</b>	<b>0</b>
<b>32 (Over)/Underspend</b>	<b>0</b>	<b>0</b>	<b>(3,568)</b>	<b>(5,521)</b>	<b>1,953</b>	<b>2,402</b>

**Police and Crime Commissioner for Gwent**  
**2013/14 Revenue Budget - Office of Police and Crime Commissioner for Gwent**  
**Performance to 30th November 2013**

	Initial Annual Budget	Revised Annual Budget	Budget to Date	Expenditure to Date	Variance to Date	Full Year Forecast
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
<b>Office for Police and Crime Commissioner</b>						
<b>Expenditure</b>						
1 Police Staff Salaries and Allowances	610	680	458	425	33	20
2 Police Staff Overtime and Enhancements	0	0	0	1	(1)	(1)
3 Other Employee Related Costs	16	16	5	3	2	11
4 Premises Costs	2	2	(0)	0	(0)	2
5 Transport Costs	9	9	5	13	(8)	(9)
6 Supplies and Services	206	143	86	63	24	10
	<b>843</b>	<b>850</b>	<b>555</b>	<b>504</b>	<b>50</b>	<b>32</b>
<b>Income</b>						
7 Other Income	0	(11)	(11)	(11)	0	0
	<b>0</b>	<b>(11)</b>	<b>(11)</b>	<b>(11)</b>	<b>0</b>	<b>0</b>
8 OPCC Running Costs	<b>843</b>	<b>839</b>	<b>543</b>	<b>493</b>	<b>50</b>	<b>32</b>
<b>Commissioning Funds</b>						
9 Recurrent	99	209	46	46	0	0
10 Non Recurrent	0	0	0	0	0	0
11 Specific Grant Funded	1,369	1,369	1,139	1,139	0	0
12 Commissioning Funds Total	<b>1,468</b>	<b>1,578</b>	<b>1,185</b>	<b>1,185</b>	<b>0</b>	<b>0</b>
13 Totals For OPCC including Commissioning Funds & Schemes	<b>2,311</b>	<b>2,417</b>	<b>1,728</b>	<b>1,678</b>	<b>50</b>	<b>32</b>
<b>Transfers</b>						
15 To Earmarked Reserves (Pre-Approved)	1,282	1,133	0	0	0	0
	<b>1,282</b>	<b>1,133</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
16 Net Expenditure Including Transfers	<b>3,593</b>	<b>3,549</b>	<b>1,728</b>	<b>1,678</b>	<b>50</b>	<b>0</b>
<b>Funding</b>						
17 Revenue Support Grant	(313)	(307)	(212)	(212)	0	0
18 National Non-Domestic Rates	(283)	(278)	(192)	(192)	0	0
19 Police Grant	(870)	(853)	(568)	(568)	0	0
20 Council Tax	(758)	(743)	(495)	(495)	0	0
21 Specific Grant Income	(1,369)	(1,369)	(685)	(685)	0	0
22 Total Funding	<b>(3,593)</b>	<b>(3,549)</b>	<b>(2,152)</b>	<b>(2,152)</b>	<b>0</b>	<b>(0)</b>
23 (Over)/Underspend	<b>0</b>	<b>0</b>	<b>(424)</b>	<b>(475)</b>	<b>50</b>	<b>32</b>

**Police and Crime Commissioner for Gwent**  
**2013/14 Revenue Budget - Budgets Allocated to the Chief Constable of Gwent**  
**Performance to 30th November 2013**

