**Gwent Police and Crime Commissioner Review Form**

**Using this form**Please use this form if you are unhappy about the outcome of your complaint. **The Office of the Police and Crime Commissioner (OPCC) must receive your request for a review within 28 days from the day after the date stated on your outcome letter from Gwent Police**. For example, if your letter is dated 1st April, you have to make sure we receive your request for a review by 29th April.  
  
**Accessibility**  
  
If it is difficult for you to use this form or this service, for example, if English is not your first language or you have a disability, then please contact us on the contact details provided below:

Telephone: 01633 642200  
Email: [commissioner@gwent.police.uk](mailto:commissioner@gwent.police.uk)

If you require any adjustments to support you through the review system, please outline these below. For example, if you have a visual impairment, you may require a written responses in larger text.  
  
**What happens to the information in my review form?**The information you provide on this form will be entered into our systems. We may also need to pass the details of your review, including any information you enter into this form, to Gwent Police and/or an Independent Reviewer. The Independent Reviewer will consider your review and make recommendations to the Police and Crime Commissioner.

If you have any concerns about your information being passed to the police or you require further information about how your data will be handled, please call us on 01633 642200

For information about how we handle your personal information, please read our privacy notice at: <https://www.gwent.pcc.police.uk/en/transparency/know-your-rights/your-information-rights/how-we-use-your-personal-information-privacy-notice/>  
  
**Where to send this review form**  
Please submit your completed form to the Office of the Police and Crime Commissioner (OPCC), contact details provided below:

Email: [commissioner@gwent.police.uk](mailto:commissioner@gwent.police.uk)

Address: Office of the Police and Crime Commissioner for Gwent, Police Headquarters, Llantarnam Park Way, Llantarnam Cwmbran, NP44 3FW

1. About You

|  |  |
| --- | --- |
| Title |  |
| First name |  |
| Last name |  |
| Postcode |  |
| Address |  |
| Email |  |
| Telephone |  |
| Preferred method of contact |  |

|  |  |
| --- | --- |
| Are you requesting a review on behalf of someone else? | Yes – Please complete Section 2  No – Please go straight to Section 3 |

1. Details of person on whose behalf you are requesting a review  
   (Please only complete this section if you are requesting a review on behalf of someone else)

|  |  |
| --- | --- |
| Relationship with appellant | Legal Representative  Family  Friend  Other |
| If other – specify relationship |  |
| Title |  |
| First name |  |
| Last name |  |
| Postcode |  |
| Address |  |
| Email |  |
| Telephone |  |
| Preferred method of contact |  |
| Confirmation of authority to request a review on appellant’s behalf | Confirmed |

1. Review Details

|  |  |
| --- | --- |
| Organisation review against | Gwent Police |
| Force Reference Number |  |
| Was the complaint investigated | Yes  No  Don’t know |

|  |
| --- |
| **Please tell us why you would like to request a review about the outcome of your complaint:**  The police should try to find an outcome for your complaint which is reasonable and proportionate; you can ask for a review if you think they have not done that. To assist the reviewer, please explain why you think the outcome given to you was not reasonable and proportionate. |

1. Reasonable Adjustments

|  |  |
| --- | --- |
| Please advise if there are any adjustments that the Office of the Police and Crime Commissioner need to be aware of e.g. visually impaired and requires larger text in documentation? |  |

1. Confirmation that the information provided is correct

I confirm the information I have provided is truthful and accurate to the best of my knowledge.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Equality Information

We want to make sure everyone has an equal chance to use and benefit from our services. To ensure we continue to do this, it would help us if you could answer the following questions. If you prefer, you do not have to answer these questions as it will not affect your review in any way.  
  
The information provided in this form will be used by public bodies involved in the police complaints system, including Gwent Police, the Office of the Police and Crime Commissioner for Gwent and the Independent Reviewer. You can find out how your personal information will be used in the privacy notices found on the website of each organisation.  
  
*Please mark all the answers that apply with an ‘X.’*

|  |  |
| --- | --- |
| Sex | Female  Male  Intersex  Other (please give details) |
| Is your gender different to the gender you were assigned at birth?  If yes, please state the gender you were assigned at birth: | Yes  No  Don’t know |
| Sexual orientation: | Heterosexual/ straight  Bisexual  Gay/lesbian  Not known  Other (please state below) |
| Do you have a physical or mental impairment that has a substantially adverse and long-term effect on your ability to carry out normal day-to-day activities? | Yes  No  Don’t know |
| If you have answered 'yes' to the question above, which option below describes your disability? | Hearing  Learning difficulty  Long standing illness or health condition  Mental health condition  Mobility or physical impairment  Sight  Other (please state below) |
| Ethnicity: | White: English/Welsh/Scottish/Northern Irish/British  White: Irish  White: Gypsy, Traveller or Irish Traveller  White: any other white background (please describe)  Mixed: white and black Caribbean  Mixed: white and black African  Mixed: white and Asian  Mixed: any other mixed/multiple ethnic background (please describe)  Asian: Indian  Asian: Pakistani  Asian: Bangladeshi  Asian: Chinese  Asian: any other Asian background (please describe)  Black: African  Black: Caribbean  Black: any other black/African/Caribbean background (please describe)  Other: Arab  Not known  Other: any other ethnic group (please describe) |
| Religious belief/faith: | No religion  Christian (including Church of England, Catholic, Protestant and all other Christian denominations)  Buddhist  Hindu  Jewish  Muslim  Sikh  Not known  Any other religion (please describe) |
| Pregnancy and maternity: | Pregnant  On maternity/paternity/adoption leave  Returning from maternity/paternity/adoption leave  None of the above |

1. Attachments

Please attach the final decision letter from Gwent Police or any additional documents that are relevant. The final decision letter from Gwent Police can help us process your review more quickly. Please number and list your attachments in the table below.

|  |  |
| --- | --- |
| **Reference Number** | **Details/Reference/Title of Attachment** |
|  |  |
|  |  |
|  |  |
|  |  |

1. Feedback

|  |
| --- |
| We are constantly striving to improve our service. Please tell us if you have any feedback below: |

Would you be happy to be contacted about your experience of the police complaints system?  Yes  No

**Thank you for the information you have provided.**

Please submit your completed form to the Office of the Police and Crime Commissioner (OPCC), contact details provided below:

Email: [commissioner](mailto:commissioner)@gwent.police.uk

Address: Office of the Police and Crime Commissioner for Gwent, Police Headquarters, Llantarnam Park Way, Llantarnam, Cwmbran, NP44 3FW