

<b>DECISION NO: PCCG-2020-033</b>	
<b><u>OFFICE OF THE POLICE AND CRIME COMMISSIONER</u></b>	
<b>LEAD CHIEF OFFICER:</b>	<b>Nigel Stephens, Assistant Chief Officer Resources</b>
<b>TITLE:</b>	<b>Contract Award Report for the Purchase of Vehicles</b>
<b>DATE:</b>	<b>08/10/2020</b>
<b>TIMING:</b>	<b>Urgent</b>
<b>PURPOSE:</b>	<b>For Decision</b>
<b>1.</b>	<b><u>RECOMMENDATION</u></b>
1.1	In accordance with paragraphs 84-86 of the Manual of Corporate Governance Part 3e – Standing Orders Relating to Contracts, it is recommended to award the Contracts for the Purchase of Low Performance Beat Vehicles & Non-Response Vehicles to Ford Motor Company Ltd and Vauxhall Ltd.
<b>2.</b>	<b><u>INTRODUCTION &amp; BACKGROUND</u></b>
2.1	The Fleet Department require the purchase of a number of vehicles for use throughout the Force. Traditionally the fleet department would use a national collaborative contract set up by the Yorkshire Forces, however this contract has now lapsed and due to market conditions, a new national contract has not been put in place. The agreed alternative is a mini-competition or direct award using the national framework set up by the Crown Commercial Services (CCS), this provides a route to market to purchase vehicles.
2.2	The Fleet Department require 24 Non-Response vehicles (Hatchback Vehicles) and 31 Low Performance Beat Vehicles (Estate Vehicles).
<b>3.</b>	<b><u>ISSUES FOR CONSIDERATION</u></b>
3.1	A mini competition was undertaken under Lot 6 of the CCS Vehicle Purchase Framework. The mini competition was split into two lots, one for the Non-Response Vehicles and another for the Low Performance Vehicles.
3.2	Due to the use of the vehicles, only a number of vehicles and models were deemed suitable for the fleet department. The suppliers of these models (Ford Motor Company Ltd, Vauxhall Ltd and Peugeot Ltd.) were invited to the mini competition.
3.3	The mini competition was issued on the 19/08/2020 with a closing date of the 14/09/2020.
3.4	The procurement was completed on the e-tender Wales portal. Three suppliers accessed the documents on the system.

	Three bids were received in total, from Ford Motor Company Ltd, Vauxhall Ltd and Peugeot Ltd.
3.5	The evaluation criteria within the tender was set out as:- Technical Response – 10% Commercial Response – 90%
3.6	The evaluation was undertaken by the Fleet Department, the Technical aspect was based purely on delivery timescales.  Clarification was required as the models specified were not provided in some bids. Clarification was required due to current policy on the power of vehicles and training required to use the vehicles.  Following the clarifications, one bid for low performance vehicles can no longer be considered, due an unsuitable engine size that would require a change in internal policy and training by the Fleet department.
<b>4.</b>	<b><u>NEXT STEPS</u></b>
4.1	Upon approval of this report, in accordance with the Public Contract Regulations and Paragraph 89 of the Force Manual of Governance Part 3e – Standing Orders Relating to Contracts, all unsuccessful bidders who submitted a bid will be issued with a feedback letter that also contains details of our intention to award. The letters will be sent via the e-tender Wales website.
4.2	The preferred bidders will receive an Intent to Award letter.
4.3	The Non-Response Vehicle to be procured is the Vauxhall Corsa, with an estimated delivery of 11 weeks from placing the order.  The Low Performance Response Vehicle to be procured is the Ford Focus with an estimated delivery of 16 weeks from placing the order.
<b>5</b>	<b><u>FINANCIAL CONSIDERATIONS</u></b>
5.1	The total cost of both lots is £832,606.60.
5.2	The total cost of the 24 Non-Response Vehicles is £261,260.20.
5.3	The total cost of the 31 Low Performance Response Vehicles is £571,346.40.
<b>6</b>	<b><u>PERSONNEL CONSIDERATIONS</u></b>
6.1	Not Applicable
<b>7</b>	<b><u>LEGAL IMPLICATIONS</u></b>
7.1	The Contract will be awarded under the CCS Frameworks Terms and Conditions, these are Terms and Conditions that have been created and tailored for the purchase of Vehicles.

<b>8.</b>	<b><u>EQUALITIES AND HUMAN RIGHTS CONSIDERATIONS</u></b>
8.1	<p>This report has been considered against the general duty to promote equality, as stipulated under the Strategic Equality Plan and has been assessed not to discriminate against any particular group.</p> <p>Consideration has been given to requirements of the Articles contained in the European Convention on Human Rights and the Human Rights Act 1998 in preparing this report.</p>
<b>9.</b>	<b><u>RISK</u></b>
9.1	Gwent Police have a shortage of suitable vehicles to carry out policing activities, the purchase of these vehicles will help Gwent Police carry out activities in vehicles fit for purpose.
<b>10.</b>	<b><u>PUBLIC INTEREST</u></b>
10.1	This report is not to be published until after the contract is awarded and the contracts have been signed. A redacted contract will be published on BLPD.
<b>11.</b>	<b><u>CONTACT OFFICER</u></b>
11.1	Rhys Hough, Senior Procurement Officer
<b>12.</b>	<b><u>ANNEXES</u></b>
12.1	None

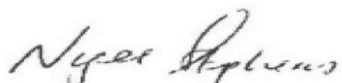
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**Office of the Chief Constable**

I confirm that Contract Award Report for the Purchase of Vehicles report has been discussed and approved at a formal Chief Officers' meeting.

It is now forwarded to the OPCC for approval purposes.

**Signature:**



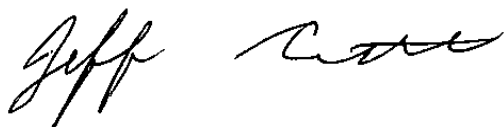
**Date:** 08.10.2020

**Police and Crime Commissioner for Gwent**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

**Signature:**



**Date:** 28.10.2020