	Initial Annual Budget	Revised Annual Budget	Budget to Date	Expenditure to Date	Variance to Date	Full Year Forecast
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
<b>Expenditure</b>						
1 Police Officer Salaries and Allowances	70,377	69,800	46,496	46,042	455	1,219
2 Police Staff Salaries and Allowances	23,281	22,328	14,938	15,018	(80)	128
3 PCSO Salaries and Allowances	7,068	7,068	4,712	4,212	500	828
4 Police Officer Overtime and Enhancements	1,473	1,607	983	1,130	(147)	(187)
5 Police Staff Overtime and Enhancements	1,007	993	580	587	(8)	50
6 PCSO Overtime and Enhancements	727	735	432	405	27	42
7 Other Employee Related Costs	2,103	2,078	1,545	1,574	(29)	(217)
8 Premises Costs	5,470	5,368	3,793	3,573	220	135
9 Transport Costs	3,555	3,556	2,340	1,992	348	578
10 Supplies and Services	10,918	14,579	9,129	8,875	255	(134)
11 Major Incident Schemes	684	684	525	525	(0)	0
12 Proactive Operational Initiatives	267	267	115	116	(0)	50
13 Contribution to NPIA	573	573	529	535	(6)	(10)
14 Capital Charges	500	500	127	127	0	0
	<b>128,002</b>	<b>130,133</b>	<b>86,244</b>	<b>84,711</b>	<b>1,533</b>	<b>2,482</b>
<b>Other Approved Revenue Requirements</b>						
15 Development Reserve	110	110	0	0	0	0
16 Identified Recurring Savings	(1,763)	(367)	(0)	0	(0)	(367)
	<b>(1,653)</b>	<b>(257)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(367)</b>
<b>Income</b>						
17 Investment Income	(215)	(215)	(131)	(128)	(3)	0
18 Other Income	(8,099)	(11,535)	(7,592)	(7,966)	374	256
	<b>(8,314)</b>	<b>(11,750)</b>	<b>(7,723)</b>	<b>(8,094)</b>	<b>370</b>	<b>256</b>
<b>19 Net Expenditure Before Transfers</b>	<b>118,036</b>	<b>118,126</b>	<b>78,520</b>	<b>76,618</b>	<b>1,903</b>	<b>2,370</b>
<b>Transfers</b>						
20 To Earmarked Reserves (Pre-Approved)	2,022	2,143	0	0	0	0
21 To Capital Account	0	8	0	0	0	0
	<b>2,022</b>	<b>2,152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>22 Net Expenditure Including Transfers</b>	<b>120,058</b>	<b>120,278</b>	<b>78,520</b>	<b>76,618</b>	<b>1,903</b>	<b>2,370</b>
<b>23 Funded By:</b>						
24 Revenue Support Grant	(16,613)	(16,619)	(11,502)	(11,502)	0	0
25 National Non-Domestic Rates	(15,042)	(15,048)	(10,414)	(10,414)	0	0
26 Police Grant	(46,198)	(46,215)	(30,810)	(30,810)	0	0
27 Council Tax	(40,239)	(40,255)	(26,836)	(26,836)	0	0
28 Specific Grant Income	(101)	(90)	(50)	(50)	0	0
29 Use of General Reserves	0	0	0	0	0	0
30 Use of Earmarked Reserves	(1,865)	(2,052)	(2,052)	(2,052)	0	0
<b>31 Total Funding</b>	<b>(120,058)</b>	<b>(120,278)</b>	<b>(81,664)</b>	<b>(81,665)</b>	<b>0</b>	<b>0</b>
<b>32 (Over)/Underspend</b>	<b>0</b>	<b>0</b>	<b>(3,144)</b>	<b>(5,047)</b>	<b>1,903</b>	<b>2,370</b>



