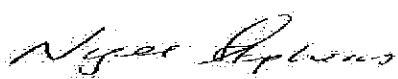
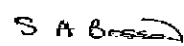
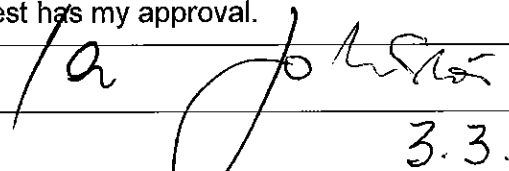


DECISION NO: PCCG-2014-013	
<u>OFFICE OF POLICE & CRIME COMMISSIONER</u>	
TITLE:	Provision and Maintenance of a Digital Image Management System
DATE:	14 January 2014
TIMING:	As soon as possible
PURPOSE:	For decision
1.	<u>RECOMMENDATION</u>
1.1	To extend the current Framework Agreement with Medialogix for a further one (1) year until 30 November 2014 in accordance with paragraph 125 of the Manual of Corporate Governance.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	In December 2010, Gwent Police awarded a framework agreement for the Provision and Maintenance of a Digital Image Management System, for a period of three (3) years with an option to extend for an additional one (1) year. The initial contract period ended on the 30 November 2013 and this is a request to extend for an additional year to 30 November 2014.
2.2	The Imaging Department required a system that was capable of storing both still and moving images in a variety of formats to ensure that images are readily available for briefing and court purposes.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	Several Forces have recently expressed an interest in utilising the framework for the purchase of their systems. Extending the framework will enable other forces to utilise the agreement without the need to undertake a full procurement process for their requirements. The framework only has one provider as the system is specialist.
4.	<u>NEXT STEPS</u>
4.1	On approval of the report, extension documents will be issued to the supplier, where they will be signed and returned to the Office of the Police and Crime Commissioner.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	There is no set value for this extension period as the framework has no guaranteed spend with the supplier. The only spend under this arrangement will come from any specific requirements during the extension period.
5.2	<p>Spend for Gwent Police under the framework is as follows:</p> <ul style="list-style-type: none"> • Milestone payment for installation £37,000 • Milestone payment for completion of configuration phase £50,689 • Support and maintenance Year 1 £15,329 • Support and maintenance Year 2 £15,712 • Support and maintenance Year 3 £16,000 • Training £5,470

5.2	The cost of the annual maintenance for Year 4 will be £16,000.
5.3	Medialogix has confirmed that they are happy to extend for the additional year and that the tendered rates will increase in line with the Retail Price Index. Medialogix is the only provider of this service.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	As part of the extension there would be no staffing/personnel implications.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in line with the EU Directives the Manual of Corporate Governance and Part 5 Standing Orders Relating to Contracts.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	There is a potential risk for the Commissioner should the framework not be extended, there would be no contractual arrangements in place for continued support and maintenance after 27 April 2014 and for the purchase of additional requirements.
9.2	This is a framework agreement not a contract so risk of a challenge is low. The current annual maintenance was purchased while the initial framework period was still valid.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report the document will be made available to the Public.
11.	<u>CONTACT OFFICER</u>
11.1	Paula Corfield, Interim Head of Procurement
12.	<u>ANNEXES</u>
12.1	None.

For OPCC use only

Office of the Chief Constable	
I confirm that Provision and Maintenance of a Digital Image Management System report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval .	
Signature: 	
Date: 27 February 2014	
	Tick to confirm (if applicable)
Financial The Chief Finance Officer has been consulted on this proposal.	✓
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	✓
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 28/02/14	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 3.3.14	

