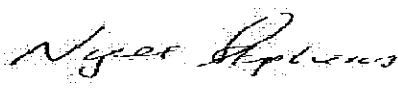
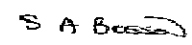
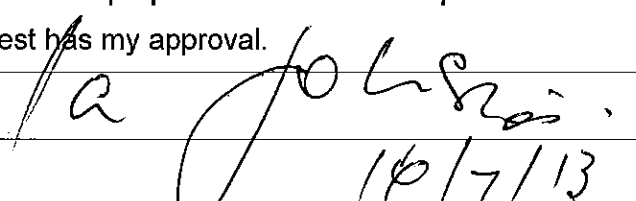


DECISION NO: PCCG-2013-098	
<u>OFFICE OF POLICE & CRIME COMMISSIONER</u>	
TITLE:	Provision of Grounds Maintenance Services
DATE:	23 July 2013
TIMING:	A response is required as soon as possible for the utilisation of this contract extension.
PURPOSE:	For Approval.
1.	<u>RECOMMENDATION</u>
1.1	To extend the current contract with Monmouthshire County Council for a 12 month period in accordance with paragraph 125 of the Manual of Governance.
2.	<u>INTRODUCTION & BACKGROUND</u>
2.1	In April 2009, Gwent Police awarded a contract for the Provision of Grounds Maintenance Services, for a period of three years with an option to extend for an additional two years, awarded annually. Currently, the contract is in the first year extension.
2.2	The contract was awarded for the Provision of Grounds Maintenance Services, to a supplier who could provide the force with assistance in providing grounds maintenance, both reactive and planned, across the forces estate.
2.3	The contract was awarded in accordance with the EU Directives and Gwent Police Authority's Standing Orders, with the successful supplier selected based on the Most Economically Advantageous Tender. The award criteria of the tender process included Rates and Charges, Specification Response and Adherence to Tendering Instructions.
3.	<u>ISSUES FOR CONSIDERATION</u>
3.1	The contract is still required to be utilised by the force, however the force's requirements have reduced since the contract was awarded in April 2009. There is also potential for ad hoc requirements which can be delivered under this contract. The Estates and Facilities Manager has confirmed the extension is still required and the service provided by the supplier meets the requirements of the force.
4.	<u>NEXT STEPS</u>
4.1	On approval of the report, contract extension documents will be issued to the supplier, where they will be signed and returned to the OPCC.
5.	<u>FINANCIAL CONSIDERATIONS</u>
5.1	The value of the extension for this contract is approximately £26,221.00, which covers the forces requirements for the twelve month period.
5.2	The supplier has confirmed that they are happy to extend for the additional one year period and confirmed that all prices will remain the same for this period. The option to increase the prices using RPI using a clause within the

	Terms and Conditions of the Contract has been declined.
6.	<u>PERSONNEL CONSIDERATIONS</u>
6.1	As part of the extension there would be no staffing/personnel implications.
7.	<u>LEGAL IMPLICATIONS</u>
7.1	This report has been submitted in line with the EU Directives and the Scheme of Consent.
8.	<u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u>
8.1	This project/proposal has been considered against the general duty to promote equality, as stipulated under the Single Equality Scheme and has been assessed not to discriminate against any particular group.
8.2	In preparing this report, consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998.
9.	<u>RISK</u>
9.1	If this contract is not extended, the exterior grounds of all buildings in the estate will decline as they will not be maintained. This may cause health and safety risks to officers and staff working at these sites as well as not providing an aesthetically pleasing and welcoming outlook for the public.
10.	<u>PUBLIC INTEREST</u>
10.1	Following approval of this report by the OPCC, this document will be made available to the Public.
11.	<u>CONTACT OFFICER</u>
11.1	David Hatchley, Contracts Officer.
12.	<u>ANNEXES</u>
12.1	N/A

For OPCC use only

Office of the Chief Constable	
I confirm that PROVISION OF GROUNDS MAINTENANCE SERVICES report has been discussed and approved at a formal Chief Officers' meeting. It is now forwarded to the OPCC for approval .	
Signature: 	
Date: 25 July 2013	
	Tick to confirm (if applicable)
Financial The Treasurer has been consulted on this proposal.	<input checked="" type="checkbox"/>
OPCC (insert name) The Chief Executive has reviewed the request and is satisfied that it is correct and consistent with the PCC's plans and priorities.	<input checked="" type="checkbox"/>
Legal The legal team have been consulted on this proposal.	N/A
Equalities The Equalities Officer has been consulted on this proposal.	N/A
Chief Executive/ Deputy Chief Executive: I have been consulted about the proposal and can confirm that financial, legal, equalities etc... advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate report to be submitted to the Police and Crime Commissioner for Gwent.	
Signature: 	
Date: 25/07/13	
Police and Crime Commissioner for Gwent I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. The above request has my approval.	
Signature: 	
Date: 16/7/13	