**Police and Crime Commissioner for Gwent  
2013/14 Revenue Budget  
Establishment Summary as at 30th November 2013**

	Police Staff				Police Officers		
	Budgeted Wte	Actual Wte	Agency Wte	Var (Excl Agency) Under/(Over)	Officer Bud Wte	Officer Act Wte	Variance Under/(Over)
<b>Strategic Workstreams</b>							
<b>Police And Crime Commissioner Controlled Establishments</b>							
Office Of Police And Crime Commissioner	11.8	11.8	0.0	0.0	0.0	0.0	0.0
Regional Drug Intervention Programme	3.0	3.0	0.0	0.0	0.0	0.0	0.0
<b>Police And Crime Commissioner Controlled Total :</b>	<b>14.8</b>	<b>14.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Chief Constable Controlled Establishments</b>							
<b>Operational Support</b>							
OS Management Team	0.0	0.0	0.0	0.0	3.0	3.0	0.0
Silver Cadre	0.0	0.0	0.0	0.0	6.0	4.0	2.0
Air Support Unit	0.0	0.0	0.0	0.0	5.0	4.0	1.0
ANPR Intercept Team	0.0	0.0	0.0	0.0	7.0	6.0	1.0
Roads Policing Unit	3.4	2.2	0.0	1.2	62.0	54.0	8.0
Support Group	0.0	0.0	0.0	0.0	22.0	21.0	1.0
Joint Firearms Unit	0.0	0.0	0.0	0.0	38.0	39.0	(1.0)
Firearms Training	0.0	0.0	0.0	0.0	4.0	4.0	0.0
Dogs Section	1.0	1.0	0.0	0.0	17.0	17.0	0.0
Emergency Planning	3.4	3.4	0.0	0.0	7.0	8.0	(1.0)
Operations/Logistics	7.0	6.0	0.0	1.0	0.0	0.0	0.0
Communications Suite	115.4	115.0	0.0	0.4	33.0	29.1	3.9
Training And Tasking	2.0	2.0	0.0	0.0	0.0	0.0	0.0
Safety Camera	9.1	7.3	0.0	1.8	2.0	2.0	0.0
<b>Operational Support Total :</b>	<b>141.4</b>	<b>136.9</b>	<b>0.0</b>	<b>4.4</b>	<b>206.0</b>	<b>191.1</b>	<b>14.9</b>
<b>Neighbourhood Policing &amp; Partnerships</b>							
NHP Management Team	0.0	0.0	0.0	0.0	9.0	23.0	(14.0)
Local Policing Units	0.0	0.0	0.0	0.0	205.0	199.2	5.8
Neighbourhood Support Teams	0.0	0.0	0.0	0.0	81.0	85.2	(4.2)
Neighbourhood Support Units	0.0	0.0	0.0	0.0	476.0	434.1	41.9
Community Safety	6.0	4.8	0.0	1.2	5.0	5.0	0.0
Licensing	4.0	4.8	0.0	(0.8)	4.0	4.0	0.0
Schools Liaison	0.0	1.7	0.0	(1.7)	17.5	16.4	1.1
Youth Offending Team	0.0	0.0	0.0	0.0	6.3	6.6	(0.4)
CSO's	145.0	109.9	0.0	35.1	0.0	0.0	0.0
CSO's - WAG Funded	100.8	100.9	0.0	(0.1)	0.0	0.0	0.0
Station Enquiry Officers	26.8	27.3	0.0	(0.5)	0.0	0.0	0.0
Operation Prudent	0.0	0.0	0.0	0.0	0.0	14.0	(14.0)
NHP - Ex Funded	2.5	2.5	0.0	0.0	0.0	0.0	0.0
<b>Neighbourhood Policing Total :</b>	<b>285.2</b>	<b>252.0</b>	<b>0.0</b>	<b>33.2</b>	<b>803.8</b>	<b>787.5</b>	<b>16.3</b>
<b>Criminal Justice Department</b>							
Custody	22.0	21.0	5.0	1.0	42.0	42.0	0.0
Admin Of Justice	47.0	48.0	0.0	(1.0)	0.0	8.8	(8.8)
Information And Data Management	34.8	38.3	4.0	(3.5)	0.0	4.0	(4.0)
Information And Data Management - DBS	10.7	10.2	0.0	0.5	0.0	0.0	0.0
<b>Criminal Justice Department Total :</b>	<b>114.5</b>	<b>117.5</b>	<b>9.0</b>	<b>(3.0)</b>	<b>42.0</b>	<b>54.8</b>	<b>(12.8)</b>
<b>Crime Investigation</b>							
Crime Investigation - Mgmt Team	5.0	4.0	0.0	1.0	5.0	6.0	(1.0)
Major Incidents Team	19.4	18.5	0.0	0.9	26.0	20.7	5.3
Organised Crime Unit	1.0	0.0	0.0	1.0	12.5	12.8	(0.3)
Financial Investigation	8.6	8.6	0.0	0.0	7.0	5.9	1.1
High Tech Crime	4.0	4.0	0.0	0.0	3.0	3.0	0.0
Technical Support Unit	2.0	2.0	0.0	0.0	1.0	1.0	0.0
Intelligence	26.2	24.2	0.0	2.1	35.0	31.5	3.5
Dedicated Source Unit	5.4	5.4	0.0	0.0	13.0	13.0	0.0
Surveillance	0.0	0.0	0.0	0.0	20.7	18.6	2.1
Crime Management Unit	15.1	14.8	0.0	0.3	12.0	13.5	(1.5)
Public Protection Unit	9.8	9.2	0.0	0.6	80.6	78.3	2.3
Domestic Abuse Investigation Unit	13.6	12.3	0.0	1.3	55.4	51.4	4.1
Special Branch	0.0	0.0	0.0	0.0	11.0	8.0	3.0
Special Branch (WECTU)	8.0	5.2	0.0	2.8	0.0	0.0	0.0
Operation Jasmine	0.0	2.8	0.0	(2.8)	0.0	0.0	0.0
Scientific Support	60.5	50.5	0.0	10.1	6.0	6.0	0.0
All Wales Collaboration - Tarian	1.0	1.0	0.0	0.0	9.0	9.0	0.0
<b>Crime Investigation Total :</b>	<b>179.7</b>	<b>162.5</b>	<b>0.0</b>	<b>17.2</b>	<b>297.2</b>	<b>278.7</b>	<b>18.5</b>
<b>Business Support (Incl ICT)</b>							
Estates	18.5	17.4	0.0	1.1	0.0	0.0	0.0
Finance	20.5	18.6	1.0	1.8	0.0	0.0	0.0
Fleet	16.8	13.8	4.0	3.0	0.0	0.0	0.0
Procurement	5.0	3.0	1.0	2.0	0.0	0.0	0.0
Business Support	11.9	10.9	1.0	1.0	0.0	0.0	0.0
Information & Technology	29.4	25.0	0.0	4.4	0.0	0.0	0.0
<b>Business Support (Incl ICT) Total :</b>	<b>102.1</b>	<b>88.7</b>	<b>7.0</b>	<b>13.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Corporate</b>							
ACPO	1.0	1.0	0.0	0.0	4.0	5.0	(1.0)
Standards	15.3	15.9	0.0	(0.6)	7.0	7.0	0.0
Legal	9.0	8.8	0.0	0.2	0.0	0.0	0.0
Corporate Comms	19.2	19.2	2.0	(0.0)	0.0	0.0	0.0
Service Development	30.5	31.3	0.0	(0.8)	1.0	1.0	0.0
Police Federation & Staff Associations	3.5	4.0	0.0	(0.5)	2.0	3.0	(1.0)
People Services	31.4	28.7	0.0	2.7	11.0	10.0	1.0
Corporate Projects	0.0	13.2	2.0	(13.2)	0.0	6.8	(6.8)
<b>Corporate Total :</b>	<b>109.9</b>	<b>122.1</b>	<b>4.0</b>	<b>(12.3)</b>	<b>25.0</b>	<b>32.8</b>	<b>(7.8)</b>
<b>Other Joint Funded / External Initiatives</b>	<b>0.0</b>	<b>1.0</b>	<b>0.0</b>	<b>(1.0)</b>	<b>2.0</b>	<b>6.0</b>	<b>(4.0)</b>
<b>Chief Officer Controlled Total :</b>	<b>932.7</b>	<b>880.8</b>	<b>20.0</b>	<b>51.9</b>	<b>1,376.9</b>	<b>1,350.8</b>	<b>26.1</b>
<b>Workforce Total :</b>	<b>947.5</b>	<b>895.6</b>	<b>20.0</b>	<b>51.9</b>	<b>1,376.9</b>	<b>1,350.8</b>	<b>26.1</b>

Police & Crime Commissioner for Gwent  
2013/14 Revenue Budget  
Financial Performance to 30th November 2013  
Virement Summary

<u>Section 1</u>	WTE	£'s	Comments
1 <u>Previously Approved Virements to Identified Recurring Savings</u>			
	<u>0.0</u>	<u>0</u>	
 <u>Section 2</u>			
2 <u>Previously Approved Virements to Fund Activities</u> Further Funding for iTrent		35,410	Additional funding required for the iTrent implementation
	<u>0.0</u>	<u>35,410</u>	
 <u>Section 3</u>			
3 <u>Virements since October 2013 that require authorisation</u> Arrest Referral		74,000	Transfer of Arrest Referral contribution to Regional Drug
	<u>0.0</u>	<u>74,000</u>	
 Total to 30th November 2013		<u><u>0.0</u></u>	<u><u>109,410</u></u>

**Police and Crime Commissioner for Gwent  
2013/14 Capital Programme  
Performance to 30th November 2013**

EXPENDITURE	2013/14 Programme				
	Initial Annual Budget £'000s	Revised Annual Budget £'000s	Expenditure To Date £'000s	Full Year Forecast £'000's	Year-End Variance £'000's
<b>Estates Schemes :</b>					
1 Estates Schemes including Minor Works	320	320	87	246	74
2 Replacement FCR	3,430	3,430	14	14	3,416
3 Replacement Headquarters	250	250	0	0	250
4 CID Hub	277	277	30	277	0
<b>5 Total Estates Schemes</b>	<b>4,277</b>	<b>4,277</b>	<b>130</b>	<b>537</b>	<b>3,740</b>
6 Vehicle Purchases	2,104	2,104	1,236	2,104	0
<b>7 Vehicle Purchases</b>	<b>2,104</b>	<b>2,104</b>	<b>1,236</b>	<b>2,104</b>	<b>0</b>
<b>Information Systems :</b>					
8 Inter-Relational Mgt System	1,589	1,437	57	1,437	0
9 All Wales Digital Recording	277	167	77	167	0
10 ed	170	170	0	170	0
11 VOIP	338	338	0	338	0
12 I-Trent	0	178	139	178	0
13 Replacement ICCS System	500	500	0	500	0
14 Decommissioning of HQ ICT System	500	500	0	0	500
15 Enterprise Resource Planning System	3,000	2,787	0	0	2,787
<b>16 Information Systems</b>	<b>6,374</b>	<b>6,077</b>	<b>273</b>	<b>2,790</b>	<b>3,287</b>
<b>Force Projects :</b>					
17 Other BTCCG Projects / Schemes	200	200	21	160	40
<b>18 Total Force Projects</b>	<b>200</b>	<b>200</b>	<b>21</b>	<b>160</b>	<b>40</b>
<b>19 Overall Totals</b>	<b>12,955</b>	<b>12,658</b>	<b>1,660</b>	<b>5,591</b>	<b>7,067</b>

FUNDING OF PROGRAMME	Initial Annual Budget £'000s	Revised Annual Budget £'000s
20 Capital Grant	1,037	1,037
21 Supported Borrowing		
22 Slippage		
23 Deferment of Schemes		
24 Use of Capital Reserves	9,056	3,794
25 Revenue Contributions to Capital		
26 Receipt from sale of premises	680	760
27 Year 2 of Programme		
28 Loans / Use of Revenue Funding		
<b>29 Total Funds Available</b>	<b>10,773</b>	<b>5,591</b>
<b>30 Shortfall/(Surplus) in Funding</b>	<b>2,182</b>	<b>0</b